



PLANNED UNIT DEVELOPMENT – ADMINISTRATIVE AMENDMENT

APPLICATION OVERVIEW AND SUBMISSION MATERIALS

A Planned Unit Development (PUD) Amendment – Administrative review application will be reviewed in accordance with the procedures and requirements as outlined in Chapter 16, Article 28 of the Edgewater Municipal Code.

Amendments eligible for PUD Amendment – Administrative review, include: minor changes resulting in no more than a ten-percent change in the location, siting and height of buildings and structures and other minor changes may be authorized by the City Manager if such changes are required by engineering or other circumstances not foreseen at the time the PUD development plan was approved.

The City of Edgewater’s Municipal Code, Chapters 16, can be found online at the following website address: (https://www.municode.com/library/co/edgewater/codes/municipal_code?nodeId=18011).

Any administrative approvals granted shall be transmitted to the Planning and Zoning Commission and the City Council for their information. Any amendments that are approved for PUD plan must be recorded at the applicant's expense as an amendment to the recorded copy of the development plan.

FEE

A non-refundable fee is required and is to be paid once an application has been submitted. A development review deposit may be required.

ALL PLANNING APPLICATIONS ARE ACCEPTED THROUGH EDGEWATER’S ONLINE PORTAL.

Note: All PUD amendments not eligible for Administrative review do not use this development assistance packet.

Note: A presubmittal meeting is highly recommended prior to the submission of an administratively reviewed PUD Amendment application.

USE THE CHECKLIST BELOW AS A GUIDE OF ELEMENTS TO INCLUDE IN YOUR APPLICATION

Written Description of Proposed Amendment

Written List of all adjacent Property Owners with mailing addresses

“Adjacent properties means properties that share a common lot line or any single point of their respective lot lines, as well as properties separated by a public street or alley, and properties situated diagonally from the subject property, even where separated by a street or alley, which would otherwise be adjacent to the subject property.”

One set of PUD Amendment, drawn to scale

Format (All Sheets):

- Capital Letter Font

PUD AMENDMENT CONTINUED

- Text no smaller than 1/8 inch
- No color text, color graphics or shading
- Title Block Format centered at the top of each sheet:

PLANNED UNIT DEVELOPMENT (ADMINISTRATIVE AMENDMENT NUMBER #)
PROPERTY ADDRESS, EDGEWATER
LEGAL DESCRIPTION,
JEFFERSON COUNTY, COLORADO

- Sheet X of X format in lower right-hand corner

PUD Amendment plans shall show the proposed amendments. All proposed changes shall comply with the adopted City development ordinances, design standards and guidelines.

Additional information, if applicable

Note: After the PUD has been granted final approval by the City, the ordinance and any associated plats or plans shall be recorded with the County Clerk and Recorder at the applicant's expense.