



## **INDOOR PROGRAM WEATHER CANCELLATION POLICY**

**If any of the below conditions are met, Edgewater Parks & Recreation will cancel indoor programming due to weather:**

- Transportation to and from site is made dangerous due to current or forecasted weather conditions, or
- The Edgewater Civic Center is closed for weather related reason.

**If Edgewater Parks & Recreation officially cancels programming, we will adhere to the following procedures:**

- Evening program (after 4pm) cancellations will be announced no later than 3:00pm, the day of. If a cancellation announcement is not made by 3:00pm, then on-site staff will need to make the call at the facility based on the weather conditions at the time (ex: an unexpected snowstorm comes in right before the program starts).
- Morning or early afternoon programs (before 4pm) will be announced no later than 8:00am, the day of (possibly done the night before). Again, if a cancellation announcement is not made by 8:00am, then on-site staff will need to make the call at the facility based on the weather conditions at the time.
- In the event of a weather cancellation, prior to the start of the programming, Edgewater Parks & Recreation will take the following steps of communication:
  - An email will be sent to all impacted participants, and
  - An announcement will be posted on Edgewater Parks & Recreation [Facebook](#) & [Instagram](#) page, and
  - An announcement will be posted at [www.playedgewater.com](http://www.playedgewater.com)
- If none of these communication actions are taken, the programming will proceed as schedule.

**You can contact the Fitness Center Front Desk at 720-763-3011 or the Program Coordinator at 720-763-3036 if you are unsure of the status for the day.**