

**BOARD OF ADJUSTMENT AND APPEALS
MEETING MINUTES
March 13, 2024**

A meeting of the Board of Adjustment and Appeals was held virtually through the gotomeeting.com app.

Item 1. CALL TO ORDER

Chair Fleck called the meeting to order at 6:00pm

Item 2. ROLL CALL

City Clerk, Lenore Pedroza called the roll.

Present: Chair David Fleck, Board Member Will Grayson, and Board Member Martin Thomson

Also Present: Deputy City Manager and Community Development Director, Jocelyn Mills, City Attorney Carmen Beery and Alternate City Attorney Nick Klein.

Full and timely notice of the meeting was given and a quorum was present.

Item 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Item 4. Approval of Agenda

Board Member Grayson made a motion to approve the Agenda as presented. Seconded by Board Member Thomson and passed unanimously.

Item 5. Public Comment (Non-Agenda Items)

None

Item 6. Consent Agenda- Approval of the meeting minutes for May 10, 2023

Board Member Grayson made a motion to approve the Consent Agenda as presented. Seconded by Board Member Thomson and passed unanimously.

Item 7. General Business

1. Resolution 2024-01

Board Member Thomson made a motion to approve Resolution 2024-01 - A RESOLUTION DESIGNATING PUBLIC PLACES FOR THE POSTING OF NOTICE OF MEETINGS OF THE BOARD, as presented. Seconded by Board Member Grayson and passed unanimously.

2. Board of Adjustment Rules of Procedure Discussion

Board discussed updates to the BOA Rules of Procedure. Suggested changes include changing City Planning to Community Development throughout the document. Change his/her throughout and staying consistent with Rules of Procedures throughout removing By Laws. Changes will be made and brought back to the Board at their next meeting.

Item 8. Public Comment

None

Item 9. Board Member Comments

Board Member Thomson asked if there was a change in the bulk plane throughout the City. Chair Fleck and Community Development Director answered his questions and referred him to the Invision Edgewater site for more detailed info.

Board Member Grayson – None

Chair Fleck thanked everyone for volunteering to be on the board and asked everyone to get the word out that we have 2 vacancies on the board.

Item 10. Upcoming Agenda Items; Staff Comments

Deputy City Manager/Community Development Director, Mills mentioned a Variance application will be coming forward in the next month or so. She will send an email to the board with information on how to access Invision Edgewater for Comprehensive Plan updates. Also stated, if they have not signed up for the Town Cryer, please do so. It comes out once a week and is a great source of information and updates on things happening in the City.

City Clerk Pedroza mentioned the Civic Center will be closed on Thursday due to snow and gave a reminder that the Rec. Center is closed this week for deep cleaning.

Item 11. Adjournment

Chair Fleck adjourned the meeting at 6:37pm