



**Sustainability Board  
April 23, 2024 – 6:00 PM**

Please join in-person or from computer, tablet, smart phone.

<https://meet.goto.com/405842165>

You can also dial in using your phone: +1 (872) 240-3311 Access Code/Meeting ID: 405-842-165

**Meeting location:** Edgewater Civic Center, 1800 Harlan St.  
City Council Chambers

1. Meeting Called to Order			
2. Roll Call			
Board Members:	Present	Absent	
			Xerxes Steirer (Chair)
			Courtney LaBrie (Vice Chair and Energy Lead)
			Scott Meyers (Secretary)
			Jeanette Pap (Waste & Materials Lead)
			Andy Vieth (Land & Water Lead)
			Jaclyn Poliseo (Social Vibrancy Lead)
City Council Liaison:			Lilly Steirer
City Staff Liaison:			Shaima Shahbaz
3. Approval of Agenda			
4. Land Acknowledgement			
5. Staff Comments and Updates			
<ul style="list-style-type: none"> <li>a. Urban Forest Master Plan – Presentation by Davey Resources Group / Board impression and discussion on public feedback of draft</li> <li>b. Sustainability Board participation in the tree planting originally scheduled for May 11th               <ul style="list-style-type: none"> <li>i. Rescheduled for mini “Opening Day” on June 15th at Citizen’s Park</li> </ul> </li> <li>c. City Cost Recovery Strategy and Seminar Series Fee of \$3               <ul style="list-style-type: none"> <li>i. See excerpt of COE’s cost recovery program approach (below)</li> </ul> </li> <li>d. Sustainability Seminar Series ideas for the second half of 2024, continued (see list below)               <ul style="list-style-type: none"> <li>i. Recently confirmed sessions/facilitators (see 2024 Seminar Schedule below)</li> <li>ii. Board Member presence needed to introduce facilitators for May and June</li> <li>iii. Suggestions from March board meeting discussion:                   <ul style="list-style-type: none"> <li>1. Sustainability at Home with Kids</li> <li>2. Sustainable Gifting</li> </ul> </li> </ul> </li> <li>e. Sustainability Board retreat date</li> </ul>			
6. Upcoming Meetings & Events			
<ul style="list-style-type: none"> <li>a. 24<sup>th</sup> Ave. Visioning: <a href="https://envisionedgewaterco.com/24th-avenue-walkability-project">https://envisionedgewaterco.com/24th-avenue-walkability-project</a> <ul style="list-style-type: none"> <li>i. Walking Audit – Tuesday, April 30<sup>th</sup>, 9:00-10:30</li> <li>ii. 24<sup>th</sup> Ave. Street Visioning Workshop – Tuesday, April 30<sup>th</sup>, 5:00pm-7:00pm</li> <li>iii. Drop-in with Design Team – Wednesday, May 1<sup>st</sup>, 10:30-11:45am</li> </ul> </li> </ul>			

<ul style="list-style-type: none"> <li>b. Ring-in-the-spring, Saturday, May 11<sup>th</sup> from 10am-12pm at Citizen's Park: <a href="https://www.edgewaterco.gov/Home/Components/Calendar/Event/1541/67?curm=5&amp;cury=2024">https://www.edgewaterco.gov/Home/Components/Calendar/Event/1541/67?curm=5&amp;cury=2024</a></li> <li>c. Seminar: Basics of Organic Gardening, May 16th from 5:30-7pm with Denver Urban Gardens</li> </ul>
7. City Council Updates
<b>8. Category Updates</b>
<ul style="list-style-type: none"> <li>a. Clean Energy</li> <li>b. Social Vibrancy</li> <li>c. Land &amp; Water</li> <li>d. Waste &amp; Materials</li> </ul>
9. CC4CA Update
10. Agenda Setting – May 28, 2024 <ul style="list-style-type: none"> <li>a.</li> </ul>
11. Public Comment
12. Final Board Comments
13. Adjournment

### 2023 Seminars and Attendance

Month	Class	Attendance/Max Allowed
January	Recycling	n/a
March	Sustainable Landscaping 101	42/40
April	Rain Barrel Workshop	20/20
May	Basics of Organic Gardening	37/40
August	Solar Switch Clean Energy Info Session	5/50
September	Fall Perennial Planting + Water Wise Landscaping in Edgewater	30/40
November	Avoiding Food Waste + Composting 101	8/?

### 2024 Seminar Schedule

Date/Time	Class Title	Facilitator	Contact	Board Member	Attendance/Max Allowed
Feb 29 5:30-7PM	Home Tree Care 101	CSU Extension	Erin Decker	Andy Vieth	9/30
March 7, 5:30-7PM	Indoor Seed Starting	Denver Urban Gardens	Caroline Sprague	Jeannette Pap	10/30
April 11, 5:30-7PM	Heat Pumps: Home Heating and Air Conditioning	COE Sustainability Board	Xerxes Steirer	Xerxes Steirer	
April 18, 5:30-7PM	Powerful Pollinators - <i>Family Activity Class</i>	CSU Extension	Diana Solenberger, Sharon Moore	TBD*	
May 16, 5:30-7PM	Basics of Organic Gardening	Denver Urban Gardens	Caroline Sprague	TBD*	
June 20, 5:30-7PM	Healthy Garden Pests and Disease Management	Denver Urban Gardens	Caroline Sprague	TBD*	
July	TBD**				
August	TBD**				
September	Composting	Scraps	Staff	TBD*	TBD*
October	Home Energy	Attainable Home	Erin Shine	TBD*	TBD*
November	TBD**				

Month: TBD, Facilitator: – Jessica Swindon, Organization: Groundwork (Rain Barrels)

## Other Seminar Ideas for 2024

- Sustainability 101 (Bilingual Program w/ Latinas Community Connection Services and/or Collective)
- Intro to Xeriscaping
- Gardening for Kids
- Residential EV Readiness
- Patio Planting Class
- SustainAbility Hard to Recycle Drop Off Event and Class

## Specifics on the above ideas for 2024

Class or Event Topic	Contact(s)	Notes
<b>Sustainability 101 (Bilingual Program w/ Latinas Community Connection Services and/or Collective)</b>	Maybe contact Green Latinos for ideas on facilitators who could facilitate a class?	Consider intro to Sustainability class that goes through common behaviors that can improve sustainability. Teach class in Spanish w/ English option in a neutral location (church?)
<b>Intro to Xeriscaping</b>	Caroline Sprague ( <a href="mailto:caroline@dug.org">caroline@dug.org</a> )	Popular last year – could pair nicely w/ new landscape codes outreach, if needed
<b>Rain Barrel Installation Demonstration/Class</b>	Colorado Stormwater Center – Riley Lynch ( <a href="mailto:riley.lynch@colostate.edu">riley.lynch@colostate.edu</a> ) and Jessica Thrasher ( <a href="mailto:jessica.thrasher@colostate.edu">jessica.thrasher@colostate.edu</a> )	Popular in 2023. Jessica has great guides on how to host a rain barrel workshop. Consider just providing diverter kits to participants (not barrels) for ease.
<b>Gardening for Kids</b>	Caroline Sprague ( <a href="mailto:caroline@dug.org">caroline@dug.org</a> ) or Slow Food Denver/Lilly Steirer ( <a href="mailto:lilly@slowfooddenver.org">lilly@slowfooddenver.org</a> ) <a href="mailto:info@gothamgreens.com">info@gothamgreens.com</a>	Gotham Greens will often donate seedlings (basil, lettuce) and extra peat pots in the basement if wanting to do a gardening activity or class for an event.
<b>Residential EV Readiness</b>	Sarah Kaye ( <a href="mailto:skaye@brendlegroup.com">skaye@brendlegroup.com</a> ) and Drive Clean Colorado ( <a href="mailto:gabriella@drivecleanco.org">gabriella@drivecleanco.org</a> or <a href="mailto:julia@drivecleanco.org">julia@drivecleanco.org</a> )	Educate residents on what owning an EV entails; where they can find purchase rebates; pro's and con's of ownership; dispelling myths
<b>Patio Planting Class</b>	Caroline Sprague ( <a href="mailto:caroline@dug.org">caroline@dug.org</a> )	Not currently a class taught by DUG but one that they're working on developing hopefully in 2024. Could have it in Spanish and English and at a neutral location (closer to apartments)
<b>SustainAbility Hard to Recycle Drop Off Event and Class</b>	Rachel Nathan ( <a href="mailto:info@sustainability-recycling.com">info@sustainability-recycling.com</a> )	Drop off event for hard to recycle items?

## COE Cost Recovery Model and Strategy

*Excerpts taken from the Parks and Recreation Department's Financial Policy Updates presentation to City Council in September 2023, which then revised and adopted the measures in in Q4 2023 for implementation in January 2024.*

### Purpose

- Create organizational resilience and financial stability.
- Implement revenue generation strategies that are fair, equitable, and responsible.
- Utilize consistent subsidy and cost recovery strategies across City departments.

### History

- 2010: First implemented by Edgewater Parks & Rec Department as *Fee Structure Guidelines*.

- 2011-21: Used to guide fee structure for programs, rentals and contract instruction parameters
- 2022-Present: Staff education on changes in best practices around pricing, cost recovery and subsidy, and revision of *Fee Structure Guidelines* to encompass all *Parks & Rec Financial Policies*

Service Category:

- Education and Enrichment

Impact

- Keep up with increased costs and demand for services without placing strain on the overall City budget
- Encourages staff to be creative in funding streams
  - Expanding sponsorship opportunities
  - Engaging in partnerships

Needs Based Assistance

- Updates the SMILES program to [CREATE](#)
- Makes financial assistance available to all Edgewater community members.
- Annual discount based on HUD research, 25-50-75%.
- Can be used for Parks and Recreation, Senior Trips or Sustainability Programs.

**Fee flexibility options**

- Financial Assistance available to all Edgewater residents
  - Information and applications are accessible on CivicRec: <https://secure.rec1.com/CO/edgewater-co/catalog>
    - [English Application](#)
    - [Spanish Application](#)
    -

Connecting Residents of Edgewater with Activity, Teamwork & Engagement

The purpose of the C.R.E.A.T.E Program is to provide financial assistance for use in recreational activities to residents and students (including students' immediate family members, if not residents) in Edgewater. The City of Edgewater maintains this program to help residents and students participate in recreation programs, who do not have the financial means to pay for the full program fees.

If you are in need of financial assistance to participate in Edgewater programs, please review the application information and apply for the C.R.E.A.T.E Program by visiting the Edgewater Fitness Center at 1800 Harlan Street, or emailing the form directly to Nick Stuth at [NStuth@EdgewaterCO.com](mailto:NStuth@EdgewaterCO.com). We are now accepting applications for 2024.

- Only charge a fee when we pay a facilitator fee
  - i.e. the seminars will be free of charge when the facilitator does not charge a fee

**Sustainability Board Meeting Dates & Times for the next 6 months**

Meetings are held on the fourth Tuesday of the month from 6:00-8:00pm:

- May 28<sup>th</sup>
- June 25<sup>th</sup>
- July 23<sup>rd</sup>
- August 27<sup>th</sup>
- September 24<sup>th</sup>
- October 22<sup>nd</sup>