



**History Art Recreation and Parks (HARP) Board
Regular Meeting**

May 22, 2024 at 6:00pm

Held virtually through the GoTo Meeting App: <https://meet.goto.com/589745869>

Telephone Number: 1 (872) 240-3311
Meeting ID/Access Code: 589-745-869

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3 or more other City Board or Commission members may attend this meeting.

Public Comment: Except for comments concerning matters that are set for public hearing, members of the public are invited to be heard during the public comment portions of the meeting.

ITEM 1. Work Session Call to Order 6:05 pm

ITEM 2. Roll Call

- a. Board Members Present: Casey Davis, Lauren Klepac, Laney Ruddell, Joel Newton
- b. Staff: Amber Magee
- c. City Council: N/A
- d. Public: Niya Gingerich from the Edgewater Inn

ITEM 3. Consent Agenda

- . Approval of Agenda
 - i. Changes or additions to the Agenda
- b. Approval of Minutes from April 24th Meeting

ITEM 4. Public Comment (Non-Agenda Items)

Niya is attending just to learn, no comment for today.

ITEM 5. Section Updates

- a. History
 - i. Orum House Cleanup
 - a. [Cleaning Checklist](#)
 - b. *Trash was hauled away after cleaning event and light bulbs were updated to Edison bulbs*
 - ii. History Storage Cleanup
 - a. [Deaccession process](#) review
 - b. *Motion to implement this process passed*
 - c. *Program to begin on June 1st*
 - iii. E-Book
 - a. *Casey found that InDesign has an e-pub export version but has not yet tested*
 - b. *Laney and Casey both agreed to attempt an export and see if that will work by next time*
 - iv. Spanish Translation
 - a. *Laney sent out quote requests but hasn't yet heard back*
 - b. *Joel provided the name of a translation service*
 - v. Book
 - a. 98 copies sold on Amazon
 - b. Books have arrived for future event sales
 - vi. 25th Avenue Sign Retrofit
 - a. *HARP wants to engage the public to weigh in on this. We will invite the public to join the next HARP board to discuss retro fitting the Welcome to Edgewater sign on 25th or maintaining the current neon.*
 - b. *Time box suggestion: 30 minutes*
- b. Art
 - i. Murals

Niya asked if there was a possibility for HARP to award funds to help pay retroactively for the Edgewater Inn sign that was updated

HARP needs to establish a process for fund awarding in these cases so we can ensure to be fair

Joel to reach out to the Art Line to ask for grants for murals and historical sign updates

- c. Recreation
 - i. Director Update
- d. Parks
 - i. Citizens' Park Update

ITEM 6. Review Grant Applications for Special Event Support

- a. Reallocation of remaining funds
 - i. T-shirts, Postcard, Canvas Bags, Event, Orum Signage, Murals, Scanning
 - ii. *Participation in Citizens' Park Grand Opening*

HARP booth manned by Casey & Laney (Lauren as backup) Joel will run walking tour(s) at the event which will start at the top of the hour and go for 30 min

Amber to find out about a booth for HARP
 - iii. Postcard Work session, ~~May 29 @ ?~~

Casey to reschedule for June 5th, 6-7pm with Casey, Joel, and Maria. In Noll Conference Room at Civic Center.

ITEM 7. HARP Vacancies

- a. Candidate interview at June 24 Meeting

ITEM 8. History Documents

- a. Disposition of Assets Form
- b. Item Acceptance Form/Letter
- c. Rejection Letter
- d. History Inventory

ITEM 9. Old Business

ITEM 10. City Staff and Council Updates

ITEM 11. Board Comments

ITEM 12. Discussion of Upcoming Agendas and Next Meeting Date

a. Move future meetings to a conference room?

i. *Motion to have HARP meetings in a conference room going forward passed.*

ITEM 13. Meeting Adjournment