



**Sustainability Board  
July 23, 2024 – 6:00 PM**

Please join in-person or from computer, tablet, smart phone.

<https://meet.goto.com/405842165>

You can also dial in using your phone: +1 (872) 240-3311 Access Code/Meeting ID: 405-842-165

**Meeting location:** Edgewater Civic Center, 1800 Harlan St.  
City Council Chambers

1. Meeting Called to Order			
2. Roll Call			
Board Members:	Present	Absent	
	X		Xerxes Steirer (Chair)
		X	Courtney LaBrie (Vice Chair and Energy Lead)
	X		Scott Meyers (Secretary and Alternate)
		X	Jeanette Papp (Waste & Materials Lead)
	X		Andy Vieth (Land & Water Lead)
	X		Jaclyn Poliseo (Social Vibrancy Lead)
City Council Liaison:	X		Lilly Steirer
City Staff Liaison:	X		Shaima Shahbaz
3. Approval of Agenda			
4. Land Acknowledgement			
5. Staff Comments and Updates			
<ul style="list-style-type: none"> <li>a. Hometown Festival               <ul style="list-style-type: none"> <li>i. Confirmed with Communication and Events team that the Sustainability Board will have a booth                   <ul style="list-style-type: none"> <li>1. Opportunity to gather community input on the Sustainability Plan update content</li> <li>2. Continued LED bulb kits giveaway</li> <li>3. Smoothie bike                       <ul style="list-style-type: none"> <li>a. Shaima will look for the contact info of the company from which it was rented last year</li> </ul> </li> </ul> </li> <li>ii. Exploring zero waste event support services provided by Scraps</li> <li>iii. Board members will commit to 2-hour shifts, scheduling will occur in the August board meeting                   <ul style="list-style-type: none"> <li>1. Three people are needed to operate the smoothie bike and promote programming to passersby</li> </ul> </li> <li>iv. Will also be announced as a volunteer opportunity to the community (including the ambassador contacts list)</li> </ul> </li> <li>b. Restaurant composting pilot in preliminary phase               <ul style="list-style-type: none"> <li>i. Conversations with local businesses are under way</li> </ul> </li> <li>c. Continued work with Partners in Energy</li> </ul>			

- i. They are providing us with promotional materials (flyers, social media posts, webpage and newsletter content) that encourages EV adoption by Edgewater residents and City employees
- ii. Assisting with effort to move forward with CLEARResults contract finalization
  - 1. Neighboring communities also struggling with the contracting
- d. Upcoming meeting(s) with Drive Clean Colorado to plan an EV ride-and-drive this fall
  - i. Lakewood is open to partnering with us for it if it makes sense
- e. Content for the Fall/Winter City Brochure
  - i. Is there anything in particular the board would like to see highlighted on the Sustainability page?
    - 1. Ideas include: sustainability plan update, seminar series, highlighting our work/program with partners in different areas (Resource Central, Scraps, Partners in Energy Home Energy Squad)
    - 2. Idea: mention sustainability successes from the year so far and upcoming sustainability plan update community events / opportunities to provide feedback (i.e. workshops and Envision Edgewater)
  - ii. Shaima will notify the board of the content submission deadline
- f. Confirmed Seminar Series sessions:
  - i. Xeriscaping - August 1st (with CSU Extension)
  - ii. Rain Barrel Workshop - August 22nd (with Groundwork Denver)
    - 1. Registration already open – board can go ahead and promote
    - 2. Andy will be the attending board member
  - iii. Composting - September 25th (with Scraps)
  - iv. Home Energy Efficiency - October *date TBD\** (with Attainable Home)
  - v. November still TBD

**6. Sustainability Plan Update**

- a. Melissa Baldrige will be providing her services for the GHG/Waste inventory
- b. Outreach was done to potential facilitators/project managers
  - i. They will submit general proposals for how they can assist in the next couple of weeks
- c. Jacob Smith mentioned as a potential facilitator – Shaima will reach out to him
- d. Current plan category goals updates:
  - i. Social Vibrancy – Jackie:
    - 1. Goal 1: communication and outreach goals, updating the lists, sending updates, accessibility support, supporting other categories updates and helping amplify them
    - 2. Goal 2: develop and expand sustainability resources for community business and residents, e.g. toolkit for zero waste events, supporting mobility efforts, increasing awareness for composting, welcome toolkit for new residents, and engaging with community groups.
    - 3. Idea to develop a volunteer registration site or use an online tool to streamline volunteer participation at events

**7. Upcoming Meetings & Events**

- a. Saturday, August 10<sup>th</sup> – Sustainability Board Retreat, Civic Center from 9am-1pm
- b. Saturday, September 21<sup>st</sup> – Hometown Festival, Citizen’s Park from 3:00-8:00pm

**8. City Council Updates**

- a. Work on City lot at 24<sup>th</sup> and Sheridan progressing
- b. Upcoming code updates being discussed
- c. Comprehensive Plan development process nearing completion

**9. Category Updates**

a. Clean Energy – N/A, board member, Courtney LaBrie, not present
b. Social Vibrancy – plan to email sustainability seminars info to Ambassador list, other goals discussed above under Sustainability Plan Update
c. Land & Water – satisfaction expressed with the 25 <sup>th</sup> street infrastructure development project (i.e. improvements evident in stormwater management), more green infrastructure could be incorporated
d. Waste & Materials – N/A, board member Jeanette Papp, not present
10. CC4CA Update <ul style="list-style-type: none"> <li>a. Upcoming webinar: Federal Funding for Local Adoption of Advanced Energy Codes <ul style="list-style-type: none"> <li>i. August 1<sup>st</sup> at 1:30pm on Zoom</li> </ul> </li> <li>b. See request for survey responses from the [Westminster} Front Range Sustainability/Environmental Boards (sent by: Villanueva) <ul style="list-style-type: none"> <li>i. Past due but will probably still accept submissions</li> </ul> </li> </ul>
11. Agenda Setting – August, 27th 2024 <ul style="list-style-type: none"> <li>a. Sustainability Plan update process follow up</li> <li>b. Hometown Festival board member tabling shift scheduling</li> <li>c. Retreat follow up</li> <li>d. Update on effort to coordinate Sustainability Seminars with the Library</li> </ul>
12. Public Comment
13. Final Board Comments <ul style="list-style-type: none"> <li>a. Positive anticipation of identifying and working with facilitators on the Sustainability Plan update</li> <li>b. Xerxes and Shaima</li> </ul>
14. Adjournment

**Sustainability Board Meeting Dates & Times for the next 6 months**

Meetings are held on the fourth Tuesday of the month from 6:00-8:00pm:

- August 27<sup>th</sup>
- September 24<sup>th</sup>
- October 22<sup>nd</sup>
- November 26<sup>th</sup>
- December TBD
- January 28<sup>th</sup>