

# **CITY COUNCIL WORK SCHEDULE**

## **December 3, 2024, Business Meeting**

1. Finance Department Update Presentation
2. Mill Levy Certification
3. 2025 Budget Approval
4. Council Vacancy Interviews

## **December 7, 2024, (Saturday 9am-2pm)**

1. Code Review

## **Parking Lot:**

July-December 2024  
Stadium Sale Funds  
Sales Tax - SUTS Update  
Charter Committee  
Sustainability Policy Revisions  
Jeffco Library Updates  
School Board Updates

## Tentative 2024 City Council Meeting Schedule

<u>Dec.</u>
12/3/24 Council Meeting
12/7/24 Code Review
12/17/24 No Mtg.



**EDGEWATER CITY COUNCIL  
BUSINESS MEETING AND WORK SESSION  
HELD AT 1800 HARLAN STREET  
EDGEWATER, CO 80214 AND  
VIRTUALLY THROUGH  
THE GOTO MEETING APP**

**<https://meet.goto.com/665049109>**

You can also dial in using your phone.

**United States: [+1 \(646\) 749-3122](tel:+16467493122)**

**Access Code: [665-049-109](tel:+16467493122)**

**November 19, 2024**

**6:30 pm**

**\*\*Requests for ADA accommodations (including American Sign Language interpretation or CART) can be made by emailing [cityclerk@edgewaterco.com](mailto:cityclerk@edgewaterco.com)\*\***

Notice: City Council packets are prepared several days prior to the meeting. Please be advised that items will be addressed and acted upon with little discussion. These items have usually been presented at a prior City Council workshop and may appear as part of a consent agenda.

**3 or more other City Board or Commission members may attend this meeting**

General public comments will be limited to **three minutes** each and must be pre-scheduled a minimum of 6 hours prior to the meeting by completing the form at the link below. Attendees present in the Council Chambers will have the opportunity to speak after all scheduled public comment requests have been heard.

Public Comment Registration can be found [here](#), or on the City's website.

Public Comments will be heard in the order in which the request was received.

City Council may or may not respond to your comments, but instead take your comments and suggestions under advisement and direct your questions to the appropriate person or department for follow-up.

**The principal purpose of a Business Meeting is to consider and take formal action concerning matters that have come before the Council for formal action.**

**ITEM 1. BUSINESS MEETING CALL TO ORDER**

**ITEM 2. Roll Call**

**ITEM 3. Pledge of Allegiance**

**ITEM 4. Consent Agenda**

1. Agenda
2. Minutes – October 29, 2024

**ITEM 5. Public Comment**

**ITEM 6. Communications from the City Manager, and Staff**

**ITEM 7. Communication from Boards, Commissions and Membership Organizations**

**ITEM 8. Presentations**

None

**ITEM 9. Resolution 2024-19**

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EDGEWATER AND THE CITY OF ARVADA FOR THE SECONDMENT OF AN ARVADA EMPLOYEE TO THE EDGEWATER POLICE DEPARTMENT

**ITEM 10. Ordinance 2024-09**

Discussion and Possible Action on the Second Reading of Ordinance 2024-09, AN ORDINANCE APPROVING AND ACCEPTING EASEMENTS FOR ROUND-ABOUT CONSTRUCTION AND MAINTENANCE PURPOSES WITHIN A PORTION OF THAT PROPERTY COMMONLY KNOWN AS 2575 HARLAN STREET

**ITEM 11. General Business**

1. 2022 Audit Presentation

**ITEM 12. Public Comment**

**ITEM 13. Mayor and Council Comments**

**ITEM 14. Discussion of Upcoming Agendas**

**ITEM 15. BUSINESS MEETING ADJOURNMENT**

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**ITEM 16. WORK SESSION CALL TO ORDER**

**ITEM 17. General Business**

1. 2025 Budget Presentation

**ITEM 18. Mayor and Council Comments**

**ITEM 19. WORK SESSION ADJOURNMENT**

**EDGEWATER CITY COUNCIL  
BUSINESS MEETING & WORK SESSION  
MINUTES  
October 29, 2024**

**ITEM 1. BUSINESS MEETING CALL TO ORDER**

Mayor Conklin called the Business Meeting to order at 6:30pm

**ITEM 2. Roll Call**

Present: Mayor, Steve Conklin, Council Member Joie Iten, Council Member John Thomsen, Council Member Lilly Steirer, Council Member, Kali Janda, Council Member Hannah Gay Keao and Council Member, Mercedes Valdez

Also Present: City Manager, Dan Maples, Deputy City Manager/Community Development Director, Jocelyn Mills, Human Resources Director, Teresa Nunez, Court Administrator, Robert Maestas, Police Chief, Eric Sonstegard, and City Attorney, Carmen Beery

**ITEM 3. Pledge of Allegiance**

**ITEM 4. Consent Agenda**

1. Agenda
2. Minutes – October 15, 2024

Council Member Valdez made a motion to approve the Consent Agenda as presented. Seconded by Council Member Iten and passed unanimously.

**ITEM 5. Public Comment**

None

**ITEM 6. Communications from the City Manager, and Staff**

City Manager, Dan Maples thanked those who attended Jennifer's going away party at the Edgewater Beer Garden. Former City Manager, HJ Stalf stopped by. Dan thanked staff for coordinating the going away gathering for Jennifer. Officer Perez submitted his resignation. PD has 5 Officer applicants in the que.

**ITEM 7. Communication from Boards, Commissions and Membership**

Mayor Conklin and Deputy City Manager, Jocelyn Mills will be attending the Jeffco Economic Development Corporation Gateways Awards Ceremony next week.

**ITEM 8. Presentations**

None

**ITEM 9. Ordinance 2024-09**

Council Member Iten made a motion to approve the First Reading of Ordinance 2024-09, AN ORDINANCE APPROVING AND ACCEPTING EASEMENTS FOR ROUND-ABOUT CONSTRUCTION AND MAINTENANCE PURPOSES WITHIN A PORTION OF THAT PROPERTY COMMONLY KNOWN AS 2575 HARLAN STREET, as presented. Seconded by Council Member Valdez and passed unanimously.

**ITEM 10. General Business**

None

**ITEM 11. Public Comment**

None

**ITEM 12. Mayor and Council Comments**

Council Member Valdez wished everyone a Happy Halloween

Council Member Gay Keao stated she participated in the 7 days emotional lead community program. Reminded everyone to vote.

Council Member Janda asked everyone to please vote. Toured the Porchlight facility and encouraged everyone to take the tour. Wished everyone a Happy and safe Halloween.

Council Member Steirer wished everyone a Happy Halloween and also reminded everyone to vote.

Council Member Thomson planted a new tree with the City's rebate program. Reminded everyone to vote and wished everyone a Happy and Safe Halloween.

Council Member Iten wished everyone a Happy Halloween and mention she was unable to attend Jennifer's going away party but stated that Jennifer is amazing and was the representation of what Edgewater was and is today.

**ITEM 13. Discussion of Upcoming Agendas**

**ITEM 14. Executive Session**

1. Council Member Janda made a motion to move to Executive Session pursuant to C.R.S. Section 24-6-402(4)(f), concerning personnel matters, to discuss the annual performance evaluation of the City Manager and the Police Chief search and transition process. Seconded by Council Member Thompson and passed unanimously at 6:43 to 8:51 pm

**ITEM 15. BUSINESS MEETING ADJOURNMENT**

Mayor Conklin closed the Executive Session and the General Business meeting at 8:51 pm



# COUNCIL COMMUNICATION & REPORTS

## Monthly Communication from City Manager

**Emerald Ash Borer:** The City of Lakewood has found Emerald Ash Borer, so we are ramping up our treatment campaign. Attached is a brief look at what the campaign will look like. Our new Arborist is also working on plans to treat Ash trees within the parks.

**Shop Edgewater / Open Rewards** program launched this past month with postcards/vouchers being handed out at the Hometown Festival. Customers of our local small business restaurants and retail shops are eligible to receive a 5% cash back reward on their purchases at these businesses. The program is managed through the Open Rewards app and no action is required from businesses. Visit [www.edgewaterco.gov/shopEdgewater](http://www.edgewaterco.gov/shopEdgewater) for more information.

**Jennifer Schartz:** Jennifer Schartz submitted her resignation this past month after 19 years of service to the Edgewater Community. Jennifer will be moving to Wyoming in the coming weeks and will be looking for work closer to where she is living. We will greatly miss Jennifer on both a personal and professional level.

Department	Report	#	Department	Report	#
<b>City Clerk</b>	<i>Monthly Business License</i>	2	<b>Parks &amp; Recreation</b>	<i>Fitness Center Usage</i>	10
	<i>Monthly Court Report</i>	2		<i>Programs Update</i>	11
<b>Community Development</b>	<i>Neighborhood Compliance</i>	3		<i>Parks Update</i>	11
	<i>Sustainability Report</i>	4	<b>Police</b>	<i>Crime Statistics</i>	12
	<i>Mental Health Report</i>	5		<i>Calls for Service</i>	12
	<i>Building/ Planning Report</i>	6		<i>Community Engagement</i>	13
<b>Finance Department</b>	<i>Monthly Revenue Summary</i>	7	<b>Utilities</b>	<i>Monthly Utility Report</i>	14
<b>Human Resources</b>	<i>Trainings</i>	9			
	<i>Employment Summary</i>	9			

### **Attachments:**

1. Sustainability Minutes

# City Clerk Department

## ***Business Licenses New/ Renewed***

<b>Business Name</b>	<b>Address</b>	<b>Type</b>	<b>New/ Renewed</b>
Deka Lash	1931 Sheridan Blvd. Ste G-4	Salon	Renewed
Driftless roots	1931 Sheridan Blvd.	Salon	Renewed
Happy Lemon	1391 Sheridan Blvd. #Q	Tea shop	Renewed
McDonalds (3PI)	1701 Sheridan Blvd.	Fast Food	Renewed
Sustain Salon	1931 Sheridan Blvd. Units H&I	Salon	Renewed
Washway Laundry	1711 Sheridan Blvd. #F	Laundromat	Renewed

## ***Monthly Court Report***

Per Section 2-5-260 of the Edgewater Municipal Code here are the required reports for the preceding month.

- (1) The total number of convictions: 50
- (2) The total number of dismissals: 28
- (3) The total number of bonds paid: 1 FOR \$200
- (4) The total number of appeal bonds approved: 0
- (5) The total moneys collected: \$2,235.00

## Community Development

End of Month Report Neighborhood Compliance 9/1 through 9/30/2024		
Violation Type	Open	Closed
Abandoned/ Junked Vehicle on City Streets	0	0
Garbage/ Junk/ Trash on Private Property	0	0
Graffiti	35	35
Illegal Dump	0	0
Nuisance Trees or Hanging Trees	1	1
Nuisances Prohibited/ Working Hours	0	0
Nuisance Weeds	0	0
RV or Oversized Truck Parked on City Streets	1	1
Snow Removal	0	0
Utility Trailer	1	1
Vehicle on Private Property	0	0
<b>Total</b>	<b>36</b>	<b>36</b>
Friendly Reminders	Open	Closed
Abandoned/ Junked Vehicle on City Streets	2	2
Garbage/ Junk/ Trash on Private Property	35	35
Graffiti	14	14
Illegal Dump	3	3
Nuisance Trees or Hanging Trees	2	2
Nuisances Prohibited/ Working Hours	0	0
Nuisance Weeds	35	35
RV or Oversized Truck Parked on City Streets	0	0
Snow Removal	0	0
Utility Trailer	0	0
Vehicle on Private Property	5	5
<b>Total</b>	<b>96</b>	<b>96</b>
Miscellaneous/ Other	Open	Closed
Dumpsters/ Storage Pods	1	1
Fences	1	1
Public Notice Postings	0	0
Rental Tenant Complaints	3	3
Temporary Signs/ Banners	0	0
<b>Total</b>	<b>5</b>	<b>5</b>
No Edgewater Excellence awards given in September.		

## **Sustainability Report**

### **Front Range Beneficial Electrification Network & DRCOG Quarterly Update Meeting Hosted in the Council Chambers on 9/10**

- Approximately 60 local government employees from the DRCOG region attended
- Presentations were given by DRCOG on their new *Decarbonize DRCOG* program and by Xcel Energy on their *Clean Heat Plan* (approved in May of this year)
- Attendees were invited to join workgroups where they exchanged and offered insights on their needs, challenges, and suggestions in multiple focus areas (i.e. communications and engagement; energy advising, incentives, and innovation; etc.)

### **Consultants Contracted for the Sustainability Plan Update**

- Council reviewed the contracts and proposals of Crescendo Planning + Design and Big Glasses Consulting and approved their hire
- We are now providing them with requested technical data and scheduling forthcoming work sessions with the Sustainability Board and community engagement events/workshops

### **Hometown Festival Sustainability Booth**

- Staffed by Sustainability Board Members, Coordinator, and a community
- Materials offered included info on recent sustainability-oriented plans, such as the Urban Forest Master Plan and the Electric Vehicle Action Plan
- Board members gave away just over 100 LED light bulb kits, and managed a smoothie bike that offered free smoothies thanks to a fruit donation on the part of Playa Bowls
- The booth was shared with a CDOT representative who explained aspects of the Sheridan Corridor Multimodal Plan with interested passersby
- Scraps did an excellent job of managing zero waste services (offered composting)

### **Continued Issues with Solar United Neighbors**

- Correspondence with the subcontractor managing Nelnet's issues, iChoosr, has been picked back up as there is at least one property well into their installation process that is still struggling with their contractor

### **CLEARResults Contract for Home Energy Squad Services Finalized**

- The budget put toward this program was increased by \$1,500
- There are hopes to promote it more widely in partnership with Xcel at spring City events

### **Sustainability Seminars**

- Composting 101 was scheduled for 12th, but was canceled due to low enrollment
  - The facilitator, Tom Dodd of Scraps, was rescheduled for November 7th

### **Waste Diversion Updates - Republic has not yet provided figures for September.**

	<b>Recycle</b>	<b>Yard Waste</b>	<b>Organics</b>	<b>Trash</b>	<b>% Diverted</b>
<b>June</b>	20.93	0	8.4	96.33	23.3%
<b>July</b>	18.6	0	9.1	91.23	23.3%
<b>August</b>	28.92	0	8.7	110.75	25.4%

## **Mental Health September Report**

### **First Day 9/16:**

- Met various staff at City of Edgewater
- Onboarding

### **Research on Electronic Health Record:**

- Various options explored for clinical documentation
- Documentation required while working in a co-responder capacity for individuals and families in the community
- Final selection: ICANotes. \$35/month

### **Began meeting with leadership team, MH plan, and Edgewater community members:**

- Conversations included MH coordinator role, ideas, concerns, and overall goals for the position

### **Connected with local co-responders and agencies:**

- Monthly meeting invites
- Further collaboration and coordination of care developed

### **Ride along with Chief Sonstegard:**

- Tour of the city
- Highlighted concerns and response areas
- Discussed trainings and support for officers and department
- Department culture

	Residential				Commercial				One Stop	Other	Engineering	Fire	Land Use	Misc	Planning	Public Works	Subdivision	Zoning	Total
	Residential New	Residential Alteration	Residential Miscellaneous	Residential One Stop	Commercial New	Commercial Alteration	Commercial Miscellaneous	Commercial One Stop											
<b>Inspection Activity</b>																			
Number of Inspections	45	36	0	12	0	16	0	0	16	0	0	0	0	0	0	7	0	0	132
Number Passed	30	19	0	7	0	11	0	0	9	0	0	0	0	0	0	7	0	0	83
Inspection Passed %	66.67 %	52.78 %	0.00 %	58.33 %	0.00 %	68.75 %	0.00 %	0.00 %	56.25 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	100.00 %	0.00 %	0.00 %	62.88 %
% Completed on Sched Date																			99.55 %
<b>Permit Activity</b>																			
Applications Filed	2	5	0	10	0	0	0	0	7	0	0	0	0	0	1	7	0	0	32
Valuation - Applications	787,648.34	167,447.00	0.00	157,421.83	0.00	0.00	0.00	0.00	49,708.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,162,225.41
Permits Issued	0	3	0	11	0	0	0	0	14	0	0	0	0	0	0	9	0	0	37
Valuation - Issued	0.00	58,447.00	0.00	172,921.83	0.00	0.00	0.00	0.00	76,676.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	308,045.07
Avg wk days submit to issue	0	4	0	4	0	0	0	0	25	0	0	0	0	0	0	34	0	0	19
Total fees billed	10,240.68	1,809.14	0.00	2,200.50	0.00	0.00	0.00	0.00	2,400.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,651.25
Avg fees/permit (billed)	10,240.68	603.05	0.00	200.05	0.00	0.00	0.00	0.00	171.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.03
Total fees paid	27,311.18	3,445.53	0.00	5,688.90	0.00	0.00	0.00	0.00	4,855.83	0.00	0.00	0.00	0.00	0.00	0.00	6,100.00	0.00	0.00	47,401.44
Avg fees/permit (all fees)	27,311.18	1,148.51	0.00	517.17	0.00	0.00	0.00	0.00	346.85	0.00	0.00	0.00	0.00	0.00	0.00	677.78	0.00	0.00	1,281.12
<b>Voided Permits</b>																			
Number of Voided permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Plan Reviews - Submittals</b>																			
Initial Submittals Received	2	10	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	15
Resubmittals Received	0	2	0	0	0	1	0	0	0	0	0	0	0	0	2	0	0	0	5
Total Submittals Received	2	12	0	0	0	1	0	0	3	0	0	0	0	0	2	0	0	0	20
Approved Submittals	0	8	0	0	0	1	0	0	3	0	0	0	0	0	1	0	0	0	13
Avg Days In Review	0	4	0	0	0	2	0	0	4	0	0	0	0	0	0	0	0	0	10
<b>Plan Reviews - Reviews</b>																			
Total Plan Reviews Completed	0	10	0	0	0	3	0	0	3	0	0	0	0	0	5	15	0	0	36
Total Plan Reviews Created	2	12	0	0	0	2	0	0	3	0	0	0	0	0	3	0	0	0	22
Total Approved Plan Reviews	0	8	0	0	0	3	0	0	3	0	0	0	0	2	15	0	0	0	31

# Finance Department

## Revenue Report

City of Edgewater taxes detail by month Report 2024													
Type	January	February	March	April	May	June	July	August	September	October	YTD Total	%	YTD Budget
In City Sales Tax	633,105.86	613,560.80	659,399.75	618,997.04	640,333.92	706,955.50	652,622.63	659,975.50			5,184,951.00	70%	7,368,671.62
Out of City Sales Tax	60,030.63	37,539.62	130,953.86	125,032.43	38,067.13	38,706.03	37,392.17	38,744.68			506,466.55	54%	943,405.92
City Permit Use tax	16,713.92	22,665.74	16,730.17	9,756.40	8,082.06	5,429.79	5,010.31	5,514.88	18,900.74	1,402.87	110,206.88	37%	300,000.00
State Retail Marijuana Tax	24,527.66	16,252.25	17,984.08	17,940.05	10,224.19	17,230.71	26,258.77	17,602.37			148,020.08	51%	291,000.00
Penalties/Interest on Tax Delinquency	12,267.53										12,267.53	82%	15,000.00
Motor Vehicle	29,369.36	39,932.13	21,046.62	28,474.87	40,215.70	29,186.02	35,841.70	320.00			224,386.40	61%	370,600.00
Cigarette Taxes	686.36	1,141.39	780.04	404.33	465.01	670.68					4,147.81	35%	12,000.00
Franchise Taxes	12,647.48	23,018.41	18,420.26	23,345.16	13,538.23	23,185.86	86.99	31,373.30	74.58	17,890.70	163,580.97	96%	170,000.00
Mineral Taxes					-			1,333.84			1,333.84	167%	800.00
HIGHWAY USERS TAX								47,638.61			47,638.61	40%	120,000.00
ROAD AND BRIDGE TAX								20,325.06			20,325.06	48%	42,000.00
<b>Total</b>	<b>789,348.80</b>	<b>754,110.34</b>	<b>865,314.78</b>	<b>823,950.28</b>	<b>750,926.24</b>	<b>821,364.59</b>	<b>757,212.57</b>	<b>822,828.24</b>			<b>6,423,324.73</b>	<b>67%</b>	<b>9,633,477.54</b>

<b>Preliminary Other General Fund Revenue Summary</b>				
<b>January-Aug 2024</b>				
<b>Sectors</b>	<b>YTD Actual</b>	<b>Budget</b>	<b>%</b>	<b>Unexpended</b>
Taxes	6,423,324.73	9,633,477.54	67%	3,210,152.81
Judicial	46,307.29	38,800.00	119%	(7,507.29)
Parks & Recreation	270,403.95	270,000.00	100.15%	(403.95)
Licenses, Permits and Fee	271,194.18	795,624.00	34.09%	524,429.82
Grants	18,523.00	8,000.00	231.54%	(10,523.00)
Other City revenues	189,591.29	143,000.00	132.58%	(46,591.29)
Events	4,593.13	-	0.00%	(4,593.13)
TRANSFER FROM OPEN SPACE FUND		25,000.00	0.00%	25,000.00
UTILITY OPERATING SPLIT		70,425.00	0.00%	70,425.00
UTILITY OPERATING SALARIES		384,358.14	0.00%	384,358.14
TRSRFR OPEN SPACE - FITNESS CTR		67,000.00	0.00%	67,000.00
<b>Total Fund Revenue</b>	<b>7,223,937.57</b>	<b>11,435,684.68</b>	<b>63%</b>	<b>4,211,747.11</b>

<b>Preliminary Expenditures Summary</b>				
<b>January-August 2024</b>				
<b>Sectors</b>	<b>YTD Actual</b>	<b>Budget</b>	<b>%</b>	<b>Unexpended</b>
Mayor & Council	76,588.71	143,698.00	53.30%	67,109.29
City Clerk	141,624.07	155,265.10	91.21%	13,641.03
Court	130,936.55	195,358.81	67.02%	64,422.26
Police	2,572,549.14	3,578,504.25	71.89%	1,005,955.11
City Attorney	206,583.96	220,000.00	93.90%	13,416.04
Public Works	393,197.93	555,284.53	70.81%	162,086.60
Buildings	348,672.67	480,900.00	72.50%	132,227.33
Parks & Recreation	390,896.49	605,463.68	64.56%	214,567.19
Fitness Center	181,339.63	316,341.50	57.32%	135,001.87
Finance	295,864.08	453,749.41	65.20%	157,885.33
Community Services	228,911.15	363,678.16	62.94%	134,767.01
Communications & Events	210,974.48	350,284.74	60.23%	139,310.26
City Manager	184,056.13	402,095.83	45.77%	218,039.70
Community Development	500,507.94	842,828.43	59.38%	342,320.49
Sustainability	14,490.57	70,000.00	20.70%	55,509.43
Human Resources	264,626.99	391,424.72	67.61%	126,797.73
Non-Departmental	1,650,485.67	3,290,383.00	50.16%	1,639,897.33
<b>Total Fund Expenditures</b>	<b>7,792,306.16</b>	<b>12,415,260.16</b>	<b>62.76%</b>	<b>4,622,954.00</b>

## **Human Resources Department**

### **Trainings**

September:

CPR Certification internally in P & R

CIRSA trainings internally all staff

### **Hired Positions:**

Jay Mencia-Cabrera

Charlotte Sutherland

David Kim, Instructor (10/4)

### **Open Positions:**

Police Officer

Police Officer in Training

CSO

P & R Specialist

**Candidates: 61**

### **September Resignations**

Recreation Assistant Programs

Recreation Specialist Facilities (10/3)

### **September Anniversaries**

Dan Maples 9/1, 15 yrs

Brian Cole 9/2, 1 yr

Ed Sheen 9/2, 1 yr

Aidan Naso 9/2, 1 yr

Kaden Burnet 9/12 1 yr

Nick Stuth 9/12, 2 yrs

Sam Rael 9/17, 23 years

Sofia Mitchell 9/25, 1 yr

Felicia Medina 9/26, 2 yrs

## Parks & Recreation Department

### **Monthly Fitness Center Use**

	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>
Totals for Resident Adult Drop-In	277		208	231	235				
Totals for DDRC/Mosaic Discount	20		1	2	2				
Totals for Non-Resident Adult Drop-In	93		74	107	73				
Totals for Non-Resident Youth Drop-In	5		5	0	5				
Totals for Personal Training Session	32		32	10	10				
Totals for Resident Senior Drop-In	7		6	22	22				
Totals for Shower	38		60	52	51				
Totals for Resident Youth Drop-In	137		56	76	78				
<b>Monthly Total</b>	<b>609</b>		<b>454</b>	<b>500</b>	<b>476</b>				
55+ Fitness	50		50	63	132				
Active Minds Lecture Series	0		0	14	8				
Youth Dance	0		0	0	121				
Child Watch				0	7				
Indoor Cycling Classes	129		129	39	61				
Pound Fitness Classes	21		21	16	16				
Strength, Conditioning & Weight Room Classes	69		69	80	67				
Yoga & Meditation Classes	249		251	86	106				
Youth Fitness Orientation	2		2	0	0				
Youth Soccer	0		0	0	110				
Youth Volleyball	0		0	0	25				
Zumba Classes	30		30	20					
<b>Monthly Totals</b>	<b>550</b>		<b>550</b>	<b>287</b>	<b>670</b>				

## **Parks**

- Old signage at Citizens has been removed.
- Old picnic tables at Memorial are officially removed and new ones have been placed.
- Men's and women's bathroom signs have been installed at Citizens' Park.
- Pet waste trash can has been installed on the poop bag station post at 29<sup>th</sup> and Kendall and Memorial.
- New mulch is being installed at Gold Crown and along the path at the Civic Center.

## **Programs**

- Afterschool program started at Edgewater Elementary, art and geometry.
- Skate program extended through fall based on positive feedback from participants.
- Ballet III class started for winter session. First time Jackie has had an additional instructor on board to help grow the program.
- New Tuesday/Thursday Toddler programs added for fall with Lateffa.
- Adult basketball collaboration established with Sports Kind; trial run this October
- John received several positive shoutouts from the baseball end of season survey.

There's a participant that's been going to Christine's chair yoga class that could not get out of her chair without assistance before she started. Now she can get out easily and move around on her own without any help. A nice little story about the benefits of these programs!

## **Fitness Center**

- New staff, Jay, Dominic and Rachael
- New elliptical ordered for replacement
- Annual Survey
  - 28% participation increase in the Fitness Center Survey Results from 2023 to 2024
  - "All staff are professional, courteous, and friendly. The facility exceeds in cleanliness and rarely has nonfunctioning equipment."
  - "Super friendly staff and the gym always feels clean. Staff are always cleaning and making sure it's tidy - it's very much appreciated."
  - "Your staff are so friendly and helpful. I love going to this Rec center and the staff are always welcoming and positive. So glad to have this gym in the neighborhood!!"
  - "I love how much effort you all put towards optimizing the gym layout. The number of improvements that have been made towards it over the last couple years have been so noticeable, and it is clear how intentional you are towards every decision that is made."

## **HARP**

- Working on e-book and Spanish translation of the history book.
- Bi-annual Orum House cleaning in November.
- Working on 3 "collector" postcards to distribute at events.
- 1 current vacancy, new member Alex Donaldson

## **General**

- Story Walk in partnership with library for the month of September
- New security contract with ADS
- New Consulting Arborist, Rich Wilson

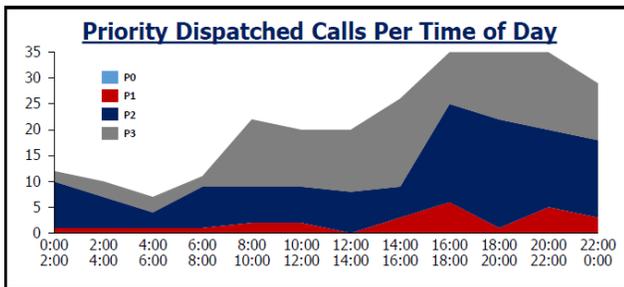
# Police Department

## Monthly Report-October 2024

### CRIME STATISTICS

Offense	September-2023	August-2024	September-2024
Murder	0	0	0
Rape/Sodomy/Sex Assault w/ Object	0	0	0
Aggravated Assault	0	1	1
Simple Assault	4	1	3
<b>Arson</b>	<b>0</b>	<b>0</b>	<b>0</b>
Burglary/Breaking & Entering	1	2	0
Destruction/Damage/Vandalism of Property	3	1	0
Robbery	0	0	0
Shoplifting/All Thefts/All Other Larceny	35	20	18
Motor Vehicle Theft	2	5	4
<b>Drug/Narcotic Violations</b>	<b>13</b>	<b>1</b>	<b>3</b>
Drug Equipment Violations	11	1	10
Weapon Law Violations	0	0	0
<b>Total Group A Offenses</b>	<b>70</b>	<b>32</b>	<b>40</b>
<b>Total Group A Arrests</b>	<b>41</b>	<b>16</b>	<b>29</b>
<b>Driving Under the Influence</b>	<b>3</b>	<b>2</b>	<b>2</b>
Trespass of Real Property	2	1	1
<b>Total Group B Arrests</b>	<b>25</b>	<b>16</b>	<b>24</b>

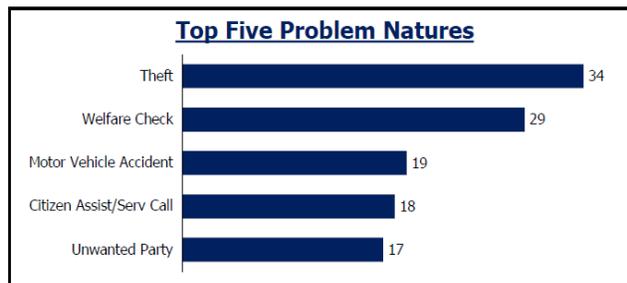
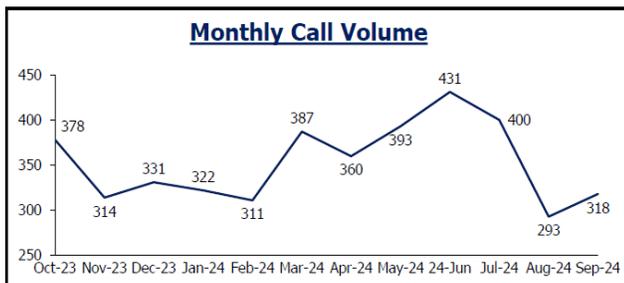
### CALLS FOR SERVICE



**Daily Priority Call Volume and Entry to Assignment**

Day of Week	P0	P1	P2	P3	Total	Average
Sunday	0	7	20	12	39	8
Monday	0	6	22	17	45	9
Tuesday	0	0	19	20	39	10
Wednesday	0	1	21	15	37	9
Thursday	0	2	12	16	30	8
Friday	0	5	13	15	33	8
Saturday	0	5	17	17	39	10
<b>Assignment &lt; 2 min</b>		<b>77%</b>	<b>63%</b>			
<b>Assignment &lt; 4 min</b>		<b>92%</b>	<b>76%</b>			

Notes: Call received, processed, and dispatched by Jeffcom. Self-initiated activity removed.



## COMMUNITY ENGAGEMENT

Positive comments received via our new [PowerEngage](#) civic engagement tool:

The officers responded quickly to the home for a welfare check. Officer Altman called and updated me about the interaction. Officer Altman was very polite, and professional. Thank you for the great work!

Officers were very professional and did their best to deescalate the situation ( even when the other other party refuse to cooperate). Officer Stakely has always treated every other situation in the same professional way. Thank you

The 2 officers were exceptional. Be safe

## ADDITIONAL ITEMS OF INTEREST

- The Edgewater Police Department Facebook page has really taken off with the added assistance of Kiki Carpenter from the City's Communications Department. It is our primary vessel for "telling our story" and "building our brand." I encourage all of you to follow and check out our stories posted every week:
  - [Police Department Leadership Training](#)
  - [VOI Fundraiser](#)
  - [Sergeant Robenalt's Promotional Ceremony](#)
  - [Edgewater Hometown Festival](#)
  - [World Teacher Day](#)
- We received the following thank-you note from a resident about **Officer Sandy Santti**:

September 29, 2025  
Dear Chief Sonatogash,  
My name is Mary [REDACTED]  
I live at [REDACTED] Gray St.  
In September 26<sup>th</sup> my cat,  
Sophia, got trapped in an  
evaporative cooler. I called  
the Edgewater non-emergency  
number.  
Officer Santti was here right  
away, she started getting help  
to take the cooler apart.  
Officer Santti stayed with  
me and took me to the  
veterinarian where the cat  
was taken after she was  
rescued. Officer Santti stayed  
with me until she knew my  
daughter was on the way.

to get me and take the  
cat to my veterinarian  
Sophia is home now  
and will be recovering  
with a little more care.  
She will become an indoor  
cat.  
Officer Santti was so nice  
and caring, she did so much  
for me to help in a difficult  
situation. Edgewater is very  
lucky to have her, she  
really was a hero to me.  
Sincerely,  
Mary [REDACTED]

# Utilities

WATER													
	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
# Customers	1549	1573	1568	1567	1557	1559	1566	1571	1568				1564.222222
# Units (1,000 gal)	1552	1577	1571	1571	1560	1563	1570	1575	1572				1567.888889
Water Usage \$	\$87,476.28	\$70,646.70	\$1,028,819.57	\$87,772.27	\$81,653.45	\$142,038.48	\$186,155.19	\$164,744.13	\$162,202.90				\$2,011,508.97
Water Service Taps	1609	1609	1567	1609	1609	1613	1611	1615	1612				1606
Water Service Fee Taps \$	\$17,133.39	\$17,134.09	\$17,633.73	\$17,585.75	\$17,636.58	\$17,660.78	\$17,641.04	\$17,401.91	\$17,662.69				\$157,489.96
<b>Monthly Water Totals</b>	<b>\$104,609.67</b>	<b>\$87,780.79</b>	<b>\$87,904.78</b>	<b>\$105,358.02</b>	<b>\$99,290.03</b>	<b>\$159,699.26</b>	<b>\$203,796.23</b>	<b>\$183,761.04</b>	<b>\$181,477.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,168,998.93</b>
SEWER													
	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
# Customers	1007	1007	1007	1006	1007	1010	1008	1011	1008				1007.888889
# Units (Non-metered)	1311	1311	1311	1310	1311	1314	1312	1321	1318				1313.222222
Sewer Service Charge \$	\$24,150.19	\$24,153.29	\$24,710.35	\$24,557.57	\$24,666.25	\$28,472.32	\$28,706.34	\$28,457.26	\$28,814.54				\$236,688.11
Sewer Units (taps)	1302	1302	1302	1301	1302	1305	1303	1306	1303				1302.888889
Usage \$	\$10,327.09	\$10,329.87	\$10,624.41	\$10,588.77	\$10,602.76	\$10,621.87	\$10,627.26	\$10,382.40	\$10,641.59				\$94,746.02
<b>Monthly Sewer Totals</b>	<b>\$34,477.28</b>	<b>\$34,483.16</b>	<b>\$35,334.76</b>	<b>\$35,146.34</b>	<b>\$35,269.01</b>	<b>\$39,094.19</b>	<b>\$39,333.60</b>	<b>\$38,839.66</b>	<b>\$39,456.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$331,434.13</b>
TRASH													
	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
Trash - 32 gallon	261	262	260	259	255	254	255	258	255				257.666667
Trash - 64 gallon*	509	509	510	507	506	506	506	511	507				507.888889
Trash - 96 gallon**	596	598	593	592	595	592	591	591	594				593.555556
Additional Bins	161	161	0	0	0	0	0	157	159				70.888889
<b>Total Units</b>	<b>1527</b>	<b>1530</b>	<b>1363</b>	<b>1358</b>	<b>1356</b>	<b>1352</b>	<b>1352</b>	<b>1517</b>	<b>1515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1430</b>
<b>Total Billed</b>	<b>\$24,850.00</b>	<b>\$24,902.00</b>	<b>\$22,870.00</b>	<b>\$22,794.00</b>	<b>\$22,802.00</b>	<b>\$22,729.00</b>	<b>\$22,718.00</b>	<b>\$24,363.00</b>	<b>\$24,726.00</b>				<b>\$212,754.00</b>
COMPOSTING													
	January	February	March	April	May	June	July	August	September	October	November	December	Annual Average
# Customers	199	200	198	192	190	186	189	189	190				192.555556
<b>Total Amount</b>	<b>\$3,410.00</b>	<b>\$3,426.00</b>	<b>\$3,219.00</b>	<b>\$3,143.00</b>	<b>\$3,125.00</b>	<b>\$3,106.00</b>	<b>\$3,121.00</b>	<b>\$3,154.00</b>	<b>\$3,169.00</b>				<b>\$28,873.00</b>
MONTHLY TOTALS													
	January	February	March	April	May	June	July	August	September	October	November	December	Annual Average
<b>Total Amount Billed</b>	<b>\$167,346.95</b>	<b>\$150,591.95</b>	<b>\$149,328.54</b>	<b>\$166,441.36</b>	<b>\$160,486.04</b>	<b>\$224,628.45</b>	<b>\$268,968.83</b>	<b>\$250,117.70</b>	<b>\$248,828.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,742,060.06</b>



**Sustainability Board**  
**October 22nd, 2024 – 6:00 PM**

Please join in-person or from computer, tablet, smart phone.

<https://meet.goto.com/405842165>

You can also dial in using your phone: +1 (872) 240-3311 Access Code/Meeting ID: 405-842-165

**Meeting location:** Edgewater Civic Center, 1800 Harlan St.  
 City Council Chambers

1. Meeting Called to Order			
2. Roll Call			
Board Members:	Present	Absent	
	X		Xerxes Steirer (Chair)
	X		Courtney LaBrie (Vice Chair and Energy Lead)
		X	Scott Meyers (Alternate and Secretary)
	X		Jeanette Papp (Waste & Materials Lead)
		X	Andy Vieth (Land & Water Lead)
	X		Jaclyn Poliseo (Social Vibrancy Lead)
City Council Liaison:	X		Lilly Steirer
City Staff Liaison:	X		Shaima Shahbaz
3. Approval of Agenda			
4. Land Acknowledgement			
5. Staff Comments and Updates			
<p>a. Sustainability Seminars</p> <p>i. 6 attendees for Home Energy Efficiency with Erin Shine</p> <p>1. His presentation will be added to the Sustainable Education and Resources webpage on the City website</p> <p>2. He will also contribute content for us to publish in the Neighborhood Gazette</p> <p>ii. Next seminar is Composting 101 with Scraps on November 7<sup>th</sup> at 5:30pm</p> <p>b. Scraps – Future leaf disposal option</p> <p>i. They are willing to arrange with us a bulk leaf drop off at their site in Arvada</p>			

- if a City employee wants to deliver them
- ii. They cannot offer individual household leaf drop offs at their site
- c. Sticks to chips occurred
  - i. Maybe next year we could arrange with Scraps to do a bulk drop off.
  - ii. Can we let the waste hauler know that they should dispose of leaves responsibly and not in the landfill? Contract is up next year.
  - iii. There was a blurb in the town crier about asking people to leave their leaves on their lawns for mulch.

#### 6. Introduction to Rich Wilson, new staff arborist

- Over 34 years of experience
- Rich is conducting an inventory of the public right of way trees in the city
- Talking about some possible storm event protocols
- Open to suggestions
- Has worked with Bill Cassel for a while and on the transition
- Urban Forestry Plan - first thing you need is an inventory, there is a free platform that can be used and then we will transfer this over to a paid platform. Biggest thing is getting the data points and identifying possible planting sites. Would like to include some pieces about maintenance.
- Rich has met with several residents so far
- We've been losing tree canopy in Edgewater, what does Rich think about growing this? Yes, he thinks it can be done. With development - people can be encouraged to plant more. Maybe bring in more incentives, encourage people to protect the large trees we currently have. There are some ways to slow it down, even if it cannot be stopped altogether.
- Protecting forests can have a huge positive impact.

#### 7. Sustainability Plan Strategic Update with Andy Rutz & Melissa Baldrige

- Introduction: Andy Rutz
  - Loves working in communities of the size of Edgewater, we already have a great foundation here
  - Try to keep the effort efficient, avoid planning fatigue
  - Steps: Coordination, plan assessment - unpacking what within those plans really focuses on sustainability, where there might be contradictions, where there may be new ideas or coordination, incorporate Melissa's GHG inventory piece
- Introduction: Melissa Baldrige, Big Glasses Consulting
  - 20 years in sustainability, green building, ESG
  - Science is evolving
  - There will be differences from what happened in 2019
  - There is urgency to this work with climate change, but there is so much money available right now to help with this (ex: IRA, DRCOGS), what funding sources are available?

##### a. Review of Scope, Process & Timeline

- Process
  - Work Session - November 12th
  - Stakeholder interviews - 3 - 4 sessions in 60 - 90 minute increments, 8-10 people works best
  - Community Survey, use Envision Edgewater

- Strategic priority identification - workshop, focus on near-term and incremental wins so the implementation is palpable and builds enthusiasm. Start to build some of the muscle memory here.
- Second Board work session, it's okay if Board's ideas are different from the community
- Draft Strategic Update and Final Plan
- Stakeholders - citizens, staff... in this case - folks we will ask to spend a little extra time with us - residents and leaders, partner organizations, partner communities, city of Edgewater staff
- Note to include the mobility plan in the plan assessment - there could be some contradiction, would love to see coordination between the mobility plan and the tree plan.

b. Activity - Initial discussion on progress made since 2019; goals for this update

- When you think about the progress that the City (and board) has made toward implementing the 2019 sustainability plan, what are the things that come to mind?
  - Social Vibrancy - creating easy to understand info, making sure that it's not too hard to do, how can we pull out the things that matter and make it digestible to citizens
  - Energy - we've done so much great work, how to best communicate resources and incentives
  - Waste - make is so personal for people in a respectful way
  - Chair - lots of progress, solar on the civic center was huge, being designated a sol smart city, community engagement has been fantastic, Edgewater is a leader among other communities around us. We have a 100% renewable energy goal by 2035. Goal to not lose momentum, have SMART Goals that are trackable, the flywheel effect - the first turn takes so much work and then each turn is faster and faster. Goals - more solar, get higher sol smart designations
  - Lily - How every time we go through the plan, we are so impressed by everything we have already completed. Ex: Resource Central, Sticks to Chips... what is the next stage? How do we continually set goals that are audacious enough but also attainable? How do we create the smaller steps that keep us walking towards this. It was really hard to set smart goals on this plan in 2019. We have in many ways exhausted this plan, and for those we haven't hit, maybe that goal didn't make sense - it will be important to look into why this didn't work.
  - Energy efficiency - how to show this is so impactful and fun
  - We've hit about 80% of our goals in 5 years
  - Plenty of room for nuance in the goals, there could be a reason why it didn't fully make sense to go after something. Going through line by line in the plan is very helpful.
  - Challenge - working with multi-family housing - this is a large percentage - lack of communication lines here. This may not be a board problem, but could be more of a city problem
  - Invite Joel from Edgewater Collective to report out to board - in a stakeholder meeting

c. Stakeholder Interviews - hoping to do 3-4

- i. Confirm Groupings with Sustainability Board
  - Residents & Community Leaders, Community Partner Organizations, Partner Communities, City of Edgewater.
  - Any other groups we should include?
    - Businesses in Edgewater would also be a good group.
- ii. Identify Question/Discussion Themes

- There would be a set of questions that everyone in the group is asked.
- Any other questions besides those presented: What do you hope is in the plan moving forward? The current plan didn't gel super well until it connected with improving air quality - so connecting to this is important.
- Even though we come in with these questions, things can shift.

d. Next Steps - Sustainability Board Work Session Prep

- Tuesday, Nov. 12th 1.5 hour work session - Discussion of other plan contributions, Melissa's first impressions, deeper dive into Goals & Actions
- Beginning with stakeholder interviews
- Community survey - targeting early December launch on Envision Edgewater

8. Rescheduled November and December Sustainability Board Meetings

- a. Confirmed for Tuesday, November 12<sup>th</sup> from 6-8pm in the Noll Conference Room
- b. Confirmed for Tuesday, December 10<sup>th</sup> from 6-7pm in the Noll Conference Room i. Followed by dinner at the Edgewater Beer Garden

9. Upcoming Meetings & Events

- a. Saturday October 26<sup>th</sup> – Trick or Treat on Pierce Street (now Dia De Los Muertos, put on by the Edgewater Collective from 4-7pm at Jefferson Jr/Sr/ High)
- b. Monday November 11<sup>th</sup> – City offices closed
- c. Thursday, November 28<sup>th</sup> – Thanksgiving Dat, City offices and Fitness Center closed

10. City Council Updates

- Code review on November 9th, any feedback or input on Tree Policy review - let Lily know before meeting
- Municipalities with 100% goals listed in the CML October publication
  - Edgewater has one, but is not included

11. Category Updates

a. Clean Energy

Successful Home Energy Efficiency seminar, want to get the findings out to more people - specifically the slide where Erin had summarized the different actions / impacts

b. Social Vibrancy

Can we get the recording and image out so people see it. Show them the great information people can get if they do come. A few of the past presentations are linked on YouTube and maybe we can start there bc this makes it very easy to link. Hopefully we can keep the ambassador list engaged as we move into plan updates.

c. Land & Water - n/a, lead not present to report

d. Waste & Materials

Jeanette will be at the Sloan's Lake Park Foundation Board, encouraging people to check out the website. Resource Central - Jeanette provided some feedback and they were very responsive!

<p>12. CC4CA Update</p> <ul style="list-style-type: none"> <li>● Shaima can send out a list of links shared</li> <li>● CC4CA could be a great addition to the stakeholder meetings.</li> </ul>
<p>13. Agenda Setting – October 22nd, 2024</p> <ul style="list-style-type: none"> <li>a. 2025 budget review</li> <li>b. Sustainability Plan Strategic Update Work Session with Andy Rutz &amp; Melissa Baldrige</li> </ul>
<p>14. Public Comment</p>
<p>15. Final Board Comments</p> <ul style="list-style-type: none"> <li>● Jeanette - we will not be offering compost or mulch for the rest of this year? <ul style="list-style-type: none"> <li>○ Residents have composting services through scraps, mulching sticks to chips just happened. There will not be another Saturday event.</li> </ul> </li> <li>● Jackie - no further comments</li> <li>● Courtney - thank you to Andy and Melissa</li> <li>● Lily - thank you as well - don't hesitate to reach out</li> <li>● Shaima - excited we're getting things going</li> <li>● Xerxes - thank you everyone, looking forward to next</li> </ul>
<p>16. Adjournment</p>

### Sustainability Board Meeting Dates & Times for the next 6 months

Meetings are held on the fourth Tuesday of the month from 6:00-8:00pm:

- November 12<sup>th</sup>
- December 10<sup>th</sup>
- January 28<sup>th</sup>
- February 25<sup>th</sup>
- March 25<sup>th</sup>
- April 22<sup>nd</sup>



## City Council Agenda Item Form

<b>Agenda Item Number:</b>	<b>Item 9</b>
<b>Title:</b>	<b>IGA- Interim Police Chief</b>
<b>Agenda Date:</b>	<input type="checkbox"/> City Council Workshop: <input checked="" type="checkbox"/> City Council Business Meeting: 11/19/24
<b>Initiated By:</b>	<input type="checkbox"/> City Council <input checked="" type="checkbox"/> Staff member:
<b>Staff Contact:</b>	Name: Dan Maples Email: dmaples@edgewaterco.com Phone: 720-763-3012
<b>Type:</b>	<input type="checkbox"/> Open Discussion for direction <input type="checkbox"/> Informational/Presentation <input type="checkbox"/> Policy/Code Change <input type="checkbox"/> Resolution/Ordinance <input checked="" type="checkbox"/> Contract/ Agreement/ IGA <input type="checkbox"/> Other:
<b>Topic Description:</b>	Approval of Intergovernmental Agreement (IGA) for Interim Police Chief
<b>Plan Alignment:</b>	<input type="checkbox"/> Council Strategic Plan <input type="checkbox"/> Comprehensive Plan <input type="checkbox"/> Parks and Recreation Master Plan <input type="checkbox"/> Sheridan Boulevard Multimodal Corridor Plan <input type="checkbox"/> Sustainability Plan <input type="checkbox"/> Traffic Calming and Mobility Plan <input type="checkbox"/> Walker Branch Master Plan <input type="checkbox"/> Other:
<b>Financial Impact:</b>	\$60,000.00
<b>Staff Impact:</b>	The addition of an Interim Chief will provide leadership and support to the Police Department during the recruitment period.
<b>History/ Background:</b>	The City of Edgewater is currently in the process of recruiting a Police Chief. The process will be completed early next year. The City of Edgewater will have to pay Commander Thornton's current salary for the time she is the Interim Police Chief.
<b>Staff Analysis/Information:</b>	Throughout the Recruitment process, staff feel a need to provide an Interim Police Chief. Commander Thorton brings substantial leadership and law enforcement experience.

**Attachments:**

1. Resolution 2024-
2. Intergovernmental Agreement Between the City of Edgewater and City of Arvada
3. Memorandum: Chief Recruitment Process

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**MEMORANDUM**

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**TO:** MAYOR CONKLIN AND CITY COUNCIL

**FROM:** DAN MAPLES, CITY MANAGER

**SUBJECT:** POLICE RECRUITMENT PROCESS

**DATE:** 11/14/24

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Below is a brief timeline and description of the Police Chief Recruitment process. The hiring of the Police Chief sits with City Manager per Edgewater Municipal Charter, but it is understood the importance of this position and the need for community involvement.

**Community Advisory Panel - Late-November**

- Formed by residents
- Group of up to 8
- Must be an Edgewater Resident

***Duties/ Expectations:***

1. Interview with recruiter
2. Assist in developing community wide survey
3. Form Community Interview Panel
4. Assist in setting meet and greet
5. Provide group pros and cons of finalists

**Community Wide Survey - Early- December**

- Hosted on Envision Edgewater.
- Designed by consultant and advisory panel.

**Interim Police Chief- Late November**

- Two-week overlap with Chief Sonstegard
- In position through March
- Two-week overlap with new Police Chief

**Initial Screen Interview – December**

- Virtual/ phone interview with staff & recruiter
- Up to 8 candidates
- Utilize writing samples

### **Interview Panels -January**

- Up to 6 candidates
- Three interview panels
  - Leadership Team/ 2 Council Members
  - Police Department staff & Partners
  - Community Advisory Panel

### **Meet and Greet (End of January)**

- Informal meeting with candidates.
- Public participants can talk with each candidate.
- Participants submit cards with pros and cons for each candidate.

### **Finalist Interviews**

- Finalist will interview with City Manager
- Finalist will interview with a panel of area Police Chiefs

### **Chief Selection**

- City Manager will make selection based on all input from process.

**CITY OF EDGEWATER**  
**RESOLUTION NO. 2024-19**  
**SERIES OF 2024**

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EDGEWATER AND THE CITY OF ARVADA FOR THE SECONDMENT OF AN ARVADA EMPLOYEE TO THE EDGEWATER POLICE DEPARTMENT**

WHEREAS, the cities of Edgewater and Arvada are each home rule municipal corporations of the State of Colorado; and

WHEREAS, Edgewater operates the Edgewater Police Department (“EPD”) and Arvada operates the Arvada Police Department (“APD”); and

WHEREAS, the position of EPD Chief of Police is soon to become vacant, and in anticipation thereof, the Edgewater City Manager desires to choose and name an Interim Chief of Police with police command experience until the vacancy may be permanently filled; and

WHEREAS, the APD has a current peace officer employee with twenty-four (24) years’ experience, including nine years at the rank of Police Commander; and

WHEREAS, both cities find mutual benefit in the APD loaning this employee to the EPD on a temporary basis, such that Edgewater would benefit from the employee’s expertise and the employee would benefit from the experience of serving as interim chief; and

WHEREAS, the cities wish to enter into an agreement to outline the terms and conditions under which the APD employee will be loaned to the EPD to provide temporary interim Chief services; and

WHEREAS, Edgewater Home Rule Charter Section 19.9 requires the Edgewater City Council to approve intergovernmental agreements by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGEWATER, COLORADO, THAT:

The Intergovernmental Agreement Between the City of Edgewater and the City of Arvada for the Secondment of an Arvada Employee to the Edgewater Police Department, attached hereto and incorporated herein by this reference, is hereby approved. The Mayor and City Clerk are authorized to execute the same.

INTRODUCED, READ AND ADOPTED this 19<sup>th</sup> day of November, 2024.

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Steve Conklin, Mayor

ATTEST:

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Lenore Pedroza, MMC  
City Clerk

APPROVED AS TO FORM:

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Carmen Beery, City Attorney

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF  
EDGEWATER AND THE CITY OF ARVADA FOR THE SECONDMENT OF AN  
ARVADA EMPLOYEE TO THE EDGEWATER POLICE DEPARTMENT**

This Intergovernmental Agreement for the Secondment of an Arvada Employee to the Edgewater Police Department (this “Secondment”) is made and entered effective as of December 2, 2024 (the “Effective Date”) by and between the City of Edgewater (“Edgewater”), and the City of Arvada (“Arvada”). Edgewater and Arvada may hereinafter be referred to individually as a “Party” and collectively as the “Parties.”

**WHEREAS**, Edgewater and Arvada are each home rule municipal corporations of the State of Colorado; and

**WHEREAS**, Edgewater operates the Edgewater Police Department (“EPD”) and the Arvada operates the Arvada Police Department (“APD”); and

**WHEREAS**, The EPD provides law enforcement services in Edgewater’s jurisdiction; and

**WHEREAS**, the position of EPD Chief of Police is vacant, and Edgewater is in need of an Interim Chief of Police with police command experience until it fills such vacancy; and

**WHEREAS**, Melanie Thornton (“Employee”) is employed by Arvada as a peace officer with 24 years experience, including nine years at the rank of Police Commander; and

**WHEREAS**, Arvada and Edgewater deem it necessary and beneficial to each of them that Employee be seconded to Edgewater to serve as its Interim Chief of Police in order for Edgewater to benefit from Employee’s expertise, and for Employee to benefit from the experience of serving as the EPD Interim Chief of Police; and

**WHEREAS**, pursuant to the terms and conditions set forth herein, Arvada is ready, willing and able to assign and to second to Edgewater the Employee as Interim Chief of Police to assist Edgewater in operating its police department; and

**WHEREAS**, Article XIV, Section 18(2)(a) of the Colorado Constitution and Part 2, Article 1, Title 29, C.R.S., encourage and authorize governments to cooperate and contract with one another to provide any function, service, or facility lawfully authorized to each.

**NOW, THEREFORE**, in consideration of the foregoing, and in consideration of the premises and promises, terms and conditions set forth below, it is hereby agreed as follows:

1. **Secondment Period.** The period of secondment shall commence on, and this Secondment shall be effective from December 2, 2024, and shall terminate on April 1, 2025, or automatically upon the date of hire of the new EPD Chief of Police, whichever occurs first, subject to the earlier termination of this Secondment based on the conditions set out herein (the “Secondment Period”). In the event Edgewater has not hired its new chief of police on or before the termination date, the Parties may agree to renew the term of this Secondment for successive one-month periods (each a “Renewal Period”) until this

Secondment is terminated by written agreement of the Parties or pursuant to the termination provisions set forth in Section 12.

**2. Terms of Secondment.**

(a) Arvada agrees to provide Employee's services to Edgewater on a secondment basis, for the duration of the Secondment Period and any Renewal Period, to act in the capacity of Interim Chief of Police for the Edgewater Police Department. Edgewater shall provide a job description for the position to both Employee and Arvada.

(b) Arvada will supply the services of Employee for 40 hours per week. In addition to the standard hours, Employee may be required to work at other times as may be necessary for the proper performance of the duties of Interim Chief of Police. Employee will be expected to work at the Edgewater Police Department and such other locations as may be reasonably required by Edgewater.

(c) Employee will report to the Edgewater City Manager. Any day-to-day direction and supervision of the Employee shall be the exclusive responsibility of the Edgewater City Manager.

(d) Edgewater will submit reports on the performance or conduct of the Employee as reasonably requested by Arvada.

(e) Edgewater will be responsible for providing Arvada with all relevant information to enable Arvada to pay Employee correctly (including but not limited to absences for sickness, vacation, etc.).

(f) Employee shall not be deemed to be an employee of Edgewater by virtue of this Secondment. Employee shall not be entitled to any salary, benefits, or worker's compensation insurance from Edgewater.

**3. Employee's Status.**

(a) Employee shall remain an employee of Arvada throughout the Secondment Period or any Renewal Period. Employee shall be restored to Employee's prior position with Arvada upon termination of this Secondment.

(b) All terms and conditions that are applicable to Arvada's employees generally, and as may, from time to time, be amended or modified, remain applicable to Employee. Any variation to the Employee's terms of employment that may bind Edgewater, including but not limited to salary and benefits, will be negotiated between Arvada and Edgewater, and shall require approval by both Arvada and Edgewater. Approval may not be unreasonably withheld, delayed, or conditioned by either Party.

(c) During the Secondment Period or any Renewal Period, Employee shall have no responsibility to provide services to Arvada, except as reasonably

requested by Arvada to provide advice and answer questions as needed in relation to the Employee's prior work as an Arvada Police Commander, and provided such assistance does not unreasonably interfere with Employee's duties to Edgewater.

**4. Discipline.**

(a) Generally. Any disciplinary action against Employee shall be addressed by Arvada in accordance with Arvada's regular disciplinary procedures in cooperation with Edgewater. Edgewater agrees to report to Arvada, at the earliest possible opportunity, any grievances raised by or on behalf of the Employee, and any matters which Edgewater believes may require disciplinary action against Employee.

(b) Cooperation. The Parties will cooperate in the administration of either Party's policies, procedures, and personnel rules as they pertain to Employee. The Parties will cooperate in the investigation of any alleged violation by Employee of either Party's policies, procedures, or personnel rules, and in the administration of discipline by Arvada.

(c) Edgewater Policies. Notwithstanding any provision in this Agreement to the contrary, the Employee is, at all times while on the premises of Edgewater or serving as the EPD Interim Chief of Police subject to Edgewater's policies, procedures, and personnel rules, and Edgewater will assist Arvada in ensuring Employee's compliance therewith.

**5. Salary and Benefits.**

(a) During the Secondment Period or any Renewal Period, Arvada shall continue to be responsible for the payment of the Employee's salary and any allowances. Arvada shall provide workers' compensation insurance for Employee, shall provide any and all benefits to the Employee, and make any deductions that it is required to make from the Employee's salary and other payments in accordance with Arvada's policies and all laws applicable to Arvada.

(b) Edgewater shall reimburse Arvada the amount of all salary costs properly and reasonably incurred by Arvada in the Employee's course of performing services for Edgewater pursuant to this Agreement. Arvada will submit an invoice to Edgewater for Employee's services no less frequently than once per month. Edgewater will pay the amount shown on the invoice to Arvada within thirty days of the date of the invoice.

(c) For Edgewater's planning purposes, Employee's current monthly salary is \$14,135.92. Employee will receive a 3% salary increase at the end of December, at which time Employee's monthly salary will be \$14,560.00 for the remainder of the Secondment Period.

(d) The Parties will reasonably cooperate to pro-rate Employee's monthly salary reimbursement to Arvada in the event this Secondment is terminated before the end of the Secondment Period.

6. **Leave, Sick or Other Absence.** Employee will continue to be eligible for leave, holidays and paid time off pursuant to the terms and conditions established by Arvada's policies; however, Employee's use of any leave, holidays, or paid time off is subject to the approval of the Edgewater City Manager.

7. **Health and Safety.** During the Secondment Period or any Renewal Period, Employee shall comply with Edgewater instructions regarding security, safety, health, and welfare at work. Edgewater will comply with any reasonable requests by Arvada for information relating to the health and safety of Employee during the Secondment Period or any Renewal Period.

8. **Insurance, Indemnification, and Litigation.**

(a) Employee as Peace Officer. The Parties agree that Employee is a peace officer as defined in C.R.S. § 24-31-901. The Parties further agree that the work performed by Employee for Edgewater will be work performed as a certified peace officer for the City of Edgewater.

(b) Liability Insurance. Edgewater represents and warrants that it is insured for any and all liabilities and resulting claims that may be asserted against it related to EPD operations. Edgewater represents that its insurer will insure Employee as the EPD Interim Chief of Police as it would any regular Edgewater employee. In the event that Edgewater's insurance policy or policies do not insure or indemnify Employee, or fails to insure or indemnify Employee, Edgewater agrees that it will assume all insurance and indemnification responsibilities related to Employee as the EPD Interim Chief of Police.

(c) Edgewater to Indemnify Employee for Law Enforcement Actions. Colorado C.R.S. § 13-21-131 requires that a peace officer's employer insure and indemnify a peace officer in its employment. Edgewater agrees to indemnify and insure Employee for any and all: lawsuits; claims; allegations of misconduct by Employee or any member of the EPD; or other legal actions whatsoever that may arise out of Employee's duties, actions, decisions, or otherwise in connection with her role as a peace officer during the period of secondment to Edgewater as required by C.R.S. § 13-21-131. This includes, but is not limited to, any actions brought against Employee pursuant to Colorado or Federal (United States) Law as a result of Employee's capacity and role as a peace officer.

(d) Edgewater to Indemnify Employee as an Edgewater Employee. Edgewater agrees to indemnify and insure Employee for any and all lawsuits, claims, allegations of misconduct, or other legal actions whatsoever that may arise out of Employee's role as its Interim Police Chief as it would as any other Edgewater employee, and as required by Colorado and Federal law.

(e) Arvada to Indemnify Employee as an Arvada Employee. Arvada agrees to indemnify and insure Employee for any and all lawsuits, claims, allegations of misconduct, or other legal actions whatsoever that may arise out of Employee's role as an APD Police Commander as it would as any other Arvada employee, and as required by Colorado and Federal law.

(f) Legal Representation. In the event that Employee is named as a party in any legal action that arises from Employee's official role as a peace officer for Edgewater during the period of this Secondment, Edgewater shall notify Arvada of such legal action no later than seven days after the date of service. Arvada reserves the right to enter and represent Employee in any such legal action upon written notice to Edgewater. In the event that Arvada exercises its right to represent Employee, Edgewater shall cooperate with and provide Arvada access to any and all discovery, materials, documents, evidence (tangible or otherwise), photographs, videos, recordings, or any other materials necessary to properly represent Employee.

(g) Costs of Legal Representation. In the event that legal services are necessary to defend and indemnify Employee pursuant to this Agreement, Edgewater shall bear those costs. In the event that Arvada exercises its right to represent Employee, Edgewater shall reimburse Arvada for any and all costs for legal representation. This shall include costs accrued by Arvada through duly contracted and authorized outside counsel. Arvada will bear its own costs for attorney's fees from Arvada's in-house counsel. Any costs or fees that may be incurred by the hiring of outside counsel shall be the sole responsibility of Edgewater. Arvada has the authority to hire outside counsel of Arvada's choosing.

(h) Costs of Legal Representation, Defined. Costs of legal representation include, but are not limited to: attorney's fees from the Arvada's contracted outside counsel, Edgewater's contracted outside counsel, and any outside counsel retained to represent Employee in her personal or official capacity; litigation expenses; travel expenses; expert fees; filing fees; support staff fees; and any and all other expenses or fees that may arise during the course of litigation.

(i) Service of Process. Edgewater shall not waive service of process on behalf of Arvada, or accept service of process on behalf of Arvada.

(j) Cooperation in settlements. In the event Edgewater or its insurer intends to settle any claim in which Employee is named in her personal or official capacity as the EPD interim Chief of Police, Edgewater will timely notify and confer with Arvada as to the terms of any such settlement as it relates to Employee. Edgewater is prohibited from settling any claim in a manner that admits liability or fault of Employee, or which could be construed to adversely impact Employee's ability to serve as an Arvada peace officer or Employee's Colorado POST certification.

(k) Survival. All the obligations outlined in this Section 8 shall survive the termination of this Secondment.

**9. Equipment; costs.**

(a) Generally. The Parties agree that, in Employee's capacity as a peace officer and Interim Chief of Police for Edgewater, Employee must have certain equipment to perform Employee's essential duties. Edgewater will provide Employee with all equipment, including any training related to the use of such equipment, necessary and reasonable for Employee to perform Employee's duties. Such equipment includes, but is not limited to: EPD body worn camera equipment, EPD uniform clothing, emblems, insignia, and related cleaning, a fully equipped EPD patrol vehicle including all fuel, maintenance, etc., and any other computer, office, or other equipment whatsoever that is customarily used or available for use by EPD personnel or employees of Edgewater.

(b) Equipment costs. All Employee equipment costs shall be the responsibility of Edgewater. Should Arvada need to purchase any equipment that is necessary and reasonable for Employee to perform Employee's role as a peace officer for the City of Edgewater, Edgewater shall reimburse Arvada.

(c) Arvada-issued and personally owned equipment. Nothing in this Secondment prevents Employee from utilizing equipment issued by Arvada or personally owned by Employee; so long as such equipment is in compliance with applicable Edgewater and Arvada policies. By way of example, Employee will carry her personally owned firearm(s), and may wear Arvada-issued body armor, leather gear, and tailored uniform clothing.

**10. Responsibilities Related to EPD Criminal Cases.** Both EPD and the APD perform criminal investigation services in their respective jurisdictions. Nothing in this Secondment creates any obligation for APD to provide emergency services to Edgewater. This Secondment does not create any responsibility or obligation on the part of APD as it relates to criminal cases arising out of Edgewater including, but not limited to, investigation of criminal cases in Edgewater; filing of criminal cases in Edgewater; discovery obligations under both Colorado and Federal Law for cases handled and filed by EPD.

**11. Confidentiality.** All work completed by Employee in the scope of her duties as Interim Chief of Police during the Secondment Period or any Renewal Period shall remain the property of Edgewater. To the extent either Party comes into possession of information relating to the other Party as a result of this Secondment, the receiving Party will ensure that all information relating to the other Party received or obtained by the Employee during the Secondment Period or any Renewal Period shall be kept confidential and used by the Employee solely for the purposes related to this Secondment. Neither Party will disclose such information to any other individual or entity without the prior written consent of the other Party. All obligations outlined in this Section 11 shall survive the termination of this Secondment, but shall not apply to information which is considered a public record under the Colorado Open Records Act, §24-72-201, *et seq.*, C.R.S.

12. **Termination.**

(a) Except as otherwise specifically provided herein, either Party may terminate this Agreement for its convenience, upon fourteen days' notice to the other Party. The Parties may also terminate this Agreement at any time by mutual, written agreement.

(b) If Edgewater alleges that the Employee has breached her duties as Interim Chief of Police, this Secondment, or Edgewater's policies, Edgewater may suspend or terminate this Secondment upon seven days' notice to Arvada. Such notice must be in writing and must contain specific information about the circumstances of the alleged breach. Arvada shall be entitled to rely upon Edgewater statements in such circumstance and shall have no obligation to investigate or otherwise ascertain the factual basis of any allegation. Any allegation made in such circumstance shall be deemed solely those of Edgewater in the event of any dispute with Employee arising from termination of this Secondment under this Section 12(b).

(c) Either Party may terminate this Secondment due to a default or breach by the other Party. Each and every term and condition hereof shall be deemed to be a material element of this Secondment. In the event either Party should fail or refuse to perform according to the terms of this Secondment, such Party may be declared in default. In the event a Party declares a default by the other Party, such defaulting Party shall be allowed a period of ten days within which to cure said default. In the event the default remains uncorrected, the Party declaring default may elect to (a) terminate the Agreement; (b) treat the Agreement as continuing and require specific performance; or (c) avail itself of any other remedy at law or equity. If the non-defaulting Party commences legal or equitable actions against the defaulting Party, the defaulting Party shall be liable to the non-defaulting Party for the non-defaulting Party's reasonable attorney fees and costs incurred because of the default.

(d) Edgewater shall remain responsible for payment of any Employee salary costs or expenses incurred by Arvada under this Agreement prior to its termination and irrespective of the actual date of termination. This provision shall survive termination of this Secondment.

13. **Subject to Annual Appropriations.** The obligations of the Parties contained herein are subject to annual appropriation by their governing bodies of sufficient funds to carry out their respective obligations hereunder.

14. **General Provisions.**

(a) Special Damages. Under no circumstances shall either Party be liable to the other Party for special, punitive, indirect or consequential damages arising out of or in connection with this Secondment, including without limitation lost profits, loss of use, or loss of opportunity.

(b) Waiver. The waiver by either Party of any breach by the other of any term, covenant or condition contained in this Secondment shall not be deemed to be a waiver of any subsequent breach of the same or other term, covenant, or condition.

(c) Governing Law. This Secondment shall be governed exclusively by the laws of the State of Colorado.

(d) Venue. Venue for any dispute between the Parties arising out of or relating to this Secondment shall be in the State of Colorado District Court for Jefferson County, Colorado.

(e) Amendments. This Secondment may be amended at any time by written agreement of the Parties.

(f) Compliance with All Laws. The Parties shall comply with all federal, state and local laws, rules, regulations and ordinances applicable to the performance of this Secondment.

(g) Notices. All notices which are required or which may be given under this Secondment shall be effective when delivered in person, electronically served (email), or mailed via registered or certified mail, postage prepaid and sent to the address set forth on each signature page attached hereto, unless another address is certified to the other Party.

(h) Assignment. The Parties may not assign any rights or delegate any duties under this Secondment, whether by assignment, subcontract or other means. Any such attempted assignment or delegation shall be void and shall constitute a breach of this Secondment.

(i) Entire Agreement. This Secondment constitutes the entire agreement between the Parties. There are no understandings or agreements between the Parties other than those set forth in this Secondment. No other statement, representation or promise has been made to induce the Parties to enter into this Secondment.

(j) Severability. The invalidity or unenforceability of any particular term or provision of this Secondment shall not affect the validity or enforceability of any other term or provision and this Secondment shall be construed in all respects as if such invalid or unenforceable term or provision was omitted.

(k) Counterparts; Electronic Signatures. This Secondment may be executed in two counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101, *et seq.*, C.R.S. This Secondment and any other documents requiring a signature may be signed electronically by either Party. The Parties agree not to deny the legal

effect or enforceability of this Secondment, solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Secondment in the form of an electronic record, a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature on the grounds that it is an electronic record or an electronic signature or that it is not in its original form or is not an original.

(l) No Joint Venture or Partnership. It is understood and agreed that this Secondment is solely for the benefit of the Parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Secondment.

(m) No Third-Party Beneficiaries. The Parties to this Secondment do not intend to benefit any person, including but not limited to Employee, not a party to this Secondment. No person or entity, other than the Parties to this Secondment, shall have any right, legal or equitable, to enforce any provision of this Secondment.

(n) Section Headings. The section headings in this Secondment are inserted for convenience and are not intended to indicate completely or accurately the contents of the sections they introduce, and shall have no bearing on the construction of the sections they introduce.

(o) Governmental Immunity. Notwithstanding any other provision of this Secondment, nothing herein shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. Each Party hereto shall be responsible for its own negligence and that of its agents and employees in the performance of this Secondment. If either Party is given notice of claim or suit against or involving the other arising from the actions to be performed hereunder, it agrees to give the other Party prompt written notice of such claim or suit.

[Signature Page Follows]

**IN WITNESS WHEREOF**, the Parties have caused this Intergovernmental Agreement between the City of Edgewater and the City of Arvada for the Secondment of an Arvada Employee to the Edgewater Police Department to be executed on the dates below.

**CITY OF ARVADA**

\_\_\_\_\_  
Lauren Simpson, Mayor  
Date: \_\_\_\_\_  
8101 Ralston Road  
Arvada, CO 80002  
lsimpson@arvada.org

**ATTEST:**

\_\_\_\_\_  
Kristen Rush, City Clerk  
kristen@arvada.org

**APPROVED AS TO FORM:**

Rachel Morris, City Attorney

By: \_\_\_\_\_  
Sr. Asst. City Attorney  
ajacks@arvada.org

**CITY OF EDGEWATER**

\_\_\_\_\_  
Steve Conklin, Mayor  
Date: \_\_\_\_\_  
1800 Harlan St.  
Edgewater, CO 80214  
sconklin@edgewaterco.com

**ATTEST:**

\_\_\_\_\_  
Lenore Pedroza, City Clerk  
lpedroza@edgewaterco.com

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Carmen Beery, City Attorney  
cbeery@mdbrlaw.com



## City Council Agenda Item Form

<b>Agenda Item #:</b>	<b>Item #10</b>
<b>Agenda Item Title:</b>	<b>Approving Easements for 2575 Harlan St.</b>
<b>Agenda Date:</b>	<input type="checkbox"/> City Council Workshop: <input checked="" type="checkbox"/> City Council Business: 11/19/2024
<b>Initiated By:</b>	<input type="checkbox"/> City Council <input checked="" type="checkbox"/> Staff member: Kit Lammers/Dan Maples
<b>Staff Contact:</b>	Name: Kit Lammers  Email: klammers@edgewaterco.com  Phone: 720-763-3008
<b>Type:</b>	<input type="checkbox"/> Open Discussion for direction <input type="checkbox"/> Informational/ Presentation <input type="checkbox"/> Policy Change/ Addition/ Deletion <input type="checkbox"/> Resolution Approval <input type="checkbox"/> Contract Approval <input checked="" type="checkbox"/> Other: Approving Easement 2 <sup>nd</sup> Reading
<b>Brief Topic Description:</b>	The City of Edgewater is partnering with the City of Wheat Ridge to construct a roundabout at W. 26 <sup>th</sup> Ave. and Harlan Street. To have enough room for this construction project to be built easements are needed from nearby property owners. Both a permanent and temporary easement is needed.
<b>Financial Impact:</b>	In exchange for this easement the City is agreeing to plant a tree.
<b>History/ Background:</b>	In the Traffic Calming Mobility Plan 2023 Update a roundabout at W. 26 <sup>th</sup> Ave. and Harlan St. was identified to help slow and calm traffic as well as provide a safer crossing for pedestrians across W. 26 <sup>th</sup> Ave.
<b>Staff Information:</b>	

**CITY OF EDGEWATER**  
**ORDINANCE NO. 2024-09**  
**SERIES OF 2024**

**AN ORDINANCE APPROVING AND ACCEPTING EASEMENTS FOR ROUND-ABOUT CONSTRUCTION AND MAINTENANCE PURPOSES WITHIN A PORTION OF THAT PROPERTY COMMONLY KNOWN AS 2575 HARLAN STREET**

WHEREAS, as a part of the construction of round-about and related improvements to the intersection of West 26<sup>th</sup> Avenue and Harlan Street within the City of Edgewater, Colorado (“City”), the City requires temporary construction easements and permanent encroachment easements from private properties surrounding the intersection; and

WHEREAS, one such adjacent property is 2575 Harlan Street, and the owner of said property has agreed to grant the City a temporary and permanent easement for said round-about purposes in exchange for the planting of a tree upon the property; and

WHEREAS, pursuant to Section 4-6-120(b) of the Edgewater Municipal Code (“Code”), every acquisition or conveyance by the City of an interest in real property must be approved by ordinance; and

WHEREAS, pursuant to Code Section 4-6-120(d), the Edgewater City Council hereby finds that the acquisition of the above-described easements is compatible with the City’s Master Plan and vision by facilitating traffic-calming improvements that will increase the safety and walkability of one of the City’s major corridors and that the acquisition cost of providing landscaping to the grantor property is reasonable.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EDGEWATER, COLORADO, THAT:

Section 1. The attached Temporary Easement and Permanent Easement by and between the City of Edgewater and EFES Real Estate Management LLC, the owner of 2575 N. Harlan Street, for round-about purposes (the “Agreements”), are hereby approved, and the Mayor and City Clerk are hereby authorized to execute the same. The Mayor and Clerk are further authorized to execute any other documents necessary or desirable to effectuate any term or condition of the Agreements or to ensure their final and proper recordation.

Section 2. Severability. If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. Safety Clause. The City Council hereby finds, determines, and declares that this ordinance is promulgated under the general police power of the City, that it is promulgated for the health, safety, and welfare of the public, that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare, and that this ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 5. Effective Date. This ordinance shall become effective five (5) days after final publication.

INTRODUCED, READ, PASSED ON FIRST READING AND ORDERED PUBLISHED this 29th day of October, 2024.

\_\_\_\_\_  
Steve Conklin, Mayor

ATTEST:

\_\_\_\_\_  
Lenore Pedroza, MMC, City Clerk

READ AND ADOPTED ON SECOND READING AND ORDERED PUBLISHED this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Steve Conklin, Mayor

ATTEST:

\_\_\_\_\_  
Lenore Pedroza, MMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Carmen Beery, City Attorney

**TEMPORARY EASEMENT**

**THIS TEMPORARY EASEMENT** ("Easement") is granted this \_\_\_\_ of \_\_\_\_\_ 2024 ("Effective Date"), by **EFES REAL ESTATE MANAGEMENT LLC**, the property owners of **2575 N. Harlan St., Edgewater, Colorado** ("Grantor"), to the **CITY OF EDGEWATER**, a Colorado municipal corporation and home rule city of the State of Colorado, with an address of 1800 Harlan St., Edgewater, Colorado, 80214 ("Grantee" or "City").

For and in consideration of the planting of a tree upon 2575 N. Harlan Street and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged. Grantor hereby grants, conveys and warrants unto Grantee, its contractors, subcontractors, and its successors and assigns, a temporary easement in, on, over, under, and through that real property which is legally described and depicted in **Exhibit A** attached hereto and incorporated herein by this reference ("Easement Area"), which real property is located in the City of Edgewater, State of Colorado, for the purpose of the construction of sidewalks and roundabouts and related appurtenances within the Easement Area ("Improvements") and construction-related activities.

Except to the extent necessary to construct the Improvements and as necessary to achieve the purposes of this Easement, Grantee shall cause the repair and/or restoration of any and all damage caused by Grantee, its agents, contractors, subcontractors, licensees, or invitees to the Easement Area during construction of the Improvements. All obligations of the Grantee are subject to prior appropriation of monies expressly made by City Council and paid into the treasury of the City. Grantee shall have all rights, privileges and benefits necessary or convenient for the full use and enjoyment of the Easement Area subject to the terms of this Easement. Grantee shall not access any other property of Grantor.

Grantor shall have the right to use and enjoy the Easement Area subject to the rights herein granted. During the term of this Temporary Easement, Grantor agrees not to build, create, construct or permit to be built, created or constructed, any obstruction, building, fence, or other structures over, under on or across the Easement Area that would frustrate the purpose hereof. Nothing herein shall impair Grantee's police powers.

This Temporary Easement shall terminate upon written notice from the Grantee that the construction work has been completed and the purpose of this easement fulfilled or on December 1, 2025, whichever is first to occur.

In the event the terms of this Easement are violated, such violation shall immediately be corrected by Grantor upon receipt of written notice from the City or, if Grantor does not correct the violation within the time designated in such notice, the City may elect to correct or eliminate such violation at the Grantor's expense. The Grantor shall promptly reimburse the City for all costs and expenses incurred by the City in enforcing the terms of this Easement.

The rights granted herein may be assigned in whole or in part, and the terms, conditions, and provisions of this Easement are a covenant running with the land and shall extend to, and be binding upon, the successors and assigns of Grantor and Grantee.

**GRANTOR EFES REAL ESTATE MANAGEMENT LLC**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2024, by  
\_\_\_\_\_, as [title] \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Notary public

My commission expires: \_\_\_\_\_

**GRANTEE: CITY OF EDGEWATER**

Signature: \_\_\_\_\_  
Steve Conklin, Mayor

**ATTEST:**

\_\_\_\_\_  
Lenora Pedroza, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Carmen Beery, City Attorney

LAND DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 48, BLOCK 120, EDGEWATER LOCATED IN THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 3 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF EDGEWATER, COUNTY OF JEFFERSON, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 48, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ALONG THE EASTERLY LINE OF SAID LOT 48 AND THE WESTERLY RIGHT-OF-WAY LINE OF NORTH HARLAN STREET, S00°25'08"E A DISTANCE OF 6.00 FEET;

THENCE N45°25'09"W A DISTANCE OF 8.49 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LOT 48 AND THE SOUTHERLY RIGHT-OF-WAY LINE OF WEST 26<sup>TH</sup> AVENUE;

THENCE ALONG SAID NORTHERLY AND SOUTHERLY LINE, N89°34'50"E A DISTANCE OF 6.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 18 SQUARE FEET MORE OR LESS.

ALL LINEAL DIMENSIONS ARE IN U.S. SURVEY FEET.

BASIS OF BEARINGS

BEARINGS ARE BASED ON THE NORTHERLY LINE OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 3 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF EDGEWATER, COUNTY OF JEFFERSON, STATE OF COLORADO ASSUMED TO BEAR N89°39'19"E AND BEING MONUMENTED BY A FOUND 3-1/4" BRASS CAP IN RANGE BOX PLS #23047 AT THE NORTHWEST CORNER AND A FOUND 2-1/2" ALUMINUM CAP IN RANGE BOX PLS #14158 AT THE NORTH QUARTER CORNER.

PREPARED BY SCOTT A. AREHART, PLS  
FOR AND ON BEHALF OF  
MARTIN/MARTIN, INC.  
12499 WEST COLFAX AVENUE  
LAKEWOOD, CO.  
303-431-6100  
SEPTEMBER 09, 2024  
PROJECT NO. 23.1140

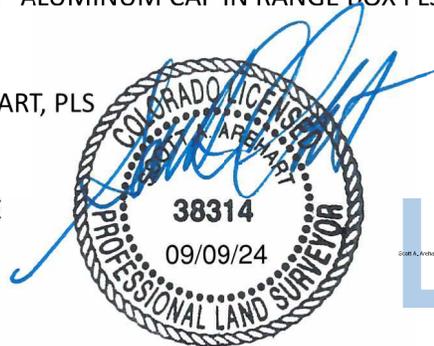


ILLUSTRATION FOR

# EXHIBIT A

REC. #2020109465

QUIT CLAIM DEED  
REC. #2015007538

NW COR. SEC. 36,  
T3S, R68W, 6TH P.M.  
FOUND 3-1/4" BRASS CAP  
IN RANGE BOX  
PLS #23047

N1/4 COR. SEC. 36,  
T3S, R68W, 6TH P.M.  
FOUND 2-1/2" ALUM. CAP  
IN RANGE BOX  
PLS #14158

NORTHERLY LINE NW1/4, SEC. 36, T3S, R69W, 6TH P.M.  
N89°39'19"E 2643.78' (BASIS OF BEARINGS)

WEST 26TH AVENUE

N89°34'50"E  
6.00' P.O.B.

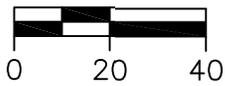
48 N45°25'09"W  
8.49' S00°25'08"E  
6.00'

BLOCK 120,  
EDGEWATER

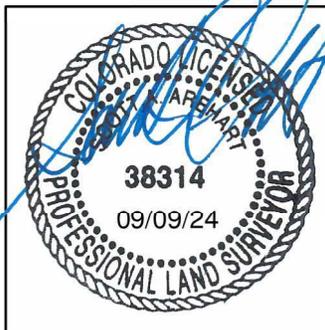
BLOCK 119,  
EDGEWATER

NORTH HARLAN STREET

BETT'S  
SUBDIVISION



SCALE: 1"=40'  
ALL LINEAL  
DIMENSIONS ARE IN  
U.S. SURVEY FEET



P.O.B. = POINT OF BEGINNING

SEPTEMBER 09, 2024



12499 West Colfax Avenue Lakewood, Colorado 80215  
survey@martinmartin.com | 303.431.6100 | martinmartin.com

THIS EXHIBIT DOES NOT REPRESENT A  
MONUMENTED LAND SURVEY. IT IS ONLY  
TO DEPICT THE ATTACHED DESCRIPTION.

DRAWING LOCATION: G:\Willis\23.1140-Edgewater On Coll. Services\SUB JOBS\C09 26th & Harlan Roundabout\SURVEY\26th and Harlan Roundabout\SURVEY\26th and Harlan Roundabout\Exhibits\Exhibit A - Lot 48-Blk 120 ROW.dwg

## PERMANENT EASEMENT

**THIS PERMANENT EASEMENT** ("Easement") is granted this 19th of November 2024, by **EFES REAL ESTATE MANAGEMENT LLC**, the property owner of **2575 N. Harlan St.**, Edgewater, Colorado ("Grantor"), to the **CITY OF EDGEWATER**, a Colorado municipal corporation and home rule city of the State of Colorado, with an address of 1800 Harlan St., Edgewater, Colorado, 80214 ("Grantee" or "City").

For and in consideration of planting a tree and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged. Grantor hereby grants, conveys and warrants unto Grantee, its contractors, subcontractors, and its successors and assigns, a perpetual easement in, on, over, under, and through that real property which is legally described and depicted in **Exhibit A** attached hereto and incorporated herein by this reference ("Easement Area"), which real property is located in the City of Edgewater, State of Colorado, for the purpose of the construction, maintenance, operation, repair, replacement or reconstruction of sidewalks and roundabouts and related appurtenances within the Easement Area ("Improvements").

Except to the extent necessary to construct the Improvements and to perform the work to plant a tree and as necessary to achieve the purposes of this Easement, Grantee shall cause the repair and/or restoration of any and all damage caused by Grantee, its agents, contractors, subcontractors, licensees, or invitees to the Easement Area during construction of the Improvements, and shall replace, at nearby locations on the Grantor's property, any landscaping that was removed as a result of the Improvements. All obligations of the Grantee are subject to prior appropriation of monies expressly made by City Council and paid into the treasury of the City. Grantee shall have all rights, privileges and benefits necessary or convenient for the full use and enjoyment of the Easement Area subject to the terms of this Easement. Grantee shall not access any other property of Grantor.

Grantor shall have the right to use and enjoy the Easement Area, subject to the rights herein granted. Grantor agrees not to build, create, construct or permit to be built, created or constructed, any obstruction, building, fence, or other structures over, under on or across the Easement Area without prior written consent of Grantee's City Manager. Nothing herein shall impair Grantee's police powers.

Grantor further understands and agrees that with respect to the Easement Area, all laws, ordinances and regulations pertaining to streets, sidewalks and public places shall apply so that the public use of the Improvements and the Easement Area is consistent with the use and enjoyment of any dedicated public right of-way.

In the event the terms of this Easement are violated, such violation shall immediately be corrected by Grantor upon receipt of written notice from the City or, if Grantor does not correct the violation within the time designated in such notice, the City may elect to correct or eliminate such violation at the Grantor's expense. The Grantor shall promptly reimburse the City for all costs and expenses incurred by the City in enforcing the terms of this Easement.

The rights granted herein may be assigned in whole or in part, and the terms, conditions, and provisions of this Easement are a covenant running with the land and shall extend to, and be binding upon, the successors and assigns of Grantor and Grantee.

**GRANTOR EFES REAL ESTATE MANAGEMENT LLC**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_ )

) ss.

COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2024, by \_\_\_\_\_, as [title] \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Notary public

My commission expires: \_\_\_\_\_

**GRANTEE: CITY OF EDGEWATER**

Signature: \_\_\_\_\_  
Steve Conklin, Mayor

**ATTEST:**

\_\_\_\_\_  
Lenora Pedroza, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Carmen Beery, City Attorney

LAND DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 48, BLOCK 120, EDGEWATER LOCATED IN THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 3 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF EDGEWATER, COUNTY OF JEFFERSON, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 48, THENCE ALONG THE EASTERLY LINE OF SAID LOT 48 AND THE WESTERLY RIGHT-OF-WAY LINE OF NORTH HARLAN STREET, S00°25'08"E A DISTANCE OF 6.00 FEET SAID POINT BEING THE POINT OF BEGINNING;  
THENCE ALONG SAID EASTERLY AND WESTERLY LINE, S00°25'08"E A DISTANCE OF 7.07 FEET;  
THENCE N45°25'09"W A DISTANCE OF 18.49 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LOT 48 AND THE SOUTHERLY RIGHT-OF-WAY LINE OF WEST 26<sup>TH</sup> AVENUE;  
THENCE ALONG SAID NORTHERLY AND SOUTHERLY LINE, N89°34'50"E A DISTANCE OF 7.07 FEET;  
THENCE S45°25'09"E A DISTANCE OF 8.49 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 0.002 ACRES OR 67 SQUARE FEET MORE OR LESS.

ALL LINEAL DIMENSIONS ARE IN U.S. SURVEY FEET.

BASIS OF BEARINGS

BEARINGS ARE BASED ON THE NORTHERLY LINE OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 3 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF EDGEWATER, COUNTY OF JEFFERSON, STATE OF COLORADO ASSUMED TO BEAR N89°39'19"E AND BEING MONUMENTED BY A FOUND 3-1/4" BRASS CAP IN RANGE BOX PLS #23047 AT THE NORTHWEST CORNER AND A FOUND 2-1/2" ALUMINUM CAP IN RANGE BOX PLS #14158 AT THE NORTH QUARTER CORNER.

PREPARED BY SCOTT A. AREHART, PLS  
FOR AND ON BEHAL OF  
MARTIN/MARTIN, INC.  
12499 WEST COLFAX AVENUE  
LAKEWOOD, CO.  
303-431-6100  
SEPTEMBER 09, 2024  
PROJECT NO. 23.1140

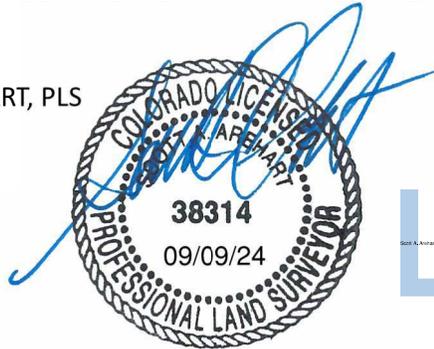
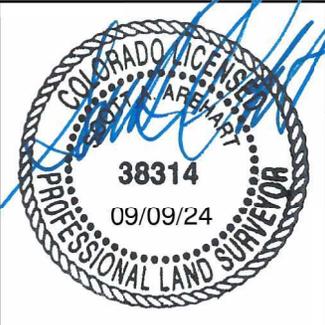
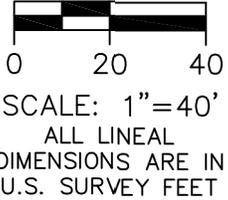
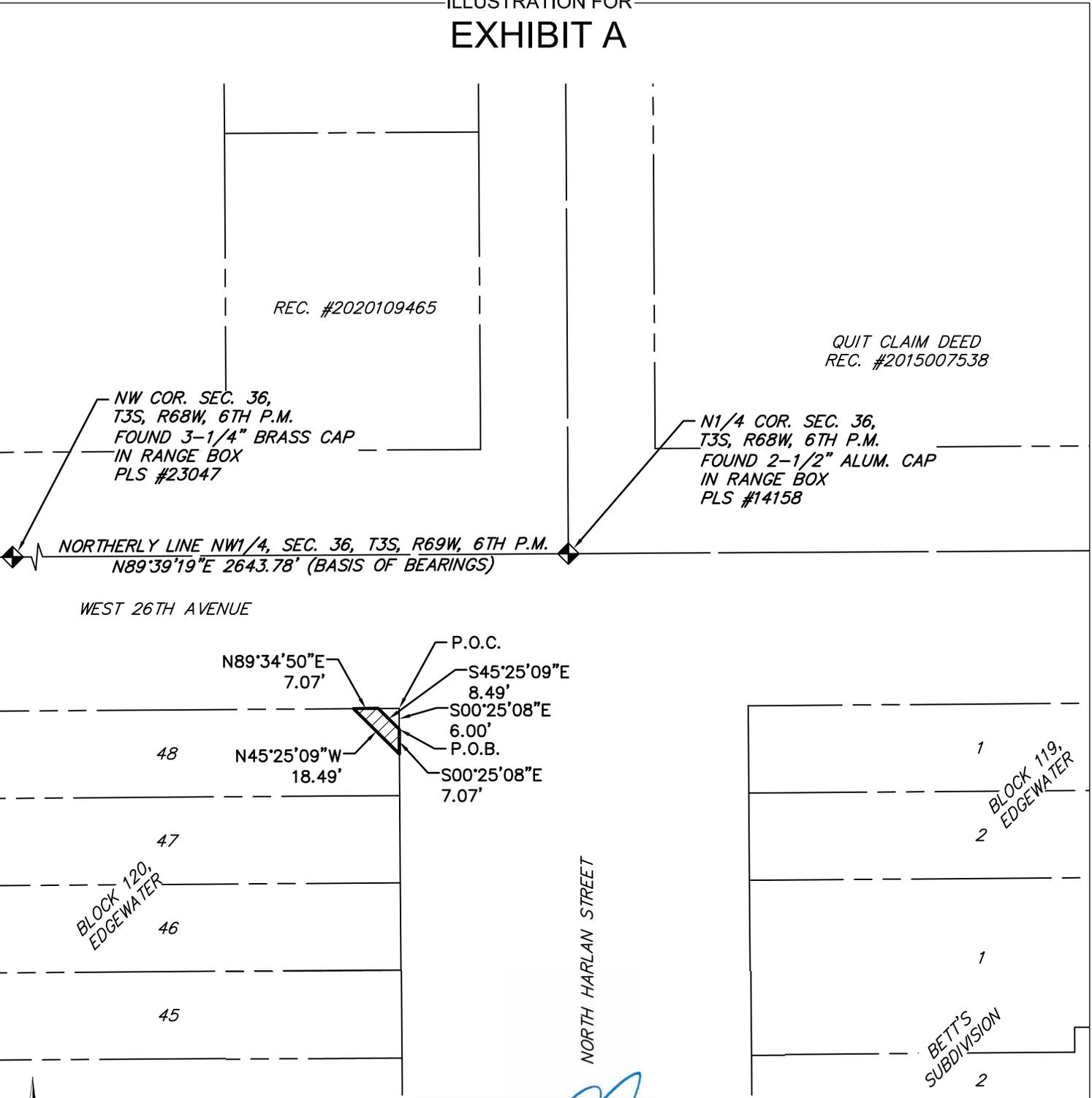


ILLUSTRATION FOR  
**EXHIBIT A**

DRAWING LOCATION: G:\Willis\23.1140-Edgewater On Coll. Services\SUB JOBS\C09 26th & Harlan Roundabout\SURVEY\26th and Harlan\Exhibits\Exhibit A - Lot 48-Blk 120\_TCE.dwg



P.O.C. = POINT OF COMMENCEMENT  
P.O.B. = POINT OF BEGINNING

SEPTEMBER 09, 2024



12499 West Colfax Avenue Lakewood, Colorado 80215  
survey@martinmartin.com | 303.431.6100 | martinmartin.com

THIS EXHIBIT DOES NOT REPRESENT A  
MONUMENTED LAND SURVEY. IT IS ONLY  
TO DEPICT THE ATTACHED DESCRIPTION.



## City Council Agenda Item Form

<b>Agenda Item Number:</b>	<b>Item 11</b>
<b>Title:</b>	<b>2022 Audit Presentation</b>
<b>Agenda Date:</b>	<input type="checkbox"/> City Council Workshop: <input checked="" type="checkbox"/> City Council Business Meeting: 11/19/2024
<b>Initiated By:</b>	<input type="checkbox"/> City Council <input checked="" type="checkbox"/> Staff member: Ariany Young, Finance Director
<b>Staff Contact:</b>	Name: Ariany Young  Email: ayoung@edgewaterco.com  Phone: 720-763-3033
<b>Type:</b>	<input type="checkbox"/> Open Discussion for direction <input checked="" type="checkbox"/> Informational/Presentation <input type="checkbox"/> Policy/Code Change <input type="checkbox"/> Resolution/Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other:
<b>Topic Description:</b>	
<b>Plan Alignment:</b>	<input type="checkbox"/> Council Strategic Plan: Housing <input type="checkbox"/> Comprehensive Plan <input type="checkbox"/> Parks and Recreation Master Plan <input type="checkbox"/> Sheridan Boulevard Multimodal Corridor Plan <input type="checkbox"/> Sustainability Plan <input type="checkbox"/> Traffic Calming and Mobility Plan <input type="checkbox"/> Walker Branch Master Plan <input type="checkbox"/> Other:
<b>Financial Impact:</b>	
<b>Staff Impact:</b>	
<b>History/ Background:</b>	2022 Audit Completed and to be presented by Atlas CPA & Advisors
<b>Staff Analysis/Information:</b>	

## Management Representation Letter

November 5, 2024

ATLAS CPAs & Advisors PLLC  
Longmont, Colorado

This representation letter is provided in connection with your audit of the financial statements of the City of Edgewater, Colorado (the City), which comprise the respective financial position of the governmental activities, business-type activities, each major fund, discretely presented component unit, and the aggregate remaining fund information as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 5, 2024, the following representations made to you during your audit.

### Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 1, 2024, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.

- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 9) Guarantees, whether written or oral, under which the City is contingently liable, if any, have been properly recorded or disclosed.

#### **Information Provided**

- 10) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of the City or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the City and involves—
  - Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the City's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 17) We have disclosed to you the names of the City's related parties and all the related party relationships and transactions, including any side agreements.

#### **Government-specific**

- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the objectives of the audit and whether related recommendations have been implemented.
- 20) We have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.
- 21) The City has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.

- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 23) We have appropriately disclosed all information for conduit debt obligations in accordance with GASBS No. 91 .
- 24) We have identified and disclosed to you all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we believe have a material effect on the financial statements.
- 25) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 26) As part of your audit, you assisted with preparation of the financial statements and disclosures. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and disclosures and schedule of expenditures of federal awards.
- 27) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 28) The City has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 29) The financial statements include all fiduciary activities required by GASBS No. 84 , as amended.
- 30) The financial statements properly classify all funds and activities in accordance with GASBS No. 34 , as amended.
- 31) The financial statements properly implement GASBS No. 87, leases.
- 32) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 33) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 34) Investments, derivative instrument transactions, and land and other real estate held by endowments are properly valued.
- 35) Provisions for uncollectible receivables have been properly identified and recorded.
- 36) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 37) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 38) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 39) Deposits and investment securities and derivative instrument transactions are properly classified as to risk and are properly disclosed.

- 40) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 41) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 42) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 43) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 44) With respect to the schedule of revenue and expenditures, hereby referred to as the supplementary information:
- a) We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
  - b) If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



## City Council Agenda Item Form

<b>Agenda Item Number:</b>	<b>Item 17(1)</b>
<b>Title:</b>	<b>2025 Budget Presentation</b>
<b>Agenda Date:</b>	<input checked="" type="checkbox"/> City Council Workshop: 11/19/24 <input type="checkbox"/> City Council Business Meeting:
<b>Initiated By:</b>	<input type="checkbox"/> City Council <input checked="" type="checkbox"/> Staff member:
<b>Staff Contact:</b>	Name: Dan Maples Email: dmaples@edgewaterco.com Phone: 720-763-3012
<b>Type:</b>	<input type="checkbox"/> Open Discussion for direction <input checked="" type="checkbox"/> Informational/Presentation <input type="checkbox"/> Policy/Code Change <input type="checkbox"/> Resolution/Ordinance <input type="checkbox"/> Contract/ Agreement/ IGA <input type="checkbox"/> Other:
<b>Topic Description:</b>	2025 Proposed Budget Presentation
<b>Plan Alignment:</b>	<input type="checkbox"/> Council Strategic Plan <input type="checkbox"/> Comprehensive Plan <input type="checkbox"/> Parks and Recreation Master Plan <input type="checkbox"/> Sheridan Boulevard Multimodal Corridor Plan <input type="checkbox"/> Sustainability Plan <input type="checkbox"/> Traffic Calming and Mobility Plan <input type="checkbox"/> Walker Branch Master Plan <input type="checkbox"/> Other:
<b>Financial Impact:</b>	None at this time.
<b>Staff Impact:</b>	No additional impact at this time.
<b>History/ Background:</b>	Annually City Council receives a presentation during a workshop and then looks to approve a budget in December. The budget will set levels of expenditures for the 2025 calendar year. The City has to submit a approved budget to the State by December 31.
<b>Staff Analysis/Information:</b>	Staff have worked hard to balance the 2025 Budget and propose moderate expenditures protecting the financial stability of the City of Edgewater.

Attachments:

1. 2025 Proposed Budget



# PROPOSED BUDGET 2025

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[EdgewaterCO.gov/Finance](https://www.edgewaterco.gov/Finance)

# City Vision, Mission, and Values



## Vision

We are a resilient and sustainable community that honors its heritage and diversity and provides support, access, and opportunity for all who live, work, and visit Edgewater.



## Mission

To provide exceptional services and programs with a neighborly commitment to all who live, work, and visit Edgewater.



## E.D.G.E Pledge

### **E - Empowering Inclusion**

Welcoming opinions and valuing diversity.

### **D - Displaying Integrity**

Upholding strong ethical principles, honesty, and transparency.

### **G - Generating Service**

Providing guidance and assistance.

### **E - Engaging Cooperation**

Working together to achieve positive and equitable results.

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**Budget Message**

11/09/24

From: Dan Maples, City Manager  
RE: 2025 Budget

Mayor Conklin & Council Members,

I am pleased to present a balanced proposed 2025 Budget. City staff have worked diligently to develop a budget that reflects the Council’s strategic planning priorities and our commitment to quality services to the community. During 2024, the City of Edgewater was proactive in managing funds and expenses to protect the City’s financial stability. The audit for 2023 is slated to be completed early 2025, however, there are no anticipated significant changes to the financial statements, and staff are confident with the figures presented in the proposed budget. Of note, the 2021 and 2022 Audit were completed in 2024. While projections are based on historical trends and anticipated changes, it is important to note that there may be some adjustments prior to adoption as additional information is received in the upcoming weeks.

**Strategic Plan**

Staff are continuing to use the Strategic Plan as a driving source for developing the budget. The Edgewater City Council approved the Edgewater City Council Strategic Plan on October 18, 2022 and has updated each year during the Summer retreat. The Strategic Plan has been used to make key decisions in this proposed budget and as a guide for implementation in the Capital Investment Plan. Based on this work, an entire section of this budget is devoted to the strategic plan, which includes action steps for approval within the 2025 Budget.

In 2024, the City of Edgewater Comprehensive Plan was adopted. This plan gives direction and provides a long-term vision for Edgewater. The City has adopted several goal-oriented plans which overlap and assist with providing directional vision for Edgewater. Below is a flow chart of how these plans work together.



**Budget Process**

The 2025 budget process again enabled staff to develop a complete and balanced budget. Each department was given budget workbooks to complete and submit. Along with these workbooks, Department Directors met with the City Manager and Finance Director to discuss all aspects of the proposed 2025 Budget.

New for 2025, Department Directors allocated funds for City programs they provide within their department. This allocation shows the actual funds being spent on each City program. For this budget, *program* is defined as a service or project that:

- Is action oriented
- Provides an end product
- Requires special resources
- Benefits Edgewater
- Contributes to a location, area and/or environment

Within this proposed budget you will see a new format that includes each departments budget categorized by program and priority.

**Employee Salaries and Benefits**

In 2023 staff completed a salary survey to better understand the market for our employees. This process helped identify if current pay policies are keeping up with the market and the growing cost of living. The deliverables of this study provided market driven salary ranges for all employees. Following the completion of this survey staff initiated a two-phase approach to adjusting employee salaries. Phase one was initiated in October of 2023 and provided salary adjustments for any employee that was below the newly proposed range minimum. Phase two was initiated through the 2024 budget, providing adjustments for longevity and education above the required level. Employees not receiving either of the two-phase adjustments were given a 3% adjustment in line with past years' merit adjustments. Between the two phases, total salaries increased by 8.6% in the 2024 budget.

For the 2025 budget, staff are proposing a 2.5% Cost of Living increase, and a 2% longevity increase for all non-sworn staff. The cost-of-living increase will be provided starting on January 1, 2025, and the longevity increase will be split, 1% and 1% between January 1 and the employees annual anniversary respectively. For all years after 2025 the longevity increase will be given on the employees anniversary date.

Sworn staff will continue to progress through the step program. Below is a detail of the Officer Salary Steps that will be used for the 2025 budget.

	Entry	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Police Officer	\$71,102	\$75,012	\$79,138	\$83,491	\$88,083	\$92,039	\$98,039	\$103,430
Sergeant		\$103,430	\$108,601	\$114,031	\$119,732	\$125,718	\$132,004	Merit

To keep salary ranges in line with cost-of-living increases, all salary ranges, including sworn staff, will be raised by the same cost of living factor as given to employees. Staff are hopeful that this annual increase will keep the ranges closer to the market ranges within the area.

2025 also brings a new process for non-sworn employees to progress through the organization, Career Progression. All supervisors have developed a three-stage plan for each job description that provides a progression map for the employees within the positions. Employees can move through out their respected salary ranges by progressing through the stages. This new program has changed the process of annual evaluations to a map of expectations for each employee.

On December 15, 2020, the Edgewater City Council approved Resolution 2020-27, A Resolution Committing the City of Edgewater to Pay a “Living Wage” to its employees and Employees of Subcontractors working for the City of Edgewater. This resolution was amended by Resolution 2022-10 to set the policy to increase internal minimum wage amount equal to the year-over-year percentage increase in the Consumer Price Index, for all items, published annually each August for the Denver-Aurora-Lakewood Area. The current Edgewater living wage rate is \$20.79 per hour and a salary of \$43,243 annually for 2024. This rate will be increased to \$21.31 per hour and \$44,325 respectively. Staff adjusted the City’s Compensation Plan to reflect these wage minimums.

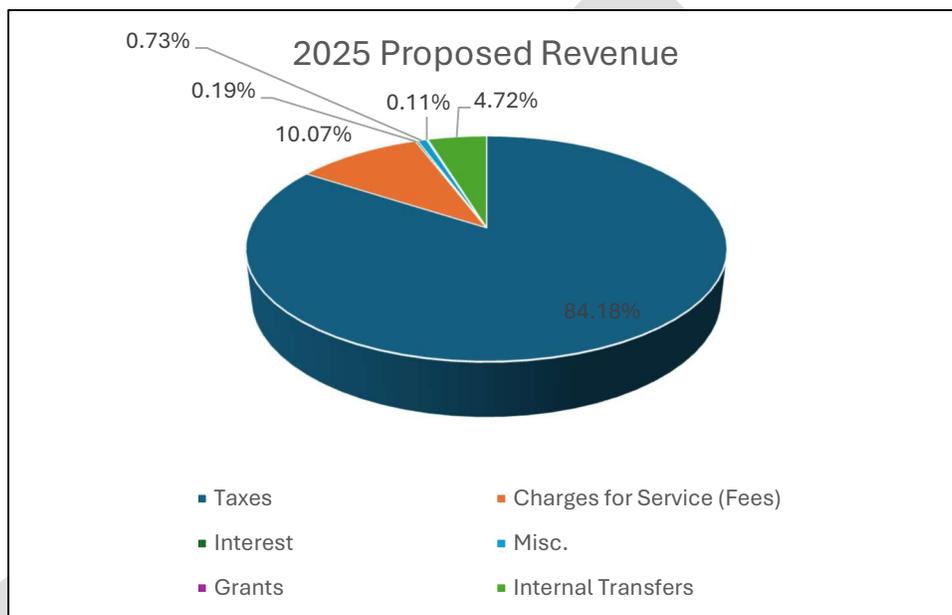
The City of Edgewater provides employees with one of the best benefit packages offered by any local government organization. Employees receive health insurance, dental insurance, vision insurance, long-term disability, and accidental death and dismember insurance at no cost to the employee. In addition, the City offers a voluntary Health Reimbursement Account (HRA) that covers medical expenses and minimizes the out-of-pocket expenses for employees. Staff anticipate a 10% increase in premiums for 2025 and as such, it is included within this proposed budget.

The City of Edgewater established the Edgewater Paid Family and Medical Leave program in 2023, providing the ability for employees to take leave beyond the number of benefited hours for certain family needs. This program provides not more than 12 weeks (or not more than 16 weeks for complications related to pregnancy or childbirth).

### Revenue

Edgewater currently is funded through a mix of revenue streams, and the primary contributor to the revenue is sales tax. Sales tax historically brings in 70% (64% of local sales tax and 6% of out of city sales tax) of the total revenue each year (2019- Present). The City cannot legally disclose sales tax information for specific businesses but generally, Edgewater receives around 50% of sales tax funds from big box stores.

The City of Edgewater currently does not receive any revenue from property taxes from Edgewater residents. There are no proposed changes for Edgewater with respect to revenue in property taxes in 2025.



### 10 Year Outlook

Included with this proposed budget is a 10-year outlook for each fund. The outlook will assist City leadership with understanding the long-term effects of an annual budget and investment into capital. It has always been easy to see Edgewater has healthy reserves but when looking at the longer-term costs of maintaining infrastructure along with growing costs, the picture changes quickly.

The current outlook looks to past years to predict growth in future years in several areas. These forecasts are not a guarantee but rather provide insights to make sure that there is a general direction to what the future will hold for Edgewater.

**General Fund**

The General Fund provides sufficient revenues to offset expenditures of current operations. Staff have been able to balance expenditures with revenues for 2025, with growing personnel costs and a predominantly stagnant revenue stream. Currently, staff is seeing a flat to maybe 6% increase in sales tax revenue, the biggest revenue provider to the General Fund. The proposed budget shows a 6% growth in sales tax for 2025.

In 2024 the City of Edgewater initiated a process in which the State of Colorado collects and distributes all sales tax. This new process has brought additional sales tax to Edgewater but has also disrupted the past cash flow system. With the State collecting sales tax the distribution is not received by Edgewater for two months. This delayed our revenue early in the 2025 year and has put a strain on cash flow. Staff are adjusting cash flow operations so the future delay will be minimized.

The proposed budget also provides funds planned for basic operation and personnel. Staff are proposing to combine two part-time positions into two full-time positions. The first combination is the Fitness Center Facility Supervisor position and the second is the Customer Service Technician within the City Clerks office. Within the Police Department staff are asking to take the Property & Evidence technician out and move duties to an added second Community Service Officer. There are no other changes being proposed to full-time staffing levels. Please see the Compensation Plan for details of the changes discussed here.

**Capital Improvement & Equipment Funds**

Over the last few years, the City of Edgewater has made a tremendous number of investments in the public infrastructure. These expenditures, compiled with land purchases and heavily subsidizing the water utility, have brought the general fund reserve below the target. Until this target and additional reserves are built, Capital projects will be limited.

Staff have categorized all Capital Expenditures within the following:

1. Maintenance: This category includes providing the necessary scheduled maintenance and upkeep of infrastructure and equipment.
2. Cycle/ Replace: This category includes the replacement of needed infrastructure and equipment.
3. Improvements: This category includes items that are new and/or expansions of infrastructure and equipment.

For 2025 only items in the first two categories are being proposed.

Included with the proposed 2025 budget is a Capital Improvement Plan document, which identifies Capital needs over the course of the next ten years. This plan will assist staff to coordinate future needs. Staff expect the plan to be minimized over the next few years to rebuild reserve funds for future projects.

**Water & Sewer Utility Funds**

The Utility Fund Balance has continued to decrease as investments are being made to capital improvements and costs for utilities rise. Staff completed a Water/Sewer Utility Rate Study and presented the rate changes to City Council in October of 2022. Following approval, the new rates went into effect in early 2023. Staff feel these new rates are not keeping up with the growing cost of water and sewer and will be analyzing and proposing new rates for 2026.

The Water Fund is balanced for 2025. The proposed Water Utility Budget also restarts the charges for administration and franchise fees, which were halted over the past few years due to rates not keeping pace with expenses.

The proposed Sewer Fund operational expenditures are balanced with revenues for 2025. The estimated utility cost for sewage treatment is higher in 2025 (up to \$325,000 from \$294,000) based on the higher usage of sewer throughout 2024. This expenditure fluctuates annually but staff have started seeing some regular consistency due to the implementation of yearly cleaning and videoing of sewer lines.

The trash and recycling contract with Republic Services will expire in 2025. Staff intends to rebid this service along with composting for a new contract mid/ late 2025.

**Conservation Trust & Open Space Funds**

The Parks and Recreation Department is funded primarily through the Conservation Trust Fund and the Open Space Fund. Both funds receive revenues from outside sources that are restricted to specific expenditures for parks or recreation. Conservation Trust revenues have plateaued over the past few years. For the 2025 Conservation Trust Fund expenditures have been leveled even with revenues as the fund balance is close to the needed reserves. Open Space funding will continue to provide funds for park improvements in both Citizen's Park and Walker Branch Park in 2025.

**Fire Pension Fund**

The Fire Pension Fund is a fiduciary fund of the City with no operations; therefore, no budget is required other than the annual contribution by the City. The fund is anticipated to have \$723,236 at the beginning of 2025.

### Fund Balances (Reserves)

Below is a table of the City of Edgewater Fund Balances and the Target Reserve for each. Fund balances are also labeled “Reserves”.

Fund	January 2023 Balance	January 2024 Balance	January 2025 Proposed Balance	Target Reserve (20%)
General Fund	\$8,625,449	\$8,830,426	\$1,150,665	<b>\$2,676,308</b>
Capital Improvement Fund	(\$136,861)	(\$3,899,809)	\$0	NA
Water Utility Fund	(\$310,029)	(\$223,847)	\$0	NA
Sewer Utility Fund	\$895,292	\$780,403	\$669,651	<b>\$105,866</b>
Trash Utility Fund	\$70,857	\$60,076	\$48,544	<b>\$73,603</b>
Conservation Trust Fund	\$130,106	\$159,120	\$109,120	<b>\$27,600</b>
Open Space Fund	\$566,031	\$654,927	\$688,316	<b>\$62,800</b>
Fire Pension Fund	\$733,407	\$718,918	\$723,236	<b>\$11,400</b>
<b>Total</b>	<b>\$10,574,252</b>	<b>\$7,080,214</b>	<b>\$3,389,532</b>	<b>\$2,957,577</b>

*\*These balances have been prepared with the early stages of this budget and will be finalized prior to adoption.*

The Capital Improvement Fund has become negative due to transfers from the General Fund not being planned or completed. Staff is looking at zeroing out this fund and only transferring exactly what is being spent each year. You will see this within the 2025 Proposed Budget.

The Water Utility has been heavily subsidized by the General Fund for the past few years. Instead of showing this negative account staff are showing the fund at zero and then subtracting funds from the General Fund reserve. Over time as the utility becomes more stable, funds will be paid back from the utility to the General Fund. The actuals are being kept within the 2025 Budget to track the payback.

### Fiscal Policy Recommendations

#### Sales Tax

As described earlier, the City of Edgewater relies heavily on retail sales tax revenues. 2024 sales tax revenues are anticipated to end the year about 14% above the final revenue numbers from 2023. Staff forecasts a 6% increase for 2025.

Target has a Sales Tax Rebate program that was agreed upon for its development in the city. This agreement ends in December 2025 or tops out at \$11 Million in rebates. Currently approximately \$9.8M has been paid of the maximum \$11M. Staff expect to pay \$1M in 2025 and then a small amount (\$200k) in 2026 to complete payments. This will free up some funds for additional Capital Projects starting in 2026.

**Expenditures**

Staff continue to be mindful of expenditures and work within the budget that has been adopted by City Council. There has been an increase in the amount of service and consultant contracts utilized due to additional services and projects. As a small organization it is more financially responsible to contract certain work rather than take on the expense and staffing needs.

**Investments**

Edgewater's number one investment will continue to be Capital Improvements in citywide infrastructure. Any additional funds over the operating will be utilized for Capital projects in 2025. The Sheridan Corridor Master Plan was completed in 2022 and expected to look for construction in 2026 and/or 2027. Training and career development are still a high priority and expenditure for Edgewater. The need to retain great employees and give them the tools they need to succeed has never been more prevalent. In addition to all of this, staff will continue to research options for low-risk liquid investments for cash to optimize returns.

**Debt**

The City of Edgewater entered into a capital lease agreement in 2018 for the financing of construction of the Edgewater Civic Center. The current principal balance of this obligation with Vectra Bank totals \$7,707,725. This debt can be prepaid, and the annual payments will slowly increase over the term of the loan (as seen in the Capital Improvements Budget).

The Water Fund has a debt obligation totaling \$557,129 from the Colorado Water Resources and Power Development Authority (CWRPDA) for the replacement of lead lines and the water line construction on 26<sup>th</sup> Ave. This loan was obtained in 2015 at an interest rate of 2%.

The City of Edgewater has always maintained very little to no debt. With the City's current dependency on sales tax revenue, keeping debt obligations to a minimum will provide for better navigation through possible downturns in the economy.

**Sale of Property**

The City owns 2401 Sheridan Blvd., and the plan is to sell this property. This property was under contract up to late 2021, until the buyer backed out. The funds from this sale have not been included in the 2025 Proposed Budget as there is currently no contract. Staff have completed a study of this property and will work with City Council to identify the process for the sale of this property.

The City of Edgewater purchased the property located at 5440 W. 25<sup>th</sup> Ave. in 2023 and the adjoining property in 2024. These two properties will continue to operate in their current use through a maintenance contract with Foothills Housing Authority. Staff will work with City council to identify the process for redeveloping these properties.

**New Revenue**

Edgewater will continue to partner with other agencies to minimize expenditures and look for revenue opportunities. Staff will continue to apply for grants for funding of projects identified as a result of the Council Strategic Plan, the Capital Improvement Plan and the Capital Equipment Plan.

**Long Term Capital Budget**

Included in the 2025 Budget is a long-term plan for expenditures in the City's Capital Improvements. Although each year may bring different projects and different needs, it is imperative to plan for future needs of the community. This plan is inclusive of the long-term Fleet Purchase and Cycle Plan.

Each year staff weighs the need to utilize funds from reserves to pay for capital needs. There are some years that staff expects the need for significant funds such as 2023. Staff is proposing a \$1.18M transfer from General Fund to pay for 2025 Capital Projects.

**Bottom line...**

The City of Edgewater continues to be financially sound. The recent investments in infrastructure and land purchases have put a strain on the reserves. Over the next few years, it is paramount to rebuild reserves and minimize unneeded expenditures, but also not letting infrastructure fail to the point of major replacement.

The City has maintained a financial condition rating of "A" by Standard and Poor's, which confirms the improvements made in financial operations and investment strategies over the past decade have been positive. A great deal of progress has been achieved in Edgewater's professional delivery of services where accountability and fiscal restraint are the focus. Staff will maintain reserves and continue to provide maintenance needed to protect the assets of the community.

A great deal of work was put into the 2025 Proposed Budget around Priority Based Budgeting. This new process will hopefully provide a more transparent product that can be easier to understand. Thank you for your patience and support as staff and I work diligently to improve the City of Edgewater.

Sincerely,

Dan Maples  
City Manager

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## City of Edgewater City Council Strategic Plan

### Vision Statement

*We are a resilient and sustainable community that honors its heritage and diversity and provides support, access, and opportunity for all who live, work, and visit Edgewater.*

**Mission:** To provide exceptional services and programs with a neighborly commitment for all who live, work, and visit Edgewater

### We are dedicated to:

Empowering **INCLUSION** – *Welcoming opinions and valuing diversity.*

Displaying **INTEGRITY** – *Upholding strong ethical principles, honesty, and transparency.*

Generating **SERVICE** – *Providing guidance and assistance.*

Engaging **COOPERATION** – *Working together to achieve positive and equitable results.*

### Guiding Principles

-  **Welcoming:** Be an open, approachable, and friendly city, where everyone has the opportunity for their voices to be heard, to participate in programs, to receive services and feel included.
-  **Collaboration:** Work as partners with residents, the business community, and other stakeholders, to ensure solutions, programs and services are developed collaboratively to achieve maximum impact and benefit.
-  **Innovation:** Promote forward-thinking ideas and a mindset of continuous improvement, and approach opportunities and challenges with creativity, inventive thinking, and resourcefulness.
-  **Customer-Focus:** Treat residents, visitors, and businesses with dignity, compassion, and respect, and be responsive, efficient, and sincere in our service delivery.
-  **Integrity:** Engage in honest, transparent two-way dialogue with residents and the business community, and clearly communicate our intentions and decisions to maintain trust and confidence.

- ✚ **Stewardship:** Responsibly manage all resources entrusted to our care to meet the needs of today and ensure residents and businesses can prepare for and recover from disruptive events, and without sacrificing the ability to meet the needs of the future.

## Strategic Priorities

**Strategic Priority 1: Diversity, Equity, Equality, and Inclusion (DEEI):** Provide programs, services, and events that are representative of, and accessible to, our diverse community and create an atmosphere where diversity is celebrated, encouraged, and supported.

### Focus Areas

- *Internal City Policies and Procedures*
- *Community Engagement and Events*
- *Access to Services*
- *Public Participation*



**Strategic Priority 2: Community Safety and Well-Being:** Prioritize holistic, diverse, and preventative measures to ensure that the entire city is, and feels, safe, secure, and well-cared for.

### Focus Areas

- *Community Policing*
- *Mobility Safety*
- *Mental Health*
- *Neighborhood Compliance*
- *Senior Support / Caregiving*



### *Inclusive & Accessible Community*

**Strategic Priority 3: Sustainability and Resilience:** Proactively work to manage resources responsibly and mitigate risks to ensure the needs of today and tomorrow can be met.

### Focus Areas

- *Environmental Adaptability*
- *Clean Energy*
- *Community Vibrancy*
- *Healthy Tree Canopy*



### *Multimodal Transportation Network OR Complete Streets*

**Strategic Priority 4: Business Community/Economics:** Foster a cycle of mutual support between the city and the community, including residents and businesses, where we invest in each other.

*Focus Areas*

- *Economic Vitality*
- *Diversity of Revenue*
- *Business Relationships*



**Strategic Priority 5: Housing:** Cultivate pathways that support an inclusive spectrum of affordable and attainable housing needs within our community and empower people to access and/or remain in their homes for as long as they choose.

*Focus Areas*

- *Housing Stability*
- *Housing Access*
- *Housing Continuum*
- *Missing Middle Housing*



**Strategic Priority 6: Community Experience:** Offer a diverse range of amenities and activities for residents, businesses and visitors that honor the city's history and support the arts, parks/recreation, and neighborly community gatherings.

*Focus Areas*

- *Heritage and Culture*
- *Recreation/Neighborhood Amenities*
- *Community Events*



**Strategic Priority 7: Plan Alignment and Implementation:** Proactively align existing and future plans and initiatives to create an integrated and holistic approach that improves quality of life for our community.

*Focus Areas*

- *Implementation Strategies*
- *Quarterly/Annual Progress Reports*
- *Plans and Coordination*  
*Budgetary Alignment*



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## Edgewater Priority Based Budget

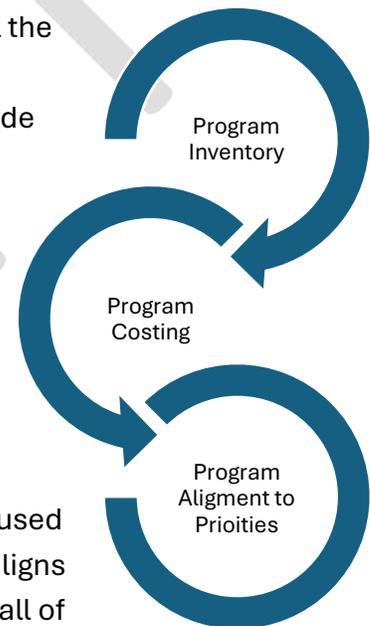
**Introduction:** Priority-based budgeting (PBB) is a budgeting method that allocates funds based on community priorities and available resources, rather than departments or previous expenditures. PBB can help ensure that the most important programs and services are funded and preserved.

**Background:** Throughout 2024 staff have worked to develop a Priority Based Budget to increase the transparency of City expenditures and tie General Fund expenses to City Council Priorities. The following section of the 2025 Proposed Budget includes information on City programs and alignment of these programs with City Council adopted Strategic Priorities. On the next page you will find a list of the 2025 Strategic Priorities complete with all programs that align to the priority.

The first step in creating a Priority Based Budget is to inventory all the City programs that the organization provides. Each department inventoried their current services and organized them into City wide programs. Then as an organization we condensed the programs throughout all departments, developing our list of City programs.

The second step is to allocate all costs for each program. Each department allocated staff time and hard expenses to each program as a part of the 2025 Budget process. These expenses represent the cost each department is incurring to provide Service within City program.

The next step is to assign the programs to a priority. For this staff used a scoring form to find the priority that the program most directly aligns to. There are programs that could align to several priorities, if not all of them, so we looked at only direct alignment.



**2025 Priority Investments**

	<p><b>Diversity, Equity, Equality, and Inclusion</b></p> <ul style="list-style-type: none"> <li>•City Council Operations</li> <li>•Board / Commission Support</li> <li>•City Website Administration</li> <li>•Public Information and Citywide Communications</li> <li>•Election Mangement</li> <li>•City Desk Operations</li> <li>•Community Initive: ADA Transition Plan</li> </ul>	 <p><b>9%</b></p>
	<p><b>Community Safety &amp; Well-Being</b></p> <ul style="list-style-type: none"> <li>•Municipal Court Operations</li> <li>•Community Patrol</li> <li>•Investigations</li> <li>•Street Safety Mangement</li> <li>•Land Use Development Services</li> <li>•Neighborhood Compliance</li> <li>•Community Initiative: Mental Health</li> <li>•Community Initiative: Comprehensive Plan</li> <li>•Community Initiative: 24th Ave Walkability</li> </ul>	 <p><b>32%</b></p>
	<p><b>Sustainability &amp; Resilience</b></p> <ul style="list-style-type: none"> <li>•Refuse, Recycling and Compost Management</li> <li>•Snow Management</li> <li>•Stormwater Management</li> <li>•Public Infrastructure</li> <li>•Community Initiative: Urban Forestry</li> <li>•Engineering Services</li> <li>•Sustaibility</li> </ul>	 <p><b>10%</b></p>
	<p><b>Business Community / Economics</b></p> <ul style="list-style-type: none"> <li>•Business Support</li> <li>•Licensing</li> </ul>	 <p><b>3%</b></p>
	<p><b>Housing</b></p> <ul style="list-style-type: none"> <li>•Community Iniative: Housing</li> </ul>	 <p><b>1%</b></p>

**Community Experience**



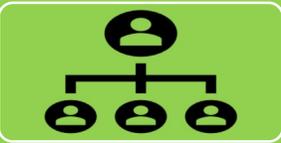
- Community Events
- Park Management
- Adult Programs
- Senioe Programs
- Youth Programs
- Toddler Programs
- Fitness Cneter Operations
- Community Initatives: Community Wayfinding

**18%**

**Plan Alignment & Implementation**



**High Performing Organization**



- Records Management
- Legal & Risk Management
- Vehicles and Equipment Maintenance
- Building Maitenance
- IT Support/ Management
- Regional Partnerships

**24%**

**Fiscal Responsibility**



- Finacial Management
- Finacial Accounting

**1%**

**Workforce**



- Professional Development
- Payroll & Benefit Management
- People Operations

**3%**

**Priority Spending**



**Edgewater Priority**

Diversity, Equity, Equality, & Inclusion	\$ 1,237,288
Community Safety & Well-Being	\$ 4,303,012
Sustainability & Resilience	\$ 1,401,661
Business Community / Economics	\$ 426,767
Housing	\$ 97,130
Community Experience	\$ 2,344,234
Plan Alignment	\$ -
High Performing Organizations	\$ 3,187,943
Fiscal Responsibility	\$ 1,217
Workforce	\$ 382,292
<b>Total</b>	<b>\$ 13,381,543</b>

**2025 City Programs Overview**

<b>Program #</b>	<b>Program</b>	<b>Description</b>	<b>2025 Budget</b>
24-001	City Council Operations	Prepare, attend and participate in City Council Meetings. Provide direction to staff, discuss policies and hear from community. Facilitate Community Initiative Programs.	\$ 279,007
24-002	Board / Commission Support	Provide support and direction to board and commissions. Attend and lead meeting as liaisons. Organize meeting materials.	\$ 174,125
24-003	Financial Management	Manage department budget. Submit invoices and credit card statements for payment to the Finance Department. Develop budget, manage all funds and provide all required reporting and compliance documentation. Strategic planning, organizing, controlling and directing financial resources.	\$ 233,538
24-004	Election Management	Oversee all aspects of the electoral process, including voter registration questions, candidate filing forms, ballot preparation through Council discussions and approvals of ballot questions, polling place questions, and election result certification results. Ensure compliance with federal, state, and local election laws and regulations. Coordinate with election officials, political candidates, political parties, and community organizations to facilitate fair and transparent elections. Address any election-related inquiries or concerns from the public.	\$ 11,661

24-005	Records Management	<p>Establish and maintain systems for the management, retention, and disposal of official city records in accordance with Colorado Archivist’s laws and regulations. Oversee the preservation and accessibility of important city documents, including meeting minutes, resolutions, ordinances, contracts, and historical records. Scanning of records into the Laser Fische software program for permanent retention. Develop and implement records management policies and procedures to ensure consistency and efficiency in record-keeping practices. Provide guidance and training to city staff on records management best practices.</p> <p>Respond to CORA requests for access to public records in accordance with open records laws.</p>	<b>\$ 333,054</b>
24-006	Licensing	<p>Administer the issuance and renewal of city licenses for various types of businesses operating within the city limits and events. Develop and enforce licensing regulations and ordinances in compliance with local, state, and federal laws. Process applications, review documentation, and conduct inspections to ensure licensing requirements are met.</p> <p>Route to various departments, per the Edgewater Municipal Code, for approval of the license request. Visit expired businesses, in person, in an effort to get them to renew their license.</p> <p>Provide guidance and assistance to business owners and applicants regarding licensing procedures, fees, and regulatory compliance.</p>	<b>\$ 122,301</b>
24-007	Community Events	<p>Plan, organize, and execute events across the City while overseeing all aspects of event planning including conception, planning, communication, activities, program content, sponsorships, collaborations, and day of event</p>	<b>\$ 83,602</b>

		responsibilities. Assist with special event applications of external events and serve as city event representative.	
24-008	City Desk Operations	Supervise a team of customer service representatives and municipal court staff, providing leadership, guidance, and support. Recruit, hire, train, evaluate, and mentor staff members to ensure a high level of performance and professionalism. Develop work schedules, assign tasks, and monitor workloads to ensure efficient operation of the city clerk's office, customer service functions, and municipal court operations. Address personnel issues, conflicts, and concerns in a timely and appropriate manner. Perform employee work evaluations for City Clerk staff around various aspects of job performance, including administrative duties, leadership skills, communication abilities, and adherence to policies and procedures. Daily check-ins with staff and weekly one on one visits.	\$ 177,026
24-009	Municipal Court Management	Provide administrative support and oversight of Court Staff. Oversees staff that assures the court proceedings are conducted fairly, efficiently, and in compliance with applicable laws and procedures. Includes contracts for prosecutor and public defender/s. And the Judge.	\$ 228,344
24-010	Legal and Risk Management	Provide guidance and assistance to city officials, departments, and staff members on legal and regulatory matters related to elections, records management, and municipal court administration. Work closely with the city attorney's office and other legal advisors to address legal issues and minimize legal risks. Manage ADA program and all required postings. Manage all contracts for services. Handbook; CIRSA workman's comp applications, renewals, and quotes; PC applications,	\$ 478,377

		renewals & quotes; WC claims; ADA complaints/process changes; HR Investigations (internal and with outside legal counsel); Ombuds; DMV licenses; FMLA, Respectful workplace commitment policy, EAP signatures, EEOC data	
24-011	Professional Development	Plan and coordinate department staff meetings. Oversee the day to day operations of personnel. Manage, coach and supervise staff. Meet with direct staff one on one to discuss tasks and coordinate activities. Meet weekly with dept staff. Train, manage, and evaluate work activities of employees, full- and part-time. Attend and participate in professional development courses, classes, and conferences to develop new skills, keep up with current trends, and adapt to new challenges.	<b>\$ 603,766</b>
24-012	Community Patrol	Uniformed patrol operations are often referred to as being the backbone of any policing organization. The primary mission of the officers assigned to patrol is to provide professional, effective, and responsive police service to ensure quality of life for our community. Patrol officers regularly work in marked police units and are assigned to one (1) of four (4) different patrol shifts.	<b>\$ 1,986,682</b>
24-013	Investigations	Our patrol officers who respond to incidents every day and conduct preliminary investigations are normally fully capable of conducting the appropriate follow-up investigations of most of the incidents they encounter. However, sometimes patrol officers encounter incidents that they simply cannot investigate in their assignment as patrol officers. These incidents demand specialized investigative expertise, coordinated assistance from outside law enforcement agencies, and/or a significant investment of time and personnel. Our	<b>\$ 187,450</b>

		<p>Detective Unit assumes the responsibility for investigating incidents that surpass the capacity of our patrol officers. The investigation normally moves from the preliminary investigation conducted by the patrol officer through a supervisory review to assignment to one of our two (2) Detectives based upon the specific nature or complexity of the investigation. The detectives can handle investigations from the simple to the complex, from assaults, burglaries and thefts, robberies, fraud and identity thefts to sex crimes and even the rare homicide. Although the detectives have a wide array of training and experience, sometimes the nature or severity of the crime demands even more expertise. In such cases, the detectives can and will call upon and work with outside law enforcement resources at the County, State or Federal level.</p>	
24-014	Refuse, Recycling and Compost Management	Refuse collection through public areas. Coordinate large item pickups and maintain litter control on public right of ways.	\$ 36,021
24-015	Snow Management	Plan and provide support during snow storms. Preapplication, sand, plow and remove snow from streets and sidewalks to keep safe transportation availability to community.	\$ 99,567
24-016	Storm Water Management	Implement storm water management plan to minimize erosion and pollutant drainage from reaching storm water system.	\$ 55,744
24-017	Street Safety Management	Coordinate traffic safety studies, work with traffic engineers to resolve traffic issues, oversee maintenance and operation of all traffic safety devices and maintain all signage and marking on publicly owned streets and rights of way.	\$ 246,695
24-018	Vehicles and Equipment Maint.	Maintain inventory of all vehicles and equipment. Provide regular maintenance of vehicles and equipment to ensure longevity and usefulness. Develop plans for	\$ 203,339

		replacement and sale of old vehicles and equipment.	
24-019	Public Infrastructure	Develop plans and initiate maintenance for City owned infrastructure. Strategically partner with businesses that own parking lots (especially along 25th Ave) to share these for public parking.	\$ 94,674
24-020	Building Maintenance	Ongoing management, repair, and upkeep of Civic Center and Public Works infrastructure to ensure safe, efficient, and effective operations: janitorial, maintenance, alarm monitoring, contract services (HVAC/plumbing/electrical), utilities, phone and internet.	\$ 311,298
24-021	IT Support/ Management	Phone support for employees (cell and desk) Coordination for new hardware, network management, software issues, conflicts with support and employees, budget. Employee questions/troubleshooting	\$ 246,886
24-022	Park Management	Preventative and routine park maintenance and capital projects to ensure upkeep of outdoor park and green space spaces that allow open access for all community members. Includes: landscaping, irrigation, trash removal, playground safety, janitorial, field preparation, engagement with community members, tree/shrub/planting upkeep, rental management, and special event preparation.	\$ 138,964
24-023	Adult Programs	A comprehensive array of programs and activities focused on promoting health awareness and a healthier lifestyle including both physical and mental well-being.	\$ 41,358
24-024	Senior Programs	Senior programs focuses on physical, mental or social wellbeing and usually have an educational component and an opportunity to interact with others. Plan and execute 55+ events and trips, including Coffee & Conversation.	\$ 80,515

24-025	Youth Programs	Youth Programs can focus on physical, mental or social wellbeing and usually have an educational component and an opportunity to interact with others.	\$ 192,113
24-026	Toddler Programs	Toddler Programs include all activities offered for ages 4 and under. The programs focus on social, emotional, physical, and mental development and can help prepare participants for school. Programs included are: jitterbug jam, music class, tumbling, child watch and sport sampler.	\$ 39,799
24-027	Fitness Center Operations	Ongoing operation of the Fitness Center to provide high quality, safe, efficient, operations to guests and members. Ongoing operation of the Fitness Center to provide high quality customer service. Management of the Civic Center facility and engagement/supervision of non-Fitness Center guests (library, police and all other city offices).	\$ 256,053
24-028	Financial Accounting	Recording, managing, analyzing and reporting of all financial transactions. Ensuring transparency and compliance with legal and regulatory requirements	\$ 374,701
24-029	Payroll & Benefits Management	Calculation of earnings, processing deductions and contributions, distributing pay, maintaining records, compliance and reporting. Managing vendors payments and relationship.	\$ 52,066
24-030	Engineering Services	Coordination with contract engineering firm Review and manage projects/plans Implement traffic studies Mapping data collection/GIS Right of permits	\$ 97,130
24-031	City Websites Administration	Manage all city website and digital platforms, updating and auditing content for accuracy, timeliness and relevance for all platforms. Manage & track website strategies via Google Analytics 4. EdgewaterCO.gov, EnvisionEdgewaterCO.com, AskEdgewater, GovDelivery.	\$ 100,283

24-032	Business Support	Collaborate with businesses to establish and maintain working relationships. Establish and support the business community with programs such as: Business Welcome Program, Shop Local Rewards Program, and monthly Business Connect Newsletter. Continue to work on ways to creatively promote Edgewater's vibrant small business community. Work with ERA to support strengthening Edgewater's businesses with sales tax rebates, as appropriate.	<b>\$ 1,069,931</b>
24-033	Regional Partnerships	Attend regional meetings, and work with neighboring communities to advance common community interests.	<b>\$ 167,599</b>
24-034	Land Use Development Services	Oversee all building services (building permitting, plan reviews, and inspections) and all current planning and land development activities, and all long-range planning activities. Includes CS ROW/water tap permits for new construction and repairs.	<b>\$ 263,614</b>
24-035	Sustainability	Implementation of the City's sustainability goals and operations, including the Sustainability Plan.	<b>\$ 148,147</b>
24-036	Neighborhood Compliance	Oversee and implement all code enforcement for the City. Includes: code compliance; neighbor disputes; barking dogs; and ADA along sidewalks. It also implements the Edgewater Excellence and other code related campaigns as needed.	<b>\$ 72,943</b>
24-037	People Operations	Communicate and assist at staff meetings, celebrations, and incorporate the CuBe guidelines at all internal programs. Revising/writing Job descriptions, recruiting, reviewing applicants, moving applicants through steps in Paylocity, notifying rejected candidates, forwarding applicants to hiring managers, communication with hiring managers and candidates, setting up interviews, configuring pay rates, sending offer letters for signatures, negotiation salary if	<b>\$ 360,064</b>

		necessary, assuring onboarding and PAFs are submitted from hiring managers, instigating and reviewing background checks, triggering digital onboarding to candidates, processing candidates in onboarding (I-9 requirements, salary, employment status, etc.), inputting new employees in groups, assigning supervisors & reviewers in Paylocity, making and distributing welcome bags for new hires. Includes the Ombuds program, personnel investigations and performance plans, as applicable.	
24-038	Public Information and Citywide Communications	Act as Public Information Officer (PIO) per the City's communication protocol. Develop and execute communication and marketing strategies, campaigns, and content for all City programs, projects, and events through direct, digital, and print assets and tools. Including seasonal City Brochure and the Edgewater Annual Report. Create all media and marketing materials (graphic design) for communications with community. Social media development, content creation, campaign management, analytics, and reporting. Administer email communication through utilization of CRM (AskEdgewater & Town Cryer) system data to customize and improve messages, subscriber profiles, assess and eliminate barriers to allow for diverse community understanding and awareness.	<b>\$ 161,653</b>
24-039	Capital Investment Program	Develop, coordinate and manage the Communities Capital Investment Plan. Provides funding for large community projects and sets out 10 year plan for expenditures on the horizon.	<b>\$ 2,142,141</b>
24-040	Community Initiatives: Housing	Provide resources to support housing affordability. Continue to partner with Wheat Ridge on the joint Homeless Navigation Program.	<b>\$ 100,259</b>

24-048	Community Initiatives: Mental Health	Provide resources to promote mental health within the community and the organization. Implement the City's 2023 Mental Health Plan.	\$ 540,087
24-041	Community Initiatives: Community Policing	Provide neighbor focused policing programs. Provide School Resource Officer (SRO). Provide neighborhood Police Department engagement.	\$ 93,278
24-042	Community Initiatives: Urban Forest	Management of community forestry to ensure a healthy tree canopy: implementation of the Healthy Tree Canopy program for residents (guidance on tree care and subsidies for tree services), arborist consultations on tree health/plantings/disease management, pruning/removal and treatment of trees on City property, emergency tree response during weather events and Tree City/Arbor Day programs. Implement the 2024 Urban Forest Plan.	\$ 229,863
24-043	Community Initiatives: Comprehensive Plan	Implementation of Edgewater 2040, Edgewater Comprehensive Plan.	\$ 82,315
24-044	Community Initiatives: ADA Transition Plan	Implement the 2024 ADA Transition Plan and ADA coordination / compliance.	\$ -
24-045	Community Initiatives: 24th Ave. Walkability	Plan creation in process.	\$ 1,217
24-046	Community Initiatives: Sheridan Blvd. Multimodal Plan	Plan adopted in 2023. CDOT in design phase for construction of roadway improvements. Anticipated construction in 2026.	\$ 7,761
24-047	Community Initiatives: Wayfinding	RFP process 4th quarter 2024.	\$ 128,342

## Budget Summary: General Fund

Revenue Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 EOY	2025 Proposed	
Taxes	\$ 8,713,827	\$ 8,640,717	\$ 9,114,601	\$ 9,632,678	\$ 10,477,000	\$ 11,291,424	17%
Charges for Service (Fees)	\$ 690,309	\$ 477,637	\$ 677,426	\$ 1,149,924	\$ 1,235,074	\$ 1,350,856	17%
Interest	\$ 664	\$ 1,988	\$ 10,000	\$ 3,000	\$ 120,000	\$ 25,000	733%
Misc.	\$ 163,628	\$ 121,044	\$ 61,800	\$ 69,300	\$ 37,750	\$ 97,750	41%
Grants	\$ 682,808	\$ 906,713	\$ 210,000	\$ 8,000	\$ 8,791	\$ 15,000	88%
Internal Transfers	\$ -	\$ -	\$ 330,208	\$ 572,783	\$ 572,783	\$ 632,956	11%
<b>Total Revenue</b>	<b>\$ 10,251,235</b>	<b>\$ 10,148,098</b>	<b>\$ 10,404,035</b>	<b>\$ 11,435,685</b>	<b>\$ 12,451,398</b>	<b>\$ 13,412,987</b>	<b>17%</b>
Expenditure Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 EOY	2025 Proposed	
Mayor & Council	\$ 48,411	\$ 95,035	\$ 146,491	\$ 143,698	\$ 108,645	\$ 116,464	-19%
City Clerk	\$ 325,208	\$ 295,102	\$ 295,216	\$ 350,124	\$ 423,278	\$ 537,707	54%
<i>City Clerk</i>	\$ 197,644	\$ 159,680	\$ 152,705	\$ 154,765	\$ 230,524	\$ 304,173	97%
<i>Court</i>	\$ 127,564	\$ 135,422	\$ 142,511	\$ 195,359	\$ 192,754	\$ 233,534	20%
Police	\$ 2,613,721	\$ 2,793,342	\$ 2,774,948	\$ 3,578,504	\$ 3,557,363	\$ 3,942,771	10%
City Attorney	\$ 191,903	\$ 191,233	\$ 241,778	\$ 220,000	\$ 242,000	\$ 255,000	16%
Community Services	\$ 833,126	\$ 626,248	\$ 631,544	\$ 918,963	\$ 928,508	\$ 1,044,128	14%
Community Services	\$ 463,262	\$ 176,145	\$ 144,067	\$ 363,678	\$ 415,112	\$ 328,524	-10%
Public Works	\$ 369,864	\$ 450,103	\$ 487,477	\$ 555,285	\$ 513,396	\$ 715,604	29%
Parks & Recreation	\$ 983,748	\$ 1,134,288	\$ 1,327,191	\$ 1,402,705	\$ 1,384,510	\$ 1,254,494	-11%
Parks & Recreation	\$ 310,772	\$ 325,531	\$ 410,790	\$ 605,464	\$ 591,119	\$ 673,178	11%
Buildings	\$ 444,368	\$ 550,498	\$ 733,173	\$ 480,900	\$ 508,400	\$ 283,500	-41%
Fitness	\$ 228,608	\$ 258,259	\$ 183,228	\$ 316,342	\$ 284,991	\$ 297,816	-6%
Finance Department	\$ 311,525	\$ 501,082	\$ 283,049	\$ 453,749	\$ 438,900	\$ 451,784	0%
Communication & Events	\$ 133,590	\$ 268,128	\$ 173,090	\$ 350,285	\$ 348,055	\$ 362,887	4%
Community Development	\$ 15,615	\$ 602,201	\$ 414,557	\$ 897,828	\$ 749,208	\$ 934,295	4%
HR Department	\$ -	\$ -	\$ 1,980	\$ 391,425	\$ 394,664	\$ 465,423	19%
City Manager	\$ 182,806	\$ 201,335	\$ 148,429	\$ 402,096	\$ 402,009	\$ 442,791	10%
Non- Departmental	\$ 4,270,528	\$ 994,427	\$ 3,760,785	\$ 3,290,383	\$ 3,774,549	\$ 3,573,800	9%
<b>Total Expenditures</b>	<b>\$ 9,910,180</b>	<b>\$ 7,702,422</b>	<b>\$ 10,199,058</b>	<b>\$ 12,399,760</b>	<b>\$ 12,751,689</b>	<b>\$ 13,381,544</b>	<b>8%</b>
	2021-21	2022-22	2023-23	2024-24	2024-24	2025-25	
<b>Fund Balance</b>	\$ 6,678,023	\$ 7,019,078	\$ 8,625,449	\$ 8,330,135	\$ 1,450,957	\$ 1,150,665	
Revenue	\$ 10,251,235	\$ 10,148,098	\$ 10,404,035	\$ 11,435,685	\$ 12,451,398	\$ 13,412,987	
Expenses	\$ 9,910,180	\$ 7,702,422	\$ 10,199,058	\$ 18,314,863	\$ 12,751,689	\$ 13,381,544	
<b>EOY Total</b>	<b>\$ 7,019,078</b>	<b>\$ 8,625,449</b>	<b>\$ 8,330,135</b>	<b>\$ 1,450,957</b>	<b>\$ 1,150,665</b>	<b>\$ 1,182,107</b>	

## Budget Summary: Water Utility

Revenue	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Service	\$ 1,302,246	\$ 1,523,672	\$ 1,338,217	\$ 1,614,500	\$ 1,215,325	\$ 1,597,502	\$ 1,700,865	5%
Interest	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	0%
Miscellaneous	\$ 24,456.09	\$ 4,690.00	\$ -	\$ 700,000.00	\$ 3,338.77	\$ 5,000.00	\$ -	-100%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ -	\$ -	\$ -	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 18,000.00	6%
<b>Total Revenue</b>	<b>\$ 1,326,701.81</b>	<b>\$ 1,528,361.55</b>	<b>\$ 1,338,216.78</b>	<b>\$ 2,332,000.00</b>	<b>\$ 1,218,663.87</b>	<b>\$ 1,620,002.24</b>	<b>\$ 1,719,364.77</b>	<b>-26%</b>
<b>Expenses</b>								
Personnel	\$ 117,670.00	\$ 128,028.00	\$ -	\$ 153,743.25	\$ -	\$ 153,743.25	\$ 172,323.16	12%
Supplies & Expenses	\$ 51,976.85	\$ 29,123.50	\$ 52,522.33	\$ 28,000.00	\$ 22,018.75	\$ 22,000.00	\$ 30,000.00	7%
Services & Charges	\$ 1,554,808.52	\$ 1,487,793.62	\$ 1,193,548.58	\$ 1,604,043.00	\$ 1,065,079.02	\$ 1,844,336.78	\$ 1,369,590.28	-15%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ 107,699.00	\$ 30,955.00	\$ -	\$ 184,655.00	\$ -	\$ 184,655.00	\$ 118,069.59	-36%
<b>Total Operating Expense</b>	<b>\$ 1,832,154.37</b>	<b>\$ 1,675,900.12</b>	<b>\$ 1,246,070.91</b>	<b>\$ 1,970,441.25</b>	<b>\$ 1,087,097.77</b>	<b>\$ 2,204,735.03</b>	<b>\$ 1,689,983.02</b>	<b>-14%</b>
Capital Equipment	\$ 19,814.14	\$ 20,250.00	\$ 5,964.16	\$ 5,000.00	\$ -	\$ 50,000.00	\$ -	-100%
Capital Improvement	\$ 64,970.80	\$ 196,229.43	\$ -	\$ 730,000.00	\$ -	\$ 20,000.00	\$ 25,000.00	-97%
<b>Total Capital Expenses</b>	<b>\$ 84,784.94</b>	<b>\$ 216,479.43</b>	<b>\$ 5,964.16</b>	<b>\$ 735,000.00</b>	<b>\$ -</b>	<b>\$ 70,000.00</b>	<b>\$ 25,000.00</b>	<b>-97%</b>
<b>Total Expenses</b>	<b>\$ 1,916,939.31</b>	<b>\$ 1,892,379.55</b>	<b>\$ 1,252,035.07</b>	<b>\$ 2,705,441.25</b>	<b>\$ 1,087,097.77</b>	<b>\$ 2,274,735.03</b>	<b>\$ 1,714,983.02</b>	<b>-37%</b>
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 644,227	\$ 53,989	\$ (310,029)	\$ (223,847)	\$ (223,847)	\$ (223,847)	\$ (878,580)	
Revenue	\$ 1,326,702	\$ 1,528,362	\$ 1,338,217	\$ 2,332,000	\$ 1,218,664	\$ 1,620,002	\$ 1,719,365	
Expenses	\$ 1,916,939	\$ 1,892,380	\$ 1,252,035	\$ 2,705,441	\$ 1,087,098	\$ 2,274,735	\$ 1,714,983	
EOY Total	\$ 53,989	\$ (310,029)	\$ (223,847)	\$ (597,289)	\$ (92,281)	\$ (878,580)	\$ (874,198)	

### Budget Summary: Sewer Utility

Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Service	\$ 469,456	\$ 408,861	\$ 412,225	\$ 472,500	\$ 299,156	\$ 510,039	\$ 524,620	11%
Interest	\$ -	\$ -	\$ 39,424	\$ 500	\$ -	\$ 500	\$ 500	0%
Miscellaneous	\$ 71,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	0%
<b>Total Revenue</b>	<b>\$ 541,117</b>	<b>\$ 408,861</b>	<b>\$ 451,649</b>	<b>\$ 481,000</b>	<b>\$ 299,156</b>	<b>\$ 518,539</b>	<b>\$ 533,120</b>	<b>11%</b>
<b>Expenses</b>								
Personnel	\$ 86,051.00	\$ 93,753.00	\$ -	\$ 57,653.72	\$ -	\$ 57,653.72	\$ 64,621.18	12%
Supplies & Expenses	\$ 38,360	\$ 48,562	\$ 41,024	\$ 40,133	\$ (7,500)	\$ 40,133	\$ 77,972	94%
Services & Charges	\$ 295,977	\$ 247,283	\$ 305,506	\$ 311,048	\$ 240,594	\$ 329,048	\$ 343,000	10%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op Costs	\$ 62,980	\$ 22,110	\$ 20,351	\$ 91,490	\$ -	\$ 91,490	\$ 43,735	-52%
<b>Total Operating Expense</b>	<b>\$ 483,368</b>	<b>\$ 411,708</b>	<b>\$ 366,881</b>	<b>\$ 500,325</b>	<b>\$ 233,094</b>	<b>\$ 518,325</b>	<b>\$ 529,328</b>	<b>6%</b>
Capital Improvement Expense	\$ 38,259	\$ 60,318	\$ 199,656	\$ 142,000	\$ 110,966	\$ 110,966	\$ 145,000	2%
<b>Total Capital Expenses</b>	<b>\$ 38,259</b>	<b>\$ 60,318</b>	<b>\$ 199,656</b>	<b>\$ 142,000</b>	<b>\$ 110,966</b>	<b>\$ 110,966</b>	<b>\$ 145,000</b>	<b>2%</b>
<b>Total Expenses</b>	<b>\$ 521,627</b>	<b>\$ 472,025</b>	<b>\$ 566,538</b>	<b>\$ 642,325</b>	<b>\$ 344,060</b>	<b>\$ 629,291</b>	<b>\$ 674,328</b>	<b>5%</b>
<b>Fund Balance</b>								
Fund Balance	\$ 938,967	\$ 958,457	\$ 895,292	\$ 780,403	\$ 780,403	\$ 780,403	\$ 669,651	
Revenue	\$ 541,117	\$ 408,861	\$ 451,649	\$ 481,000	\$ 299,156	\$ 518,539	\$ 533,120	
Expenses	\$ 521,627	\$ 472,025	\$ 566,538	\$ 642,325	\$ 344,060	\$ 629,291	\$ 674,328	
<b>EOY Total</b>	<b>\$ 958,457</b>	<b>\$ 895,292</b>	<b>\$ 780,403</b>	<b>\$ 619,078</b>	<b>\$ 735,499</b>	<b>\$ 669,651</b>	<b>\$ 528,443</b>	

### Budget Summary: Trash/ Recycle/ Compost Utility

Trash, Recycle & Composting	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Services	\$ 312,646	\$ 322,800	\$ 339,061	\$ 365,000	\$ 219,232	\$ 328,849	\$ 375,000	3%
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 312,646</b>	<b>\$ 322,800</b>	<b>\$ 339,061</b>	<b>\$ 365,000</b>	<b>\$ 219,232</b>	<b>\$ 328,849</b>	<b>\$ 375,000</b>	<b>3%</b>
<b>Expenses</b>								
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ 294,666	\$ 335,035	\$ 348,932	\$ 353,768	\$ 191,208	\$ 333,381	\$ 361,515	2%
Services & Charges	\$ 11,248	\$ 5,704	\$ 909	\$ 6,500	\$ 7,037	\$ 7,000	\$ 6,500	0%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 305,914</b>	<b>\$ 340,739</b>	<b>\$ 349,842</b>	<b>\$ 360,268</b>	<b>\$ 198,244</b>	<b>\$ 340,381</b>	<b>\$ 368,015</b>	<b>2%</b>
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 82,064	\$ 88,796	\$ 70,857	\$ 60,076	\$ 60,076	\$ 60,076	\$ 48,544	
Revenue	\$ 312,646	\$ 322,800	\$ 339,061	\$ 365,000	\$ 219,232	\$ 328,849	\$ 375,000	
Expenses	\$ 305,914	\$ 340,739	\$ 349,842	\$ 360,268	\$ 198,244	\$ 340,381	\$ 368,015	
<b>EOY Total</b>	<b>\$ 88,796</b>	<b>\$ 70,857</b>	<b>\$ 60,076</b>	<b>\$ 64,808</b>	<b>\$ 81,064</b>	<b>\$ 48,544</b>	<b>\$ 55,529</b>	

### Budget Summary: Conservation Trust

Account Title	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change in Budget
	Prior year 2 Actual	Prior year Actual	Prior year Actual	Current year Budget	Current Year YTD	Estimated EOY	Future year Budget	
Taxes	\$ 48,616	\$ -	\$ -	\$ 60,000	\$ -	\$ 52,000	\$ 52,000	-13%
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 273,616</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>-13%</b>
<b>Expenses</b>								
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ -	\$ 809	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Services & Charges	\$ 275,137	\$ 105,383	\$ 22,986	\$ 103,000	\$ 40,040	\$ 102,000	\$ 138,000	34%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 275,137</b>	<b>\$ 106,192</b>	<b>\$ 22,986</b>	<b>\$ 103,000</b>	<b>\$ 40,040</b>	<b>\$ 102,000</b>	<b>\$ 138,000</b>	<b>34%</b>
<b>Fund Balance</b>								
Fund Balance	\$ 185,820	\$ 184,298	\$ 130,106	\$ 159,120	\$ 159,120	\$ 159,120	\$ 109,120	
Revenue	\$ 273,616	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	
Expenses	\$ 275,137	\$ 106,192	\$ 22,986	\$ 103,000	\$ 40,040	\$ 102,000	\$ 138,000	
<b>EOY Total</b>	<b>\$ 184,298</b>	<b>\$ 130,106</b>	<b>\$ 159,120</b>	<b>\$ 108,120</b>	<b>\$ 171,081</b>	<b>\$ 109,120</b>	<b>\$ 23,120</b>	

### Budget Summary: Open Space

Open Space Expenses Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
Taxes	\$ 211,663	\$ 243,138	\$ -	\$ 240,000	\$ 99,454	\$ 239,422	\$ 238,740	-1%
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous	\$ -	\$ -	\$ 44,526	\$ -	\$ -	\$ -	\$ -	0%
Grants	\$ -	\$ -	\$ 200,372	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	0%
<b>Total Revenues</b>	<b>\$ 211,663</b>	<b>\$ 243,138</b>	<b>\$ 244,898</b>	<b>\$ 240,000</b>	<b>\$ 99,454</b>	<b>\$ 839,422</b>	<b>\$ 238,740</b>	<b>-1%</b>
<b>Expenses</b>								
Personnel	\$ 138,732	\$ 143,251	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	0%
Supplies & Equipment	\$ 67,000	\$ 67,000	\$ -	\$ 74,700	\$ 1,772	\$ 71,800	\$ 70,500	-6%
Services & Charges	\$ 45,435	\$ 6,177	\$ 34,984	\$ 15,000	\$ 6,958	\$ 15,000	\$ 15,000	0%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ 10,521	\$ 19,799	\$ 4,605	\$ 35,000	\$ 778	\$ 1,333	\$ 16,500	-53%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Operating Expenses</b>	<b>\$ 261,688</b>	<b>\$ 236,227</b>	<b>\$ 39,589</b>	<b>\$ 149,700</b>	<b>\$ 9,508</b>	<b>\$ 113,133</b>	<b>\$ 127,000</b>	<b>-15%</b>
Capital Equipment	\$ 75	\$ 2,287	\$ -	\$ 26,000	\$ 11,079	\$ 30,000	\$ 22,000	-15%
Capital Improvement	\$ 1,194	\$ 70,738	\$ 116,414	\$ 326,600	\$ 660,493	\$ 662,900	\$ 292,000	-11%
<b>Total Capital Expenses</b>	<b>\$ 1,269</b>	<b>\$ 73,026</b>	<b>\$ 116,414</b>	<b>\$ 352,600</b>	<b>\$ 671,573</b>	<b>\$ 692,900</b>	<b>\$ 314,000</b>	<b>-11%</b>
<b>Total Expenses</b>	<b>\$ 262,957</b>	<b>\$ 309,253</b>	<b>\$ 156,003</b>	<b>\$ 502,300</b>	<b>\$ 681,081</b>	<b>\$ 806,033</b>	<b>\$ 441,000</b>	<b>-12%</b>
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 683,440	\$ 632,146	\$ 566,031	\$ 654,927	\$ 654,927	\$ 654,927	\$ 688,316	
Revenue	\$ 211,663	\$ 243,138	\$ 244,898	\$ 240,000	\$ 99,454	\$ 839,422	\$ 238,740	
Expenses	\$ 262,957	\$ 309,253	\$ 156,003	\$ 502,300	\$ 681,081	\$ 806,033	\$ 441,000	
<b>EOY Total</b>	<b>\$ 632,146</b>	<b>\$ 566,031</b>	<b>\$ 654,927</b>	<b>\$ 392,627</b>	<b>\$ 73,300</b>	<b>\$ 688,316</b>	<b>\$ 486,056</b>	

### Budget Summary: Capital Investment Fund

Capital Improvements	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Services & Charges	\$ 902,725.03	\$ 1,541,210.48	\$ 1,132,506.86	\$ -	\$ 244,878.88	\$ 140,000.00	\$ -	0%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op Costs	\$ 1,085,722.28	\$ 4,132,289.50	\$ 2,630,441.32	\$ 1,110,000.00	\$ 263,432.38	\$ 650,000.00	\$ 820,000.00	-26%
<b>Total Expenses</b>	<b>\$ 1,988,447.31</b>	<b>\$ 5,673,499.98</b>	<b>\$ 3,762,948.18</b>	<b>\$ 1,110,000.00</b>	<b>\$ 508,311.26</b>	<b>\$ 790,000.00</b>	<b>\$ 820,000.00</b>	<b>-26%</b>

Capital Equipment	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Expenses	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
Account Title	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ 761,554	\$ 370,749	\$ 181,018	\$ 1,306,900	\$ 107,057	\$ 1,074,375	\$ 361,300	-72%
Services & Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 761,554</b>	<b>\$ 370,749</b>	<b>\$ 181,018</b>	<b>\$ 1,306,900</b>	<b>\$ 107,057</b>	<b>\$ 1,074,375</b>	<b>\$ 361,300</b>	<b>-72%</b>

## Budget Summary: Fire Pension

Fire Pension	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest	\$ 1	\$ 8	\$ -	\$ 1,000	\$ 6	\$ 500	\$ 500	-50%
Miscellaneous	\$ 22,500	\$ 22,500	\$ -	\$ 30,870	\$ -	\$ 31,000	\$ 32,000	4%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Internal Transfers	\$ 34,300	\$ 34,300	\$ 22,500	\$ 37,500	\$ 34,300	\$ 31,545	\$ 32,000	-15%
<b>Total Revenue</b>	<b>\$ 56,801</b>	<b>\$ 56,808</b>	<b>\$ 22,500</b>	<b>\$ 69,370</b>	<b>\$ 34,306</b>	<b>\$ 63,045</b>	<b>\$ 64,500</b>	<b>-7%</b>
<b>Expenses</b>								
Personnel	\$ 52,658	\$ 51,668	\$ -	\$ 45,728	\$ 34,183	\$ 45,727	\$ 47,000	3%
Supplies & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Services & Charges	\$ -	\$ -	\$ 36,989	\$ 8,000	\$ 13,000	\$ 13,000	\$ 10,000	25%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 52,658</b>	<b>\$ 51,668</b>	<b>\$ 36,989</b>	<b>\$ 53,728</b>	<b>\$ 47,183</b>	<b>\$ 58,727</b>	<b>\$ 57,000</b>	<b>6%</b>
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 724,123	\$ 728,267	\$ 733,407	\$ 718,918	\$ 718,918	\$ 718,918	\$ 723,236	
Revenue	\$ 56,801	\$ 56,808	\$ 22,500	\$ 69,370	\$ 34,306	\$ 63,045	\$ 64,500	
Expenses	\$ 52,658	\$ 51,668	\$ 36,989	\$ 53,728	\$ 47,183	\$ 58,727	\$ 57,000	
<b>EOY Total</b>	<b>\$ 728,267</b>	<b>\$ 733,407</b>	<b>\$ 718,918</b>	<b>\$ 734,560</b>	<b>\$ 706,041</b>	<b>\$ 723,236</b>	<b>\$ 730,736</b>	

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**2025 Personnel Memorandum**

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**MEMORANDUM**

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**TO:** CITY COUNCIL  
**FROM:** DAN MAPLES  
**SUBJECT:** 2025 PERSONNEL CHANGES  
**DATE:** 11/09/24

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The 2025 Proposed Budget includes a few changes to our organizational structure. Below is a list of changes being proposed through the 2025 Budget. All staff salaries and benefits have been estimated and included within the proposed budget. All positions can be found on the DRAFT Organizational Chart and Compensation Plan included within the 2025 Budget.

***Full-Time***

- Added FT Customer Service Technician- City Clerk.
- Added FT Facility Specialist- Parks & Recreation.
- Added Community Service Officer- Police Department

***Part-Time (as needed)***

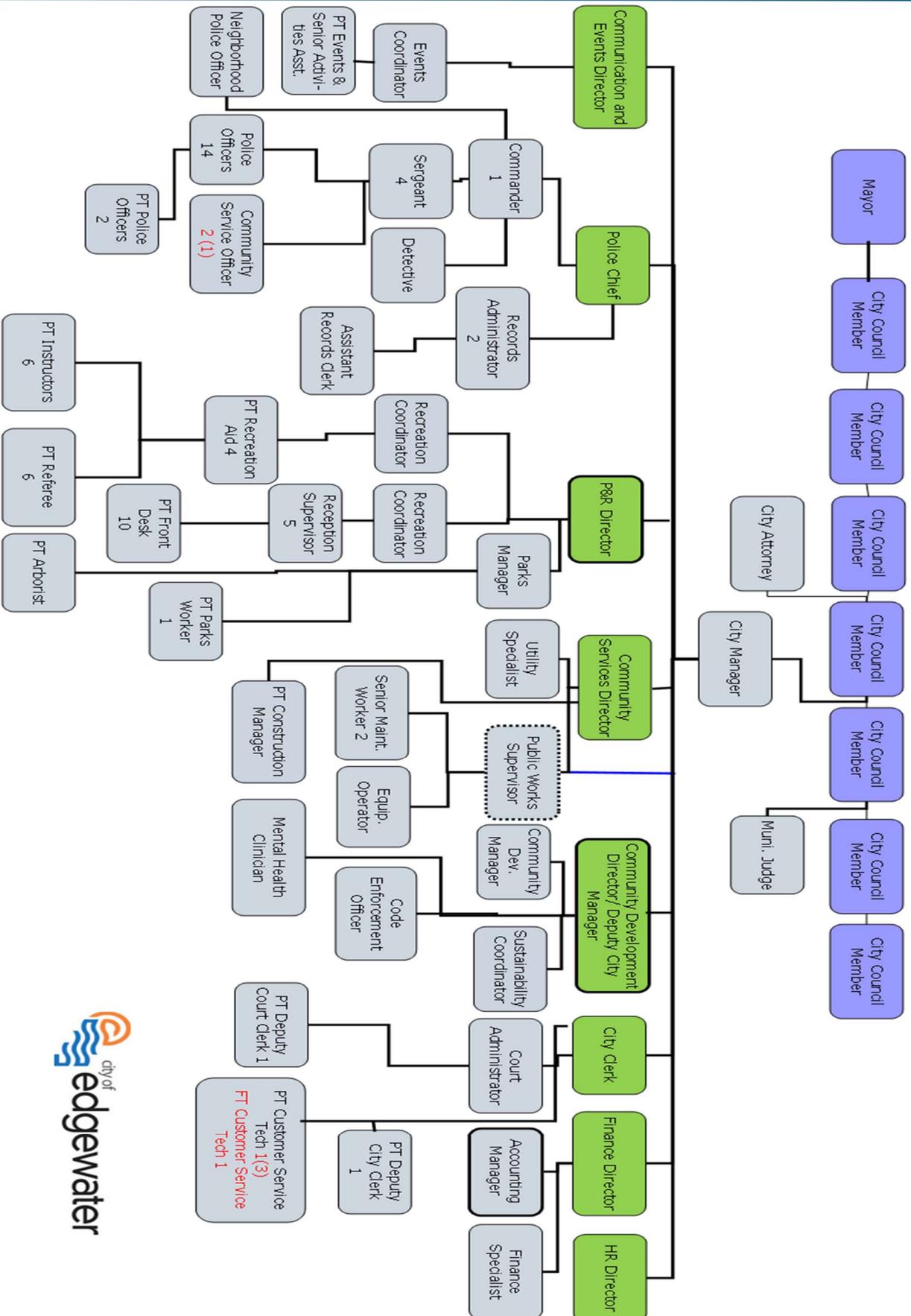
- Combined 2 Part Time Customer Service Tech.- City Clerk.
- Combined 2 Part Time Facility Specialist- Parks and Recreation.
- Deleted Property & Evidence Technician- Police Department

All salary bands for staff move up with the Cost of Living Assessment (COLA). For 2025 the COLA has been set at 2.5%.

## 2025 Compensation Plan

City of Edgewater							
Revised 11/1/24	2025 COL			2.5%			
DRAFT COMPENSATION PLAN							
	P=Permanent Full-Time PT=Part-Time; Temp=Temporary	# in Position		Pay Range (04/01/2024)		Pay Range (01/01/2025)	
		2024	2025	Minimum	Maximum	Minimum	Maximum
<b>City Manager</b>							
City Manager	P	1	1	\$143,220	\$207,669	\$146,801	\$212,861
Deputy City Manager	P	1	1	\$130,200	\$188,790	\$133,455	\$193,510
<b>Subtotal City Manager</b>		<b>2</b>	<b>2</b>				
<b>City Clerks Office</b>							
City Clerk	P	1	1	\$82,528	\$115,539	\$84,591	\$118,427
Municipal Court Administrator	P	1	1	\$68,205	\$95,487	\$69,910	\$97,874
FT Customer Service Technician	P	0	1	\$0	\$0	\$48,759	\$65,836
PT Deputy City Clerk	PT	1	1	\$22.87	\$30.88	\$23.44	\$31.65
PT Customer Service Technician	PT	3	1	\$22.87	\$30.88	\$23.44	\$31.65
PT Deputy Court Clerk	PT	1	1	\$22.87	\$30.88	\$23.44	\$31.65
<b>City Clerks Office</b>		<b>7</b>	<b>6</b>				
<b>Finance Department</b>							
Finance Director	P	1	1	\$107,603	\$156,025	\$110,293	\$159,926
Accounting Manager	P	1	1	\$75,026	\$105,036	\$76,902	\$107,662
Finance Assistant	P	1	1	\$48,514	\$59,294	\$49,727	\$60,776
<b>Finance Department</b>		<b>3</b>	<b>3</b>				
<b>Human Resources Department</b>							
Human Resource Director	P	1	1	\$99,589	\$139,803	\$102,079	\$143,298
<b>Human Resources Department</b>		<b>1</b>	<b>1</b>				
<b>Police Department</b>							
Police Chief	P	1	1	\$118,364	\$171,627	\$121,323	\$175,918
Police Commander	P	1	1	\$107,603	\$156,025	\$110,293	\$159,926
Police Sergeant	P	4	4	\$100,908	\$125,008	\$103,431	\$128,133
Police Officer	P	14	14	\$69,368	\$100,908	\$71,102	\$103,431
Neighborhood Police Officer	P	3	3	\$69,368	\$100,908	\$71,102	\$103,431
PT Sworn Police Officer	Temp/PT	2	2	\$21.84	\$43.68	\$22.39	\$44.77
<b>Subtotal Police (Sworn)</b>		<b>25</b>	<b>25</b>				
Police Administrative Manager	P	1	1	\$57,567	\$77,716	\$59,006	\$79,659
Police Records Clerk	P	2	1	\$52,334	\$70,651	\$53,642	\$72,417
Assistant Police Records Clerk	P	1	1	\$47,576	\$64,228	\$48,765	\$65,834
Property & Evidence Technician	P	1	0	\$52,334	\$70,651	\$53,642	\$72,417
Community Service Officer	P	1	2	\$57,567	\$77,716	\$59,006	\$79,659
Co-Responder	P	1	2				
<b>Subtotal Police (Non-Sworn)</b>		<b>7</b>	<b>7</b>				
<b>Subtotal Police (Sworn and Non-Sworn)</b>		<b>32</b>	<b>32</b>				
<b>Community Services Department</b>							
Community Services Director	P	1	1	\$107,603	\$156,025	\$110,293	\$159,926
Utility Specialist	P	1	1	\$52,334	\$70,651	\$53,642	\$72,417
Public Works Supervisor	P	1	1	\$75,026	\$105,036	\$76,902	\$107,662
Public Works Equipment Operator	P	1	1	\$62,005	\$86,806	\$63,555	\$88,976
Senior Public Works Maintenance Worker	P	2	0	\$57,567	\$77,716	\$59,006	\$79,659
Public Works Maintenance Worker	P	0	2	\$52,334	\$70,651	\$53,642	\$72,417
Public Works Maintenance Worker	Temp/Seasonal	1	1	\$22.87	\$30.88	\$23.44	\$31.65
Operator I	Temp/Seasonal	1	1	\$19.00	\$20.40	\$19.48	\$20.91
PT Construction Manager	PT	1	1	\$39.68	\$95.00	\$40.67	\$97.38
<b>Subtotal Community Services</b>		<b>9</b>	<b>9</b>				

	P=Permanent Full-Time		# in Position		Pay Range (04/01/2024)		Pay Range (01/01/2025)	
	PT=Part-Time; Temp=Temporary		2024	2025	Minimum	Maximum	Minimum	Maximum
<b>Communications and Events Department</b>								
Communications and Events Director	P		1	1	\$82,528	\$115,539	\$84,591	\$118,427
Coimunications and Events Coordinator	P		1	1	\$57,567	\$77,716	\$59,006	\$79,659
PT Events & Senior Activities Ast.	PT		1	1	\$22.87	\$30.88	\$23.44	\$31.65
<b>Subtotal Communications and Events</b>			<b>2</b>	<b>2</b>				
<b>Community Development Department</b>								
Community Development Director	P		1	0				
Community Development Manager	P		1	1	\$62,005	\$86,806	\$63,555	\$88,976
Code Enforcement	P		1	1	\$57,567	\$77,716	\$59,006	\$79,659
Sustainability Coordinator	P		1	1	\$68,205	\$95,487	\$69,910	\$97,874
Mental Health Clinician	P		0	1	\$75,026	\$105,036	\$76,902	\$107,662
Neighborhood Compliance Officer	PT		0	1	\$22.87	\$30.88	\$23.44	\$31.65
<b>Subtotal Community Development</b>			<b>5</b>	<b>5</b>				
<b>Parks &amp; Recreation Department</b>								
Parks and Recreation Director	P		1	1	\$99,589	\$139,803	\$102,079	\$143,298
Parks & Facilities Maintenance Manager	P		1	0	\$62,005	\$86,806	\$63,555	\$88,976
Parks & Grounds Supervisor	P		0	1	\$55,000	\$70,000	\$56,375	\$71,750
Recreation Coordinator	P		2	2	\$57,567	\$77,716	\$59,006	\$79,659
Parks Assistant	Temp/Seasonal		2	2	\$20.79	\$28.07	\$21.31	\$28.77
Facility Attendant	PT		1	1	\$30.00		\$30.75	
Scorekeeper	Temp/Seasonal		1	1	\$20.79	\$28.07	\$21.31	\$28.77
PT Arborist	PT		1	1	\$25.16	\$33.97	\$25.79	\$34.82
PT Program Assistant	PT		4	4	\$20.79	\$28.07	\$21.31	\$28.77
PT Sports Referee	PT		6	6	\$25.00	\$40.00	\$25.63	\$41.00
<b>Parks &amp; Recreation Department</b>			<b>19</b>	<b>19</b>				
<b>Parks &amp; Recreation Department (Cont)</b>								
	PT=Part-Time; Temp=Temporary		2024	2025	Minimum	Maximum	Minimum	Maximum
FT Facility Specialist	P		0	1	\$47,569.60	\$64,230.40	\$48,758.84	\$65,836.16
PT Facility Specialist	PT		5	3	\$22.87	\$30.88	\$23.44	\$31.65
PT Facility Assistant	PT		10	12	\$20.79	\$28.07	\$21.31	\$28.77
PT Instructors	PT		6	6	\$20.00	\$35.00	\$20.50	\$35.88
PT Program Specialist	PT		0	1	\$22.87	\$30.88	\$23.44	\$31.65
<b>Subtotal Parks &amp; Recreation</b>			<b>42</b>	<b>42</b>				
<b>Administrative Flex Positions</b>								
	P=Permanent Full-Time		# in Position		Pay Range (01/01/2023)		Pay Range (01/01/2025)	
	PT=Part-Time; Temp=Temporary		2023	2024	Minimum	Maximum	Minimum	Maximum
Administrative Flex Position*	Temp		2	2	Salary dependant on position filled.		Salary dependant on position filled.	
<i>*Administrative Flex Positions to be used only to temporarily fill permanent positions vacated by long-term leave and may not exceed twelve consecutive months.</i>								
Full-Time			56	57				
Part-Time			45	40				
Temporary/Seasonal			9	7				
<b>Total Employees</b>			<b>110</b>	<b>108</b>				



## General Fund Detail

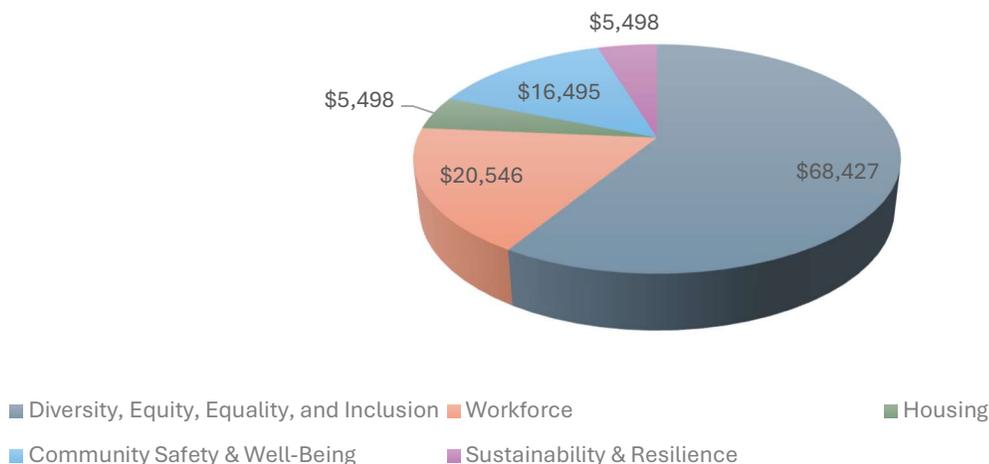
### Mayor & City Council

Mayor, Council & Boards	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Expected	Future year	In
	Actual	Actual	Actual	Budget	YTD	EOY	Estimated budget	Budget
<b>Personnel</b>	\$ 35,898	\$ 42,951	\$ 41,300	\$ 37,448	\$ 24,548	\$ 37,320	\$ 37,464	0%
<b>Supplies &amp; Expenses</b>	\$ 1,866	\$ 3,849	\$ 3,212	\$ 4,250	\$ 2,526	\$ 3,625	\$ 4,000	-6%
<b>Services &amp; Charges</b>	\$ 102	\$ 12,322	\$ 29,826	\$ 50,000	\$ 24,472	\$ 26,200	\$ 38,000	-24%
<b>Staff Development</b>	\$ 8,946	\$ 24,575	\$ 20,275	\$ 18,500	\$ 16,931	\$ 22,500	\$ 17,500	-5%
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Transfers &amp; Op. Costs</b>	\$ 1,600	\$ 11,339	\$ 51,878	\$ 33,500	\$ 10,062	\$ 19,000	\$ 19,500	-42%
<b>Total Expenses</b>	\$ 48,411	\$ 95,035	\$ 146,491	\$ 143,698	\$ 78,539	\$ 108,645	\$ 116,464	-19%

### Program Allocation



### Priority Spending



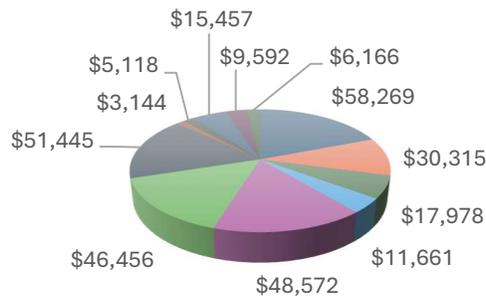
## City Clerk Department

**City Clerk's Office:** *The City Clerk's office supports the City Council, Boards and Commissioners, and aims to uphold the principles of transparency, strives to enhance the trust of the community, promotes accountability, and contributes to the efficiency of local government. Our Municipal Court system administers justice in a fair and impartial manner, by upholding local and state laws and promoting public safety.*

**Full Time Equivalents (FTE): 3**

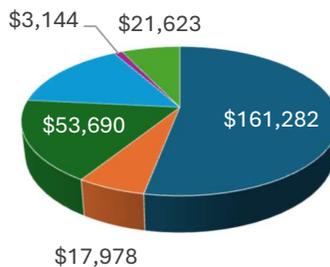
City Clerk	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 176,559	\$ 137,792	\$ 128,902	\$ 129,565	\$ 129,360	\$ 209,533	\$ 263,373	103%
Supplies & Expenses	\$ 1,732	\$ 5,117	\$ 6,095	\$ 10,500	\$ 6,783	\$ 11,091	\$ 15,000	43%
Services & Charges	\$ 15,046	\$ 12,252	\$ 9,970	\$ 8,200	\$ 6,095	\$ 7,900	\$ 12,000	46%
Staff Development	\$ 4,308	\$ 4,519	\$ 7,737	\$ 6,500	\$ 1,906	\$ 2,000	\$ 13,800	112%
Utilities	\$ 193	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 197,644</b>	<b>\$ 159,680</b>	<b>\$ 152,705</b>	<b>\$ 154,765</b>	<b>\$ 144,144</b>	<b>\$ 230,524</b>	<b>\$ 304,173</b>	<b>97%</b>

### Program Allocation



- City Council Operations
- Board / Commission Support
- Financial Management
- Election Management
- Records Management
- Licensing
- City Desk Operations
- Municipal Court Operations
- Legal and Risk Management
- Professional Development
- City Websites Administration
- People Operations

### Priority Spending



- Diversity, Equity, Equality, and Inclusion
- Fiscal Responsibility
- High Performing Organization
- Business Community / Economics
- Community Safety & Well-Being
- Workforce

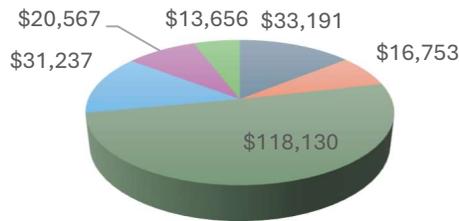
## City Clerk Department (Court)

**City Clerk’s Office:** *The City Clerk’s office supports the City Council, Boards and Commissioners, and aims to uphold the principles of transparency, strives to enhance the trust of the community, promotes accountability, and contributes to the efficiency of local government. Our Municipal Court system administers justice in a fair and impartial manner, by upholding local and state laws and promoting public safety.*

**Full Time Equivalents (FTE): 1.5**

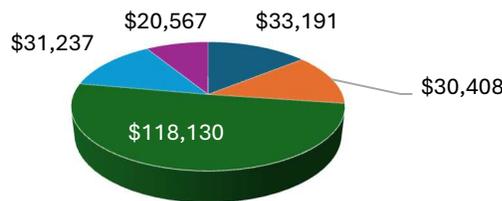
Court	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 88,727	\$ 90,256	\$ 85,844	\$ 141,259	\$ 91,844	\$ 133,729	\$ 137,034	-3%
Supplies & Expenses	\$ 585	\$ 1,441	\$ 2,544	\$ 2,000	\$ 1,747	\$ 3,400	\$ 2,000	0%
Services & Charges	\$ 36,007	\$ 39,080	\$ 44,742	\$ 43,600	\$ 37,790	\$ 51,600	\$ 88,500	103%
Staff Development	\$ 2,114	\$ 4,292	\$ 9,181	\$ 8,000	\$ 1,685	\$ 3,925	\$ 5,500	-31%
Utilities	\$ 132	\$ 352	\$ 201	\$ 500	\$ -	\$ 100	\$ 500	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenses	\$ 127,564	\$ 135,422	\$ 142,511	\$ 195,359	\$ 133,066	\$ 192,754	\$ 233,534	20%

### Program Allocation



- Financial Management
- City Desk Operations
- Municipal Court Operations
- Professional Development
- IT Support/ Management
- City Websites Administration

### Priority Spending



- Fiscal Responsibility
- Diversity, Equity, Equality, and Inclusion
- Community Safety & Well-Being
- Workforce
- High Performing Organization

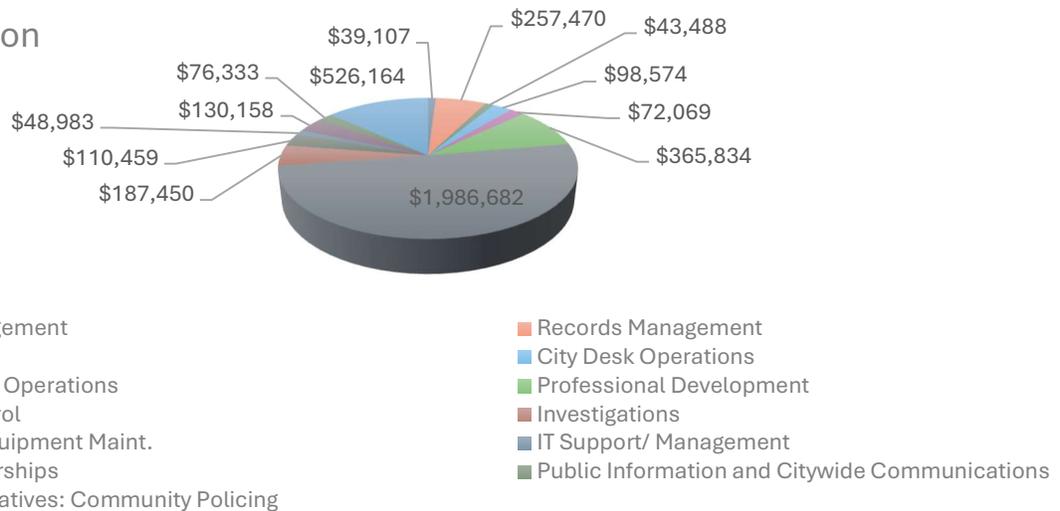
## Police Department

**Police Department:** “Keeping Edgewater Safe in Partnership with Our Community”  
*Edgewater is made safe by the residents, business owners, and city staff. It is our purpose and humble responsibility to keep it safe and we are committed to doing that through engagement and partnership with all who live, work, and visit Edgewater.*

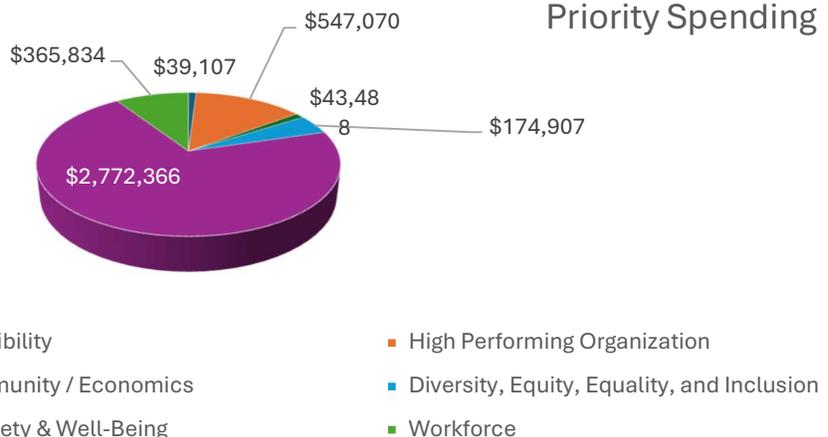
**Full Time Equivalents (FTE): 30**

Police Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
Personnel	\$ 2,192,672	\$ 2,323,160	\$ 2,274,367	\$ 3,126,504	\$ 2,174,006	\$ 3,017,408	\$ 3,478,971	11%
Supplies & Expenses	\$ 57,978	\$ 87,569	\$ 48,620	\$ 55,000	\$ 23,783	\$ 53,105	\$ 54,500	-1%
Services & Charges	\$ 317,296	\$ 318,045	\$ 371,370	\$ 319,500	\$ 266,119	\$ 399,100	\$ 326,800	2%
Staff Development	\$ 14,178	\$ 19,355	\$ 36,571	\$ 47,500	\$ 46,794	\$ 52,750	\$ 47,500	0%
Utilities	\$ 31,597	\$ 45,212	\$ 44,020	\$ 30,000	\$ 16,160	\$ 35,000	\$ 35,000	17%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 2,613,721</b>	<b>\$ 2,793,342</b>	<b>\$ 2,774,948</b>	<b>\$ 3,578,504</b>	<b>\$ 2,526,862</b>	<b>\$ 3,557,363</b>	<b>\$ 3,942,771</b>	<b>10%</b>

### Program Allocation



### Priority Spending



## City Attorney

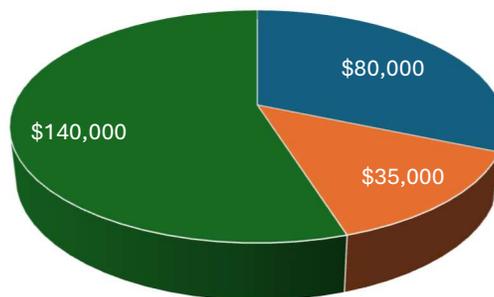
City Attorney	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Services & Charges	\$ 191,903	\$ 191,233	\$ 241,778	\$ 220,000	\$ 231,479	\$ 242,000	\$ 255,000	16%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Trasfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 191,902.71</b>	<b>\$ 191,233.33</b>	<b>\$ 241,777.64</b>	<b>\$ 220,000.00</b>	<b>\$ 231,479.07</b>	<b>\$ 242,000.00</b>	<b>\$ 255,000.00</b>	<b>16%</b>

### Program Allocation



■ City Council Operations 
 ■ Board / Commission Support 
 ■ Municipal Court Operations 
 ■ Legal and Risk Management

### Priority Spending



■ Diversity, Equity, Equality, and Inclusion 
 ■ Community Safety & Well-Being 
 ■ High Performing Organization

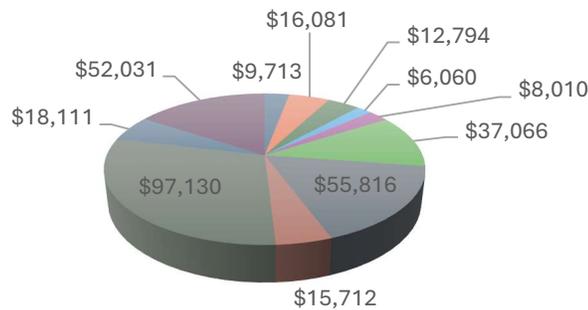
## Community Services

**Community Services Department:** Ensures City infrastructure is safe, clean, and well maintained by performing maintenance, being responsive, providing reliable & supportive customer service and working as a team to support the City of Edgewater.

**Full Time Equivalents (FTE): 2**

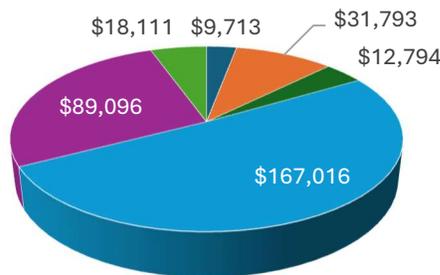
Comunity Services	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 387,846	\$ 117,772	\$ 137,506	\$ 204,478	\$ 151,950	\$ 250,463	\$ 216,924	6%
Supplies & Expenses	\$ 8,099	\$ 10,621	\$ -	\$ 3,000	\$ 34	\$ -	\$ 3,000	0%
Services & Charges	\$ 62,489	\$ 44,311	\$ 667	\$ 150,600	\$ 75,246	\$ 162,782	\$ 103,100	-32%
Staff Development	\$ 4,827	\$ 3,441	\$ 5,894	\$ 5,600	\$ 2,123	\$ 1,868	\$ 5,500	-2%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 463,262</b>	<b>\$ 176,145</b>	<b>\$ 144,067</b>	<b>\$ 363,678</b>	<b>\$ 229,353</b>	<b>\$ 415,112</b>	<b>\$ 328,524</b>	<b>-10%</b>

### Program Allocation



- Financial Management
- Snow Management
- Public Infrastructure
- Community Initiatives: ADA Transition Plan
- Records Management
- Storm Water Management
- IT Support/ Management
- Professional Development
- Street Safety Management
- Engineering Services
- Community Initiatives: Mental Health

### Priority Spending



- Fiscal Responsibility
- Sustainability & Resilience
- High Performing Organization
- Community Safety & Well-Being
- Workforce
- Diversity, Equity, Equality, and Inclusion

## Community Services (Public Works)

**Community Services Department:** Ensures City infrastructure is safe, clean, and well maintained by performing maintenance, being responsive, providing reliable & supportive customer service and working as a team to support the City of Edgewater.

**Full Time Equivalents (FTE): 5.5**

Public Works	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 275,745	\$ 269,777	\$ 255,244	\$ 397,485	\$ 296,476	\$ 370,674	\$ 418,504	5%
Supplies & Expenses	\$ 62,214	\$ 105,787	\$ 123,060	\$ 93,200	\$ 54,656	\$ 75,622	\$ 136,500	46%
Services & Charges	\$ 28,419	\$ 56,498	\$ 95,890	\$ 55,500	\$ 44,286	\$ 58,800	\$ 76,500	38%
Staff Development	\$ 465	\$ 2,868	\$ 5,006	\$ 1,600	\$ 1,243	\$ 1,300	\$ 1,600	0%
Utilities	\$ 3,021	\$ 15,173	\$ 8,277	\$ 7,500	\$ 3,265	\$ 7,000	\$ 82,500	1000%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 369,864</b>	<b>\$ 450,103</b>	<b>\$ 487,477</b>	<b>\$ 555,285</b>	<b>\$ 399,927</b>	<b>\$ 513,396</b>	<b>\$ 715,604</b>	<b>29%</b>

### Program Allocation



### Priority Spending

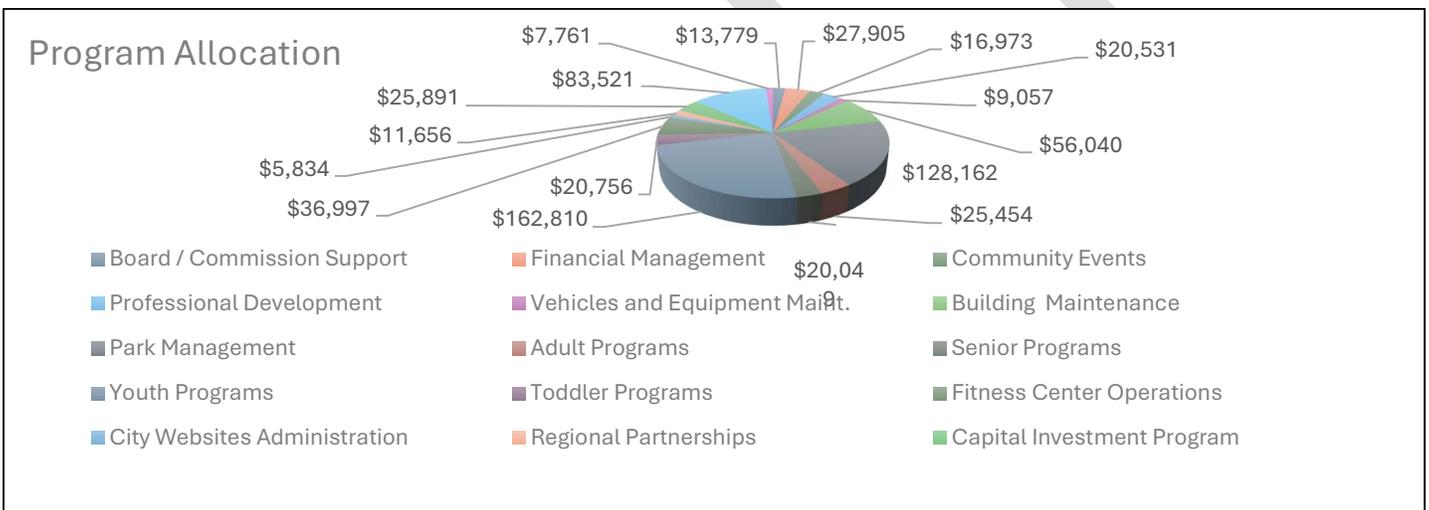


## Parks & Recreation

**Parks and Recreation Department:** *The purpose of the Edgewater Parks and Recreation Department is to enhance the quality of life of the community we serve by providing safe, welcoming parks and recreation facilities and inclusive programs.*

**Full Time Equivalents (FTE): 11**

Parks & Recreation	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 266,252	\$ 270,933	\$ 355,785	\$ 501,514	\$ 316,723	\$ 478,646	\$ 499,228	0%
Supplies & Expenses	\$ 27,027	\$ 43,564	\$ 32,099	\$ 80,850	\$ 67,450	\$ 86,873	\$ 145,500	80%
Services & Charges	\$ 14,618	\$ 4,400	\$ 8,533	\$ 9,800	\$ 8,820	\$ 12,100	\$ 13,100	34%
Staff Development	\$ 2,875	\$ 6,633	\$ 14,372	\$ 11,800	\$ 5,951	\$ 12,300	\$ 14,050	19%
Utilities	\$ -	\$ -	\$ -	\$ 1,500	\$ 275	\$ 1,200	\$ 1,300	-13%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 310,772</b>	<b>\$ 325,531</b>	<b>\$ 410,790</b>	<b>\$ 605,464</b>	<b>\$ 399,219</b>	<b>\$ 591,119</b>	<b>\$ 673,178</b>	<b>11%</b>



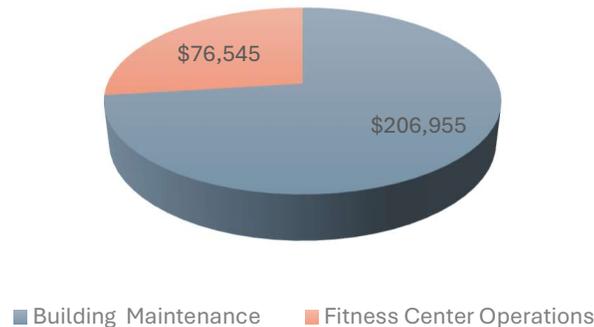
## Parks & Recreation (Buildings)

**Parks and Recreation Department:** *The purpose of the Edgewater Parks and Recreation Department is to enhance the quality of life of the community we serve by providing safe, welcoming parks and recreation facilities and inclusive programs.*

**Full Time Equivalents (FTE): 0**

Buildings	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 330	\$ -	\$ 582	\$ -	\$ -	\$ -	\$ -	0%
Supplies & Expenses	\$ 11,266	\$ 8,879	\$ 12,218	\$ 14,500	\$ 7,241	\$ 9,100	\$ 10,500	-28%
Services & Charges	\$ 289,392	\$ 407,042	\$ 543,302	\$ 316,400	\$ 246,633	\$ 365,500	\$ 208,000	-34%
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ 143,380	\$ 134,577	\$ 177,071	\$ 150,000	\$ 94,089	\$ 133,800	\$ 65,000	-57%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 444,368</b>	<b>\$ 550,498</b>	<b>\$ 733,173</b>	<b>\$ 480,900</b>	<b>\$ 347,963</b>	<b>\$ 508,400</b>	<b>\$ 283,500</b>	<b>-41%</b>

### Program Allocation



### Priority Spending



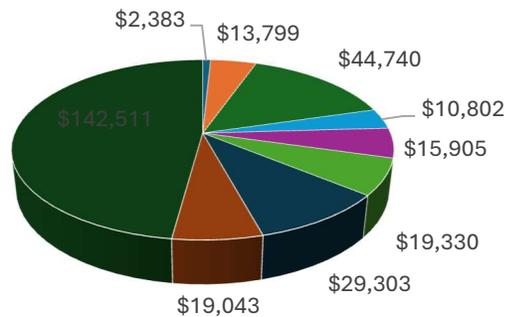
## Parks & Recreation (Fitness)

**Parks and Recreation Department:** *The purpose of the Edgewater Parks and Recreation Department is to enhance the quality of life of the community we serve by providing safe, welcoming parks and recreation facilities and inclusive programs.*

**Full Time Equivalents (FTE): 12.5**

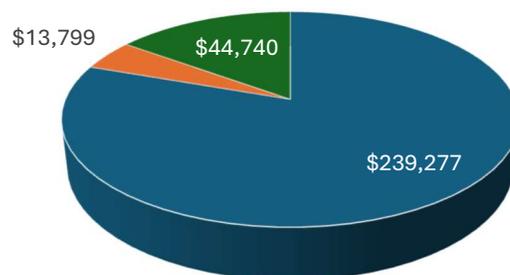
Fitness	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 96,448.46	\$ 167,106.05	\$ 161,568.58	\$ 234,641.50	\$ 146,366.20	\$ 220,679.00	\$ 227,915.50	-3%
Supplies & Expenses	\$ 5,581.81	\$ 18,312.43	\$ 3,892.92	\$ 11,400.00	\$ 4,897.16	\$ 9,600.00	\$ 9,900.00	-13%
Services & Charges	\$ 81,518.11	\$ 43,610.02	\$ 11,692.57	\$ 66,800.00	\$ 31,016.37	\$ 52,012.00	\$ 56,500.00	-15%
Staff Development	\$ 60.00	\$ 1,067.26	\$ 2,332.66	\$ 3,500.00	\$ 488.07	\$ 2,700.00	\$ 3,500.00	0%
Utilities	\$ 45,000.00	\$ 28,163.21	\$ 3,741.37	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 228,608</b>	<b>\$ 258,259</b>	<b>\$ 183,228</b>	<b>\$ 316,342</b>	<b>\$ 182,768</b>	<b>\$ 284,991</b>	<b>\$ 297,816</b>	<b>-6%</b>

### Program Allocation



- Community Events
- Professional Development
- Building Maintenance
- Park Management
- Adult Programs
- Senior Programs
- Youth Programs
- Toddler Programs
- Fitness Center Operations

### Priority Spending



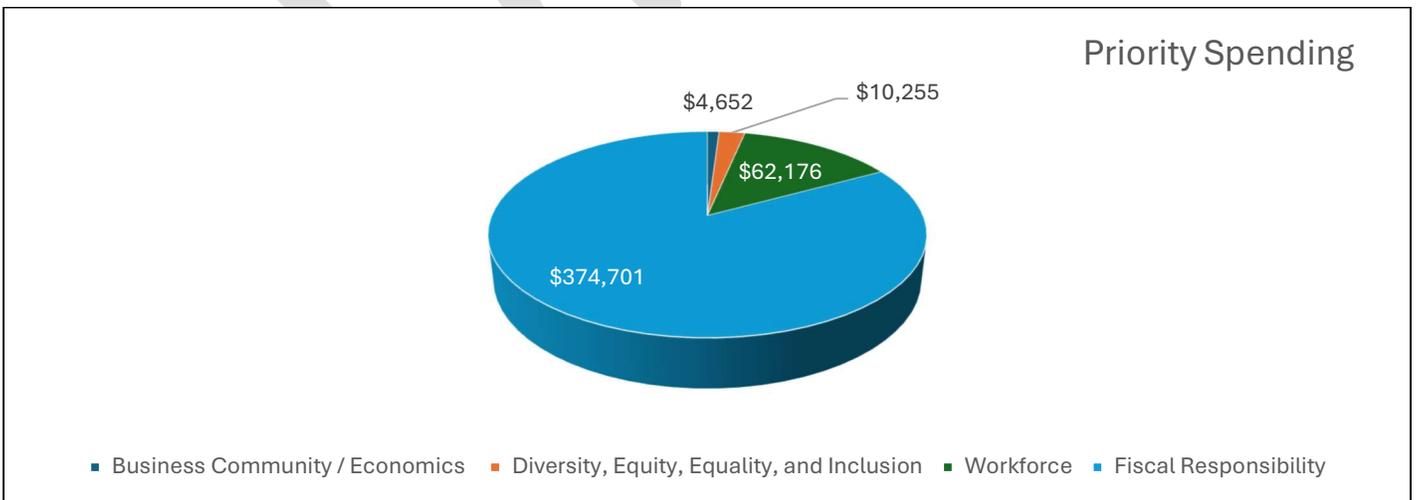
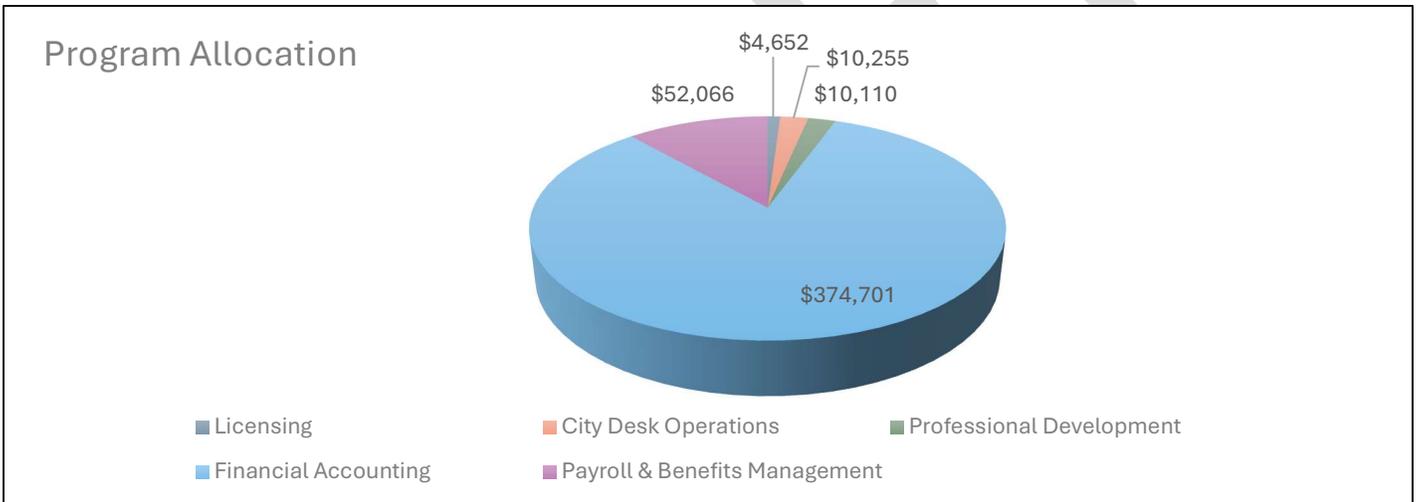
- Community Experience
- Workforce
- High Performing Organization

## Finance

**Finance Department:** We are dedicated to our city’s success by providing transparency, accountability, responsible fiscal management, and collaborative and innovative financial solutions. By upholding the values of the City, we aim to provide accurate and timely financial information to empower our decision-makers to foster a future of economic well-being for all who live, work, and visit Edgewater.

### Full Time Equivalents (FTE): 3

Finance	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 240,469	\$ 395,793	\$ 264,960	\$ 377,649	\$ 236,385	\$ 365,250	\$ 331,534	-12%
Supplies & Expenses	\$ 14,853	\$ 7,314	\$ 2,751	\$ 2,850	\$ 1,041	\$ 2,150	\$ 24,000	742%
Services & Charges	\$ 50,325	\$ 95,831	\$ 12,713	\$ 63,500	\$ 57,765	\$ 68,500	\$ 84,250	33%
Staff Development	\$ 5,878	\$ 2,144	\$ 2,626	\$ 9,750	\$ 1,723	\$ 3,000	\$ 12,000	23%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 311,525</b>	<b>\$ 501,082</b>	<b>\$ 283,049</b>	<b>\$ 453,749</b>	<b>\$ 296,914</b>	<b>\$ 438,900</b>	<b>\$ 451,784</b>	<b>0%</b>



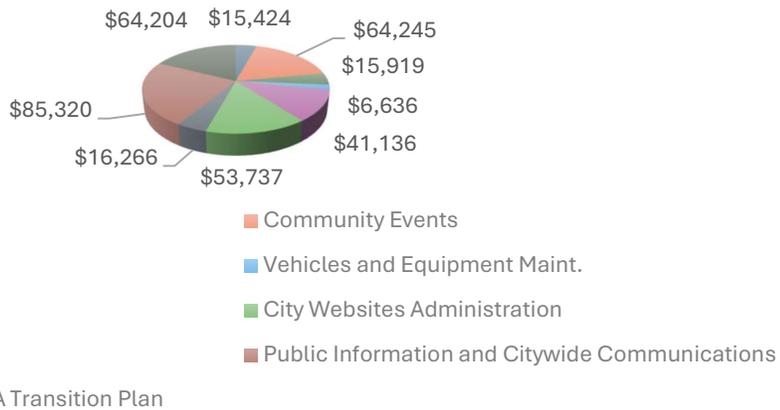
## Communication & Events

**Communications and Events Department:** *The purpose of the Communications & Events Department is to provide accurate and prompt information that educates and engages the public and to create a sense of community through the use of intentional engagement to all residents, visitors, and staff.*

**Full Time Equivalents (FTE): 2.5**

Communication & Events	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 90,245	\$ 135,669	\$ 135,780	\$ 202,085	\$ 137,043	\$ 208,001	\$ 208,637	3%
Supplies & Expenses	\$ 30,369	\$ 75,194	\$ 27,340	\$ 28,200	\$ 13,823	\$ 24,512	\$ 81,850	190%
Services & Charges	\$ 10,219	\$ 50,712	\$ 9,970	\$ 112,000	\$ 60,200	\$ 110,042	\$ 65,400	-42%
Staff Development	\$ 2,758	\$ 5,968	\$ -	\$ 8,000	\$ 1,585	\$ 5,500	\$ 7,000	-13%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ 585	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 133,590</b>	<b>\$ 268,128</b>	<b>\$ 173,090</b>	<b>\$ 350,285</b>	<b>\$ 212,651</b>	<b>\$ 348,055</b>	<b>\$ 362,887</b>	<b>4%</b>

### Program Allocation



### Priority Spending



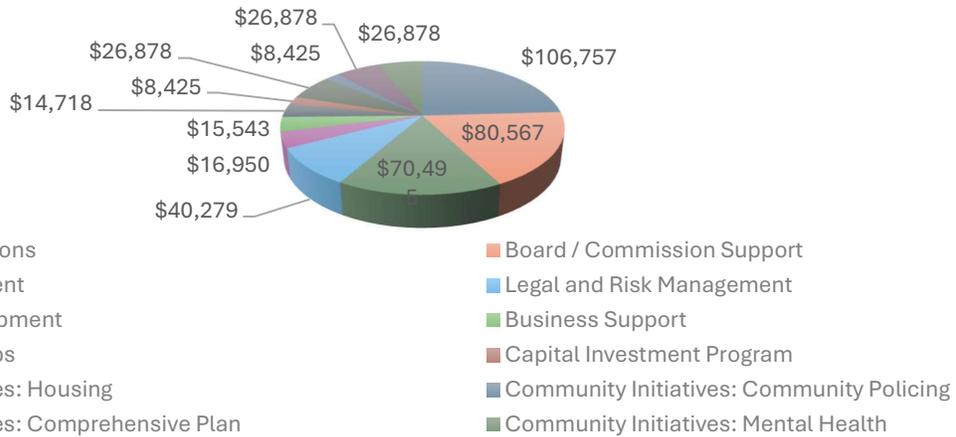
## City Manager

**City Manager:** *The purpose of the City Manager’s role is to provide administration of City functions by supporting the policymaking needs of the City Council and managing the day-to-day operations of the City, to best serve the Edgewater community.*

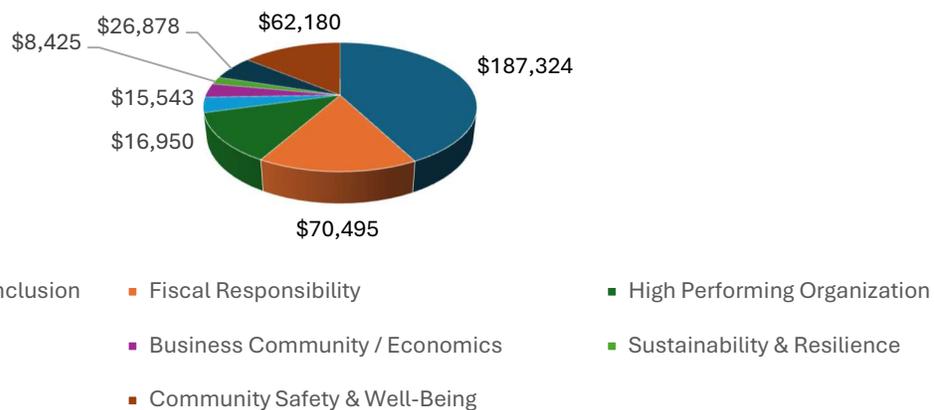
### Full Time Equivalents (FTE): 2

City Manager	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
Account Title	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
Personnel	\$ 177,782	\$ 188,291	\$ 142,453	\$ 391,121	\$ 148,229	\$ 390,209	\$ 431,841	10%
Supplies & Expenses	\$ 227	\$ 6,110	\$ 1,328	\$ -	\$ -	\$ -	\$ -	0%
Services & Charges	\$ 600	\$ 1,000	\$ 67	\$ 5,625	\$ 7,113	\$ 7,500	\$ 6,500	16%
Staff Development	\$ 4,197	\$ 5,934	\$ 4,581	\$ 5,350	\$ 30,807	\$ 4,300	\$ 4,450	-17%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ 182,806</b>	<b>\$ 201,335</b>	<b>\$ 148,429</b>	<b>\$ 402,096</b>	<b>\$ 186,148</b>	<b>\$ 402,009</b>	<b>\$ 442,791</b>	<b>10%</b>

### Program Allocation



### Priority Spending



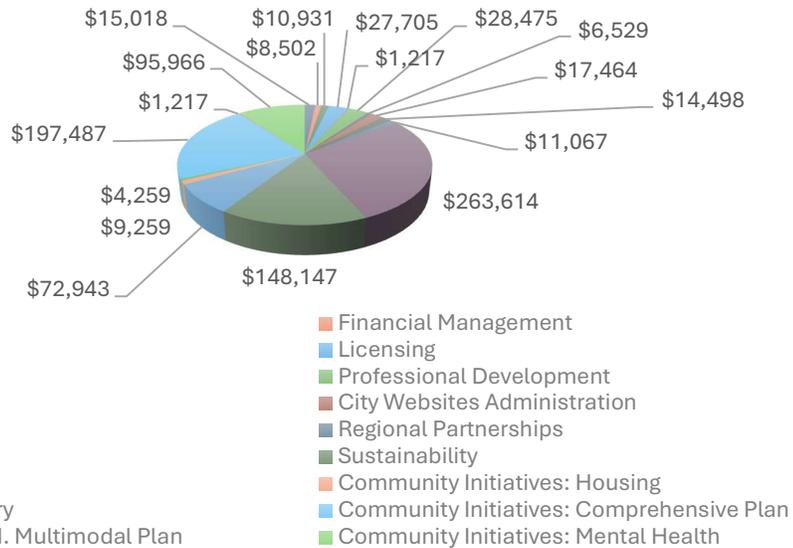
## Community Development

**Community Development Department:** *The purpose of the Community Development Department is to support a healthy and sustainable built environment, economic vitality, community well-being, and social equity and opportunity, for our residents and businesses.*

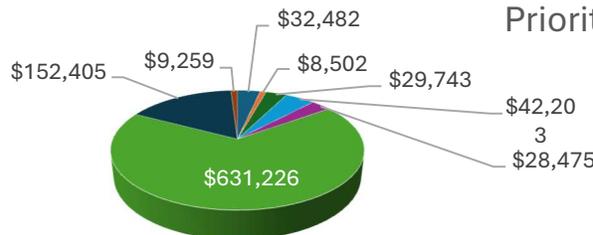
**Full Time Equivalents (FTE): 4.5**

Community Development Expenses	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
Personnel	\$ (652)	\$ 329,568	\$ 252,485	\$ 309,278	\$ 305,926	\$ 400,658	\$ 421,695	36%
Supplies & Expenses	\$ -	\$ 3,830	\$ 132	\$ 10,250	\$ 908	\$ 5,800	\$ 9,300	-9%
Services & Charges	\$ 16,267	\$ 263,437	\$ 158,717	\$ 568,000	\$ 203,661	\$ 333,950	\$ 489,800	-14%
Staff Development	\$ -	\$ 5,366	\$ 3,223	\$ 10,300	\$ 4,593	\$ 8,800	\$ 13,500	31%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expense</b>	<b>\$ 15,615</b>	<b>\$ 602,201</b>	<b>\$ 414,557</b>	<b>\$ 897,828</b>	<b>\$ 515,089</b>	<b>\$ 749,208</b>	<b>\$ 934,295</b>	<b>4%</b>

### Program Allocation



### Priority Spending



- Diversity, Equity, Equality, and Inclusion
- Business Community / Economics
- Sustainability & Resilience
- Fiscal Responsibility
- Workforce
- Housing
- High Performing Organization
- Community Safety & Well-Being

## Human Resources

**Human Resources Department:** *The Human Resources Department is committed to fostering an inclusive and diverse culture of belonging. With a focus on the well-being and career growth of our employees, HR at Edgewater is dedicated to providing top-notch benefits, and creating an environment where every team member feels valued. We strive to attract, hire, and retain the best talent, making Edgewater the employment place of choice.*

**Full Time Equivalents (FTE): 4.5**

Human Resources	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2 Actual	Prior year Actual	Prior year Actual	Current year Budget	Current Year YTD	Estimated EOY	Future year Budget	in Budget
Personnel	\$ -	\$ -	\$ 1,298	\$ 144,908	\$ 82,429	\$ 144,947	\$ 148,423	2%
Supplies & Expenses	\$ -	\$ -	\$ -	\$ 23,000	\$ 2,106	\$ 10,200	\$ 18,000	-22%
Services & Charges	\$ -	\$ -	\$ 683	\$ 183,517	\$ 187,736	\$ 213,517	\$ 265,000	44%
Staff Development	\$ -	\$ -	\$ -	\$ 40,000	\$ 11,886	\$ 26,000	\$ 34,000	-15%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,980</b>	<b>\$ 391,425</b>	<b>\$ 284,158</b>	<b>\$ 394,664</b>	<b>\$ 465,423</b>	<b>19%</b>

### Program Allocation



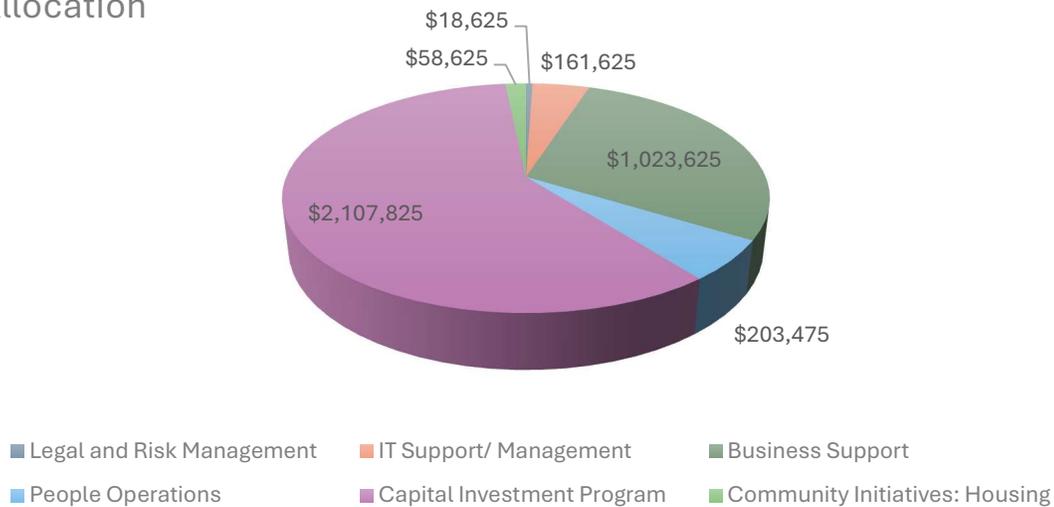
### Priority Spending



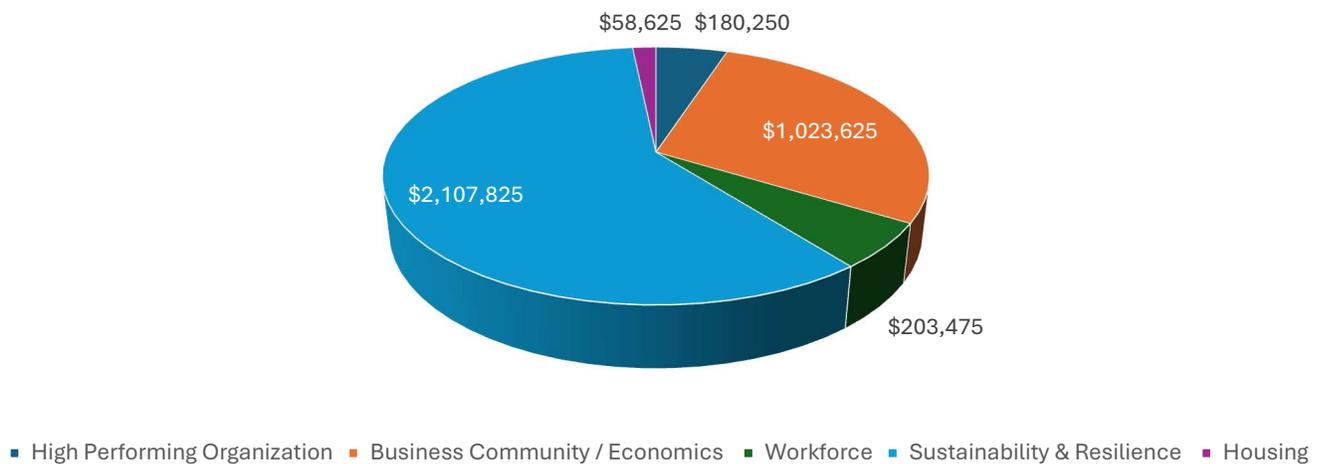
## Non-Departmental

Non-Departmental Expenses Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
Personnel	\$ 121,648.96	\$200,378.61	\$ 157.23	\$ 187,500.00	\$ 125,385.34	\$ 207,500.00	\$ 197,500.00	5%
Supplies & Expenses	\$ 116,809.75	\$ 10,832.22	\$ 2,643,367.01	\$ 23,200.00	\$ 5,033.30	\$ 16,200.00	\$ 161,500.00	596%
Services & Charges	\$ -	\$ 56,678.02	\$ 1,104,083.88	\$ 137,500.00	\$ 9,998.53	\$ 139,500.00	\$ 99,000.00	-28%
Staff Development	\$ -	\$ 2,477.75	\$ -	\$ 5,000.00	\$ 282.00	\$ 2,000.00	\$ 5,000.00	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfer & Op. Costs	\$ 4,032,069.05	\$724,060.12	\$ 13,176.71	\$ 2,937,183.00	\$ 1,502,165.78	\$ 3,409,348.83	\$ 3,110,800.00	6%
<b>Total Expenses</b>	<b>\$ 4,270,527.76</b>	<b>\$994,426.72</b>	<b>\$ 3,760,784.83</b>	<b>\$ 3,290,383.00</b>	<b>\$ 1,642,864.95</b>	<b>\$ 3,774,548.83</b>	<b>\$ 3,573,800.00</b>	<b>9%</b>

### Program Allocation



### Priority Spending



## Utility Fund Details: Water

Revenue Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Charges for Service</b>	\$ 1,302,246	\$ 1,523,672	\$ 1,338,217	\$ 1,614,500	\$ 1,215,325	\$ 1,597,502	\$ 1,700,865	5%
Water Charges-Usage	\$ 1,034,875.78	\$ 1,290,192.70	\$ -	\$ 1,400,000.00	\$ 1,055,210.92	\$ 1,406,947.89	\$ 1,491,364.77	7%
Water Charges-Base Fee	\$ 203,978.50	\$ 197,745.50	\$ 1,136,729.66	\$ 200,000.00	\$ 140,045.29	\$ 168,054.35	\$ 195,000.00	-3%
Penalties	\$ -	\$ 33,687.51	\$ 186,470.16	\$ 12,000.00	\$ 14,830.91	15000	12000	0%
On/Off Charges	\$ 13.33	\$ 86.99	\$ 15,016.96	\$ -	\$ 0.33	500	0	0%
Meter Sales	\$ 14,785.37	\$ 1,958.85	\$ -	\$ 2,500.00	\$ 180.00	1000	2500	0%
Water Connections	\$ 48,592.74	\$ -	\$ -	\$ -	\$ 5,057.65	6000	0	0%
<b>Interest</b>	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	0%
Interest	\$ -	\$ -	\$ -	\$ 500.00	\$ -	500	500	0%
<b>Miscellaneous</b>	\$ 24,456.09	\$ 4,690.00	\$ -	\$ 700,000.00	\$ 3,338.77	\$ 5,000.00	\$ -	-100%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Internal Transfers</b>	\$ -	\$ -	\$ -	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 18,000.00	6%
General Fund Water Usage	\$ -	\$ -	\$ -	\$ 17,000.00	\$ -	17000	18000	6%
<b>Total Revenue</b>	\$ 1,326,701.81	\$ 1,528,361.55	\$ 1,338,216.78	\$ 2,332,000.00	\$ 1,218,663.87	\$ 1,620,002.24	\$ 1,719,364.77	-26%
<b>Expenses</b>								
<b>Personnel</b>	\$ 117,670.00	\$ 128,028.00	\$ -	\$ 153,743.25	\$ -	\$ 153,743.25	\$ 172,323.16	12%
Water Utility Salary Split	\$ 117,670.00	\$ 128,028.00	\$ -	\$ 153,743.25	\$ -	\$ 153,743.25	\$ 172,323.16	12%
Accrued Vacation & Sick	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Supplies &amp; Expenses</b>	\$ 51,976.85	\$ 29,123.50	\$ 52,522.33	\$ 28,000.00	\$ 22,018.75	\$ 22,000.00	\$ 30,000.00	7%
Misc. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Meters and Wire	\$ 44,047.90	\$ 20,274.53	\$ 45,655.47	\$ 20,000.00	\$ 8,427.12	\$ 7,000.00	\$ 15,000.00	-25%
Waterline Parts	\$ 7,928.95	\$ 8,848.97	\$ 6,866.86	\$ 8,000.00	\$ 13,591.63	\$ 15,000.00	\$ 15,000.00	88%
SAND AND GRAVEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Services &amp; Charges</b>	\$ 1,554,808.52	\$ 1,487,793.62	\$ 1,193,548.58	\$ 1,604,043.00	\$ 1,065,079.02	\$ 1,844,336.78	\$ 1,369,590.28	-15%
Printing	\$ 5,894.98	\$ 8,480.34	\$ -	\$ 8,000.00	\$ 2,660.66	\$ 4,000.00	\$ 8,000.00	0%
Postage	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0%
Bank Fees	\$ 17,083.84	\$ 15,329.14	\$ 2,954.69	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	0%
Administrative Expense	\$ 179,384.16	\$ 1,000.00	\$ -	\$ 214,043.00	\$ -	\$ 214,043.00	\$ 203,090.28	-5%
Waterline Repair and Maint.	\$ 0.36	\$ 346,345.41	\$ 245,021.98	\$ 75,000.00	\$ 324,146.61	\$ 330,000.00	\$ 50,000.00	-33%
Water Purchase	\$ 1,297,594.54	\$ 1,011,189.71	\$ 918,018.29	\$ 1,200,000.00	\$ 701,805.14	\$ 1,200,000.00	\$ 1,000,000.00	-17%
FIREFIGHTER WATER CREDITS	\$ 1,265.04	\$ 1,293.78	\$ 1,169.13	\$ -	\$ 766.64	\$ 1,293.78	\$ 1,500.00	0%
Contract Services	\$ 39,143.96	\$ 45,216.58	\$ 13,601.39	\$ 25,000.00	\$ 6,154.98	\$ 15,000.00	\$ 25,000.00	0%
Debt Service	\$ 14,441.64	\$ 58,938.66	\$ 12,783.10	\$ 60,000.00	\$ 29,544.99	\$ 60,000.00	\$ 60,000.00	0%
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Transfer &amp; Op. Costs</b>	\$ 107,699.00	\$ 30,955.00	\$ -	\$ 184,655.00	\$ -	\$ 184,655.00	\$ 118,069.59	-36%
UTILITY OPERATIONAL SPLIT	\$ 17,983.00	\$ 30,955.00	\$ -	\$ 42,875.00	\$ -	\$ 42,875.00	\$ 49,295.00	15%
Utility Franchise Fee	\$ -	\$ -	\$ -	\$ 59,280.00	\$ -	\$ 59,280.00	\$ 68,774.59	16%
Depreciation - Water	\$ 89,716.00	\$ -	\$ -	\$ 82,500.00	\$ -	\$ 82,500.00	\$ -	-100%
<b>Total Operating Expense</b>	\$ 1,832,154.37	\$ 1,675,900.12	\$ 1,246,070.91	\$ 1,970,441.25	\$ 1,087,097.77	\$ 2,204,735.03	\$ 1,689,983.02	-14%
<b>Capital Equipment</b>								
<b>Capital Equipment</b>	\$ 19,814.14	\$ 20,250.00	\$ 5,964.16	\$ 5,000.00	\$ -	\$ 50,000.00	\$ -	-100%
Meter Replacemen-Resident	\$ 19,814.14	\$ 20,250.00	\$ 5,964.16	\$ 5,000.00	\$ -	\$ -	\$ -	-100%
Meter Replacement-Master Meter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	0%
<b>Capital Improvement</b>	\$ 64,970.80	\$ 196,229.43	\$ -	\$ 730,000.00	\$ -	\$ 20,000.00	\$ 25,000.00	-97%
Water Main Install/Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
PW Shop Water Project	\$ 11,310.40	\$ 3,524.47	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Lead Line Replacement	\$ -	\$ 127,000.00	\$ -	\$ 700,000.00	\$ -	\$ 20,000.00	\$ -	-100%
Valve Replacement Program	\$ 42,350.00	\$ 62,180.49	\$ -	\$ 30,000.00	\$ -	\$ -	\$ 25,000.00	-17%
W 19th Ave. Waterline	\$ 11,310.40	\$ 3,524.47	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Capital Expenses</b>	\$ 84,784.94	\$ 216,479.43	\$ 5,964.16	\$ 735,000.00	\$ -	\$ 70,000.00	\$ 25,000.00	-97%
<b>Total Expenses</b>	\$ 1,916,939.31	\$ 1,892,379.55	\$ 1,252,035.07	\$ 2,705,441.25	\$ 1,087,097.77	\$ 2,274,735.03	\$ 1,714,983.02	-37%
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 644,227	\$ 53,989	\$ (310,029)	\$ (223,847)	\$ (223,847)	\$ (223,847)	\$ (878,580)	
Revenue	\$ 1,326,702	\$ 1,528,362	\$ 1,338,217	\$ 2,332,000	\$ 1,218,664	\$ 1,620,002	\$ 1,719,365	
Expenses	\$ 1,916,939	\$ 1,892,380	\$ 1,252,035	\$ 2,705,441	\$ 1,087,098	\$ 2,274,735	\$ 1,714,983	
EOY Total	\$ 53,989	\$ (310,029)	\$ (223,847)	\$ (597,289)	\$ (92,281)	\$ (878,580)	\$ (874,198)	

## Utility Fund Detail: Sewer

Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Charges for Service</b>	\$ 469,456	\$ 408,861	\$ 412,225	\$ 472,500	\$ 299,156	\$ 510,039	\$ 524,620	11%
SEWER CHARGES--USAGE	\$ 455,871	\$ 397,999	\$ 412,225	\$ 350,000	\$ 292,856	\$ 502,039	\$ 402,120	15%
SEWER CHARGES--BASE FEE	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	0%
Penalty / Late Fees	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,000	\$ 1,500	0%
SEWER CONNECTION FEES	\$ 13,585	\$ 10,862	\$ -	\$ 1,000	\$ 6,300	\$ 7,000	\$ 1,000	0%
<b>Interest</b>	\$ -	\$ -	\$ 39,424	\$ 500	\$ -	\$ 500	\$ 500	0%
INTEREST EARNED	\$ -	\$ -	\$ 39,424	\$ 500	\$ -	\$ 500	\$ 500	0%
<b>Miscellaneous</b>	\$ 71,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
MISCELLANEOUS REVENUE	\$ 71,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Grants</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Internal Transfers</b>	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	0%
INTERNAL UTILITY USAGE	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	0%
<b>Total Revenue</b>	\$ 541,117	\$ 408,861	\$ 451,649	\$ 481,000	\$ 299,156	\$ 518,539	\$ 533,120	11%
<b>Expenses</b>								
<b>Personnel</b>	\$ 86,051.00	\$ 93,753.00	\$ -	\$ 57,653.72	\$ -	\$ 57,653.72	\$ 64,621.18	12%
Sewer Utility Salary Split	\$ 86,051	\$ 93,753	\$ -	\$ 57,654	\$ -	\$ 57,654	\$ 64,621	12%
Accrued Vacation & Sick	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Supplies &amp; Expenses</b>	\$ 38,360	\$ 48,562	\$ 41,024	\$ 40,133	\$ (7,500)	\$ 40,133	\$ 77,972	94%
STORM SEWER PARTS/REPAIRS	\$ 4,400	\$ 10,878	\$ -	\$ -	\$ (7,500)	\$ -	\$ 15,000	0%
SEWER LINE REPAIR PARTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
MISC. ADMINISTRATIVE EXPENSE	\$ 33,546	\$ 37,684	\$ 41,024	\$ 40,133	\$ -	\$ 40,133	\$ 62,972	57%
MISC. OPERATING EXPENSE	\$ 414	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Services &amp; Charges</b>	\$ 295,977	\$ 247,283	\$ 305,506	\$ 311,048	\$ 240,594	\$ 329,048	\$ 343,000	10%
PRINTING	\$ 1,940	\$ 2,395	\$ -	\$ 2,500	\$ 3,050	\$ 4,500	\$ 3,000	20%
POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
BANK CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SEWER LINE REPAIR	\$ -	\$ -	\$ 201	\$ -	\$ -	\$ -	\$ -	0%
SEWAGE TREATMENT	\$ 254,418	\$ 223,731	\$ 248,247	\$ 293,548	\$ 220,161	\$ 293,548	\$ 325,000	11%
SEWER TAP CONSTRUCTION	\$ 22,875	\$ 9,420	\$ 36,707	\$ 5,000	\$ 5,520	\$ 15,000	\$ 5,000	0%
CONTRACTUAL SERVICES	\$ 16,745	\$ 11,737	\$ 20,351	\$ 10,000	\$ 11,863	\$ 16,000	\$ 10,000	0%
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Transfer &amp; Op Costs</b>	\$ 62,980	\$ 22,110	\$ 20,351	\$ 91,490	\$ -	\$ 91,490	\$ 43,735	-52%
UTILITY OPERATIONAL SPLIT	\$ 12,844	\$ 22,110	\$ -	\$ 17,550	\$ -	\$ 17,550	\$ 22,410	28%
UTILITY FRANCHISE FEE	\$ -	\$ -	\$ -	\$ 16,440	\$ -	\$ 16,440	\$ 21,325	30%
DEPRECIATION EXPENSE	\$ 50,136	\$ -	\$ 20,351	\$ 57,500	\$ -	\$ 57,500	\$ -	-100%
<b>Total Operating Expense</b>	\$ 483,368	\$ 411,708	\$ 366,881	\$ 500,325	\$ 233,094	\$ 518,325	\$ 529,328	6%
<b>Capital Improvement Expense</b>	\$ 38,259	\$ 60,318	\$ 199,656	\$ 142,000	\$ 110,966	\$ 110,966	\$ 145,000	2%
SEWER LINING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
STORM SEWER VIDEO	\$ 38,259	\$ 40,318	\$ 37,974	\$ 42,000	\$ 38,066	\$ 38,066	\$ 45,000	7%
SEWER PROJECTS	\$ -	\$ -	\$ 161,682	\$ 100,000	\$ 72,900	\$ 72,900	\$ 100,000	0%
FLOOD DISTRICT PROJ - JHS	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Capital Expenses</b>	\$ 38,259	\$ 60,318	\$ 199,656	\$ 142,000	\$ 110,966	\$ 110,966	\$ 145,000	2%
<b>Total Expenses</b>	\$ 521,627	\$ 472,025	\$ 566,538	\$ 642,325	\$ 344,060	\$ 629,291	\$ 674,328	5%
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 938,967	\$ 958,457	\$ 895,292	\$ 780,403	\$ 780,403	\$ 780,403	\$ 669,651	
Revenue	\$ 541,117	\$ 408,861	\$ 451,649	\$ 481,000	\$ 299,156	\$ 518,539	\$ 533,120	
Expenses	\$ 521,627	\$ 472,025	\$ 566,538	\$ 642,325	\$ 344,060	\$ 629,291	\$ 674,328	

## Utility Fund Detail: Trash, Recycle & Composting

Trash, Recycle & Composting	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	Change
Account Title	Prior year 2	Prior year	Prior year	Current year	Current Year	Estimated	Future year	in
	Actual	Actual	Actual	Budget	YTD	EOY	Budget	Budget
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Charges for Services</b>	\$ 312,646	\$ 322,800	\$ 339,061	\$ 365,000	\$ 219,232	\$ 328,849	\$ 375,000	3%
COMPOST CHARGES	\$ -	\$ 90	\$ 7,668	\$ 50,000	\$ 26,175	\$ 39,263	50000	0%
TRASH CHARGES	\$ 312,646	\$ 322,710	\$ 331,393	\$ 315,000	\$ 193,057	\$ 289,586	325000	3%
<b>Interest</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
INTEREST EARNED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0%
<b>Miscellaneous</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0%
<b>Grants</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Internal Transfers</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	\$ 312,646	\$ 322,800	\$ 339,061	\$ 365,000	\$ 219,232	\$ 328,849	\$ 375,000	3%
<b>Expenses</b>								
<b>Personnel</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Supplies &amp; Expenses</b>	\$ 294,666	\$ 335,035	\$ 348,932	\$ 353,768	\$ 191,208	\$ 333,381	\$ 361,515	2%
UTILITY OPERATIONAL SPLIT	\$ 2,569	\$ 4,421	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 12,220	22%
RECYCLING AND COMPOSTING	\$ 25,254	\$ 4,982	\$ 62,063	\$ 15,000	\$ 29,658	\$ 42,613	\$ 5,000	-67%
OPERATING EXPENSE - COMPO	\$ -	\$ -	\$ 14,289	\$ 45,000	\$ -		\$ 33,000	-27%
OPERATING EXPENSE - TRASH/	\$ 255,661	\$ 313,071	\$ 264,527	\$ 270,000	\$ 161,549	\$ 267,000	\$ 267,000	-1%
ADMINISTRATIVE EXPENSE	\$ 11,182	\$ 12,561	\$ 8,053	\$ 13,768	\$ -	\$ 13,768	\$ 44,295	222%
<b>Services &amp; Charges</b>	\$ 11,248	\$ 5,704	\$ 909	\$ 6,500	\$ 7,037	\$ 7,000	\$ 6,500	0%
PRINTING	\$ 982	\$ 1,576	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	0%
POSTAGE	\$ -	\$ -	\$ 909	\$ -	\$ -	\$ -	\$ -	0%
BANK CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
PUBLIC PICK-UP	\$ 10,266	\$ 4,128	\$ -	\$ 5,000	\$ 7,037	\$ 5,500	\$ 5,000	0%
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Transfer &amp; Op. Costs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	\$ 317,162	\$ 346,443	\$ 350,751	\$ 366,768	\$ 205,281	\$ 347,381	\$ 374,515	2%
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 99,016	\$ 94,501	\$ 70,857	\$ 59,167	\$ 59,167	\$ 59,167	\$ 40,635	
Revenue	\$ 312,646	\$ 322,800	\$ 339,061	\$ 365,000	\$ 219,232	\$ 328,849	\$ 375,000	
Expenses	\$ 317,162	\$ 346,443	\$ 350,751	\$ 366,768	\$ 205,281	\$ 347,381	\$ 374,515	
<b>EOY Total</b>	\$ 94,501	\$ 70,857	\$ 59,167	\$ 57,399	\$ 73,119	\$ 40,635	\$ 41,120	

## Conservation Trust Fund Detail

Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget									
<b>Taxes</b>	\$ 48,616	\$ -	\$ -	\$ 60,000	\$ -	\$ 52,000	\$ 52,000	-13%									
State Lottery	\$ 48,616	\$ -	\$ -	\$ 60,000	\$ -	\$ 52,000	\$ 52,000	-13%									
<b>Charges for Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Interest</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
INTEREST EARNED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Miscellaneous</b>	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
Miscellaneous	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Grants</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Internal Transfers</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Total Revenue</b>	<b>\$ 273,616</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>-13%</b>									
0%																	
<b>Expenses</b>																	
<b>Personnel</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Supplies &amp; Expenses</b>	\$ -	\$ 809	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
Small Items of Equipment	\$ -	\$ 809	\$ -	\$ -	\$ -			0%									
<b>Services &amp; Charges</b>	\$ 275,137	\$ 105,383	\$ 22,986	\$ 103,000	\$ 40,040	\$ 102,000	\$ 138,000	34%									
Park Maintenance Contract	\$ 16,274	\$ 32,119	\$ -	\$ 55,000	\$ 23,952	\$ 55,000	\$ 55,000	0%									
Park Development	\$ -	\$ 27,436	\$ -	\$ -	\$ -			0%									
Park Maintenance & Repair	\$ 2,550	\$ 24,488	\$ 22,811	\$ -	\$ -		\$ 3,000	0%									
Park Planning/Open Space	\$ 30,671	\$ 16,764	\$ -	\$ -	\$ -			0%									
Park Improvements	\$ -	\$ -	\$ -	\$ 48,000	\$ 16,087	\$ 47,000	\$ 80,000	67%									
Citizen Park Restroom Maint	\$ 494	\$ 4,576	\$ 175	\$ -	\$ -			0%									
Walker Branch Park Improvement	\$ 225,148	\$ -	\$ -	\$ -	\$ -			0%									
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Transfer &amp; Op. Costs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%									
<b>Total Expenses</b>	<b>\$ 275,137</b>	<b>\$ 106,192</b>	<b>\$ 22,986</b>	<b>\$ 103,000</b>	<b>\$ 40,040</b>	<b>\$ 102,000</b>	<b>\$ 138,000</b>	<b>34%</b>									
<table border="0" style="width: 100%;"> <tr> <td></td> <td style="text-align: right;">2021-21</td> <td style="text-align: right;">2022-22</td> <td style="text-align: right;">2023-23</td> <td style="text-align: right;">2024-24</td> <td style="text-align: right;">2024-24</td> <td style="text-align: right;">2024-24</td> <td style="text-align: right;">2025-25</td> <td></td> </tr> </table>										2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25										
<b>Fund Balance</b>	\$ 185,820	\$ 184,298	\$ 130,106	\$ 159,120	\$ 159,120	\$ 159,120	\$ 109,120										
Revenue	\$ 273,616	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000										
Expenses	\$ 275,137	\$ 106,192	\$ 22,986	\$ 103,000	\$ 40,040	\$ 102,000	\$ 138,000										
<b>EOY Total</b>	<b>\$ 184,298</b>	<b>\$ 130,106</b>	<b>\$ 159,120</b>	<b>\$ 108,120</b>	<b>\$ 171,081</b>	<b>\$ 109,120</b>	<b>\$ 23,120</b>										

## Open Space Fund Detail

Open Space Expenses Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
<b>Taxes</b>	\$ 211,663	\$ 243,138	\$ -	\$ 240,000	\$ 99,454	\$ 239,422	\$ 238,740	-1%
<b>Charges for Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Interest</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Miscellaneous</b>	\$ -	\$ -	\$ 44,526	\$ -	\$ -	\$ -	\$ -	0%
<b>Grants</b>	\$ -	\$ -	\$ 200,372	\$ -	\$ -	\$ -	\$ -	0%
<b>Internal Transfers</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	0%
<b>Total Revenues</b>	\$ 211,663	\$ 243,138	\$ 244,898	\$ 240,000	\$ 99,454	\$ 839,422	\$ 238,740	-1%
<b>Expenses</b>								
<b>Personnel</b>	\$ 138,732	\$ 143,251	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	0%
Open Space Salary Split	\$ 138,732	\$ 143,251	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	0%
<b>Supplies &amp; Equipment</b>	\$ 67,000	\$ 67,000	\$ -	\$ 74,700	\$ 1,772	\$ 71,800	\$ 70,500	-6%
Small Items of Equipment	\$ -	\$ -	\$ -	\$ 1,200	\$ 726	\$ 1,300	\$ 1,500	25%
Fitness Center	\$ 67,000	\$ 67,000	\$ -	\$ 67,000	\$ -	\$ 67,000	\$ 67,000	0%
Softball	\$ -	\$ -	\$ -	\$ 6,500	\$ 1,046	\$ 3,500	\$ 2,000	-69%
<b>Services &amp; Charges</b>	\$ 45,435	\$ 6,177	\$ 34,984	\$ 15,000	\$ 6,958	\$ 15,000	\$ 15,000	0%
Printing	\$ 5,077	\$ -	\$ -	\$ -	\$ -			0%
Facility Maintenance	\$ 40,358	\$ 6,177	\$ 34,984	\$ 15,000	\$ 6,958	\$ 15,000	\$ 15,000	0%
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Utilities</b>	\$ 10,521	\$ 19,799	\$ 4,605	\$ 35,000	\$ 778	\$ 1,333	\$ 16,500	-53%
Electric	\$ 9,592	\$ 13,726	\$ -	\$ 8,500	\$ 135	\$ 230	\$ 5,000	-41%
Gas	\$ 929	\$ 1,303	\$ -	\$ 1,500	\$ 643	\$ 1,103	\$ 1,500	0%
Water	\$ -	\$ 4,771	\$ 4,605	\$ 25,000	\$ -		\$ 10,000	-60%
<b>Transfer &amp; Op. Costs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Operating Expenses</b>	\$ 261,688	\$ 236,227	\$ 39,589	\$ 149,700	\$ 9,508	\$ 113,133	\$ 127,000	-15%
<b>Capital Equipment</b>	\$ 75	\$ 2,287	\$ -	\$ 26,000	\$ 11,079	\$ 30,000	\$ 22,000	-15%
FITNESS CENTER EQUIPMENT	\$ 75	\$ 1,517	\$ -	\$ 21,000	\$ 6,334	\$ 25,000	\$ 19,000	-10%
Youth Sports Equipment	\$ -	\$ 770	\$ -	\$ 5,000	\$ 4,745	\$ 5,000	\$ 3,000	-40%
<b>Capital Improvement</b>	\$ 1,194	\$ 70,738	\$ 116,414	\$ 326,600	\$ 660,493	\$ 662,900	\$ 292,000	-11%
Park Maint/ Open Space	\$ -	\$ -	\$ 86,456	\$ 10,000	\$ 8,705	\$ 10,000	\$ 289,500	2795%
Park Bathroom Maint/ Open Space	\$ 830	\$ -	\$ 22,963	\$ 1,600	\$ 1,466	\$ 2,500	\$ 2,500	56%
Softball Field Improvements	\$ 364	\$ 70,738	\$ 6,995	\$ 315,000	\$ 650,323	\$ 650,400		-100%
<b>Total Capital Expenses</b>	\$ 1,269	\$ 73,026	\$ 116,414	\$ 352,600	\$ 671,573	\$ 692,900	\$ 314,000	-11%
<b>Total Expenses</b>	\$ 262,957	\$ 309,253	\$ 156,003	\$ 502,300	\$ 681,081	\$ 806,033	\$ 441,000	-12%
<b>Fund Balance</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 683,440	\$ 632,146	\$ 566,031	\$ 654,927	\$ 654,927	\$ 654,927	\$ 688,316	
Revenue	\$ 211,663	\$ 243,138	\$ 244,898	\$ 240,000	\$ 99,454	\$ 839,422	\$ 238,740	
Expenses	\$ 262,957	\$ 309,253	\$ 156,003	\$ 502,300	\$ 681,081	\$ 806,033	\$ 441,000	
<b>EOY Total</b>	\$ 632,146	\$ 566,031	\$ 654,927	\$ 392,627	\$ 73,300	\$ 688,316	\$ 486,056	

### Fire Pension Fund Detail

Fire Pension Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current Year YTD	2024-24 Estimated EOY	2025-25 Future year Budget	Change in Budget
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Charges for Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Interest</b>	\$ 1	\$ 8	\$ -	\$ 1,000	\$ 6	\$ 500	\$ 500	-50%
Interest on Deposits	\$ 1	\$ 8	\$ -	\$ 1,000	\$ 6	\$ 500	\$ 500	-50%
<b>Miscellaneous</b>	\$ 22,500	\$ 22,500	\$ -	\$ 30,870	\$ -	\$ 31,000	\$ 32,000	4%
State Apportionment	\$ 22,500	\$ 22,500	\$ -	\$ 30,870	\$ -	\$ 31,000	\$ 32,000	4%
<b>Grants</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Internal Transfers</b>	\$ 34,300	\$ 34,300	\$ 22,500	\$ 37,500	\$ 34,300	\$ 31,545	\$ 32,000	-15%
From General Fund	\$ 34,300	\$ 34,300	\$ 22,500	\$ 37,500	\$ 34,300	\$ 31,545	\$ 32,000	-15%
<b>Total Revenue</b>	\$ 56,801	\$ 56,808	\$ 22,500	\$ 69,370	\$ 34,306	\$ 63,045	\$ 64,500	-7%
<b>Expenses</b>								
<b>Personnel</b>	\$ 52,658	\$ 51,668	\$ -	\$ 45,728	\$ 34,183	\$ 45,727	\$ 47,000	3%
Retiree Benefits	\$ 41,175	\$ 37,485	\$ -	\$ 31,545	\$ 22,196	\$ 31,545	\$ 32,000	1%
Widow Benefits	\$ 11,483	\$ 14,183	\$ -	\$ 14,183	\$ 11,987	\$ 14,182	\$ 15,000	6%
<b>Supplies &amp; Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Services &amp; Charges</b>	\$ -	\$ -	\$ 36,989	\$ 8,000	\$ 13,000	\$ 13,000	\$ 10,000	25%
Actuarial Study	\$ -	\$ -	\$ 36,989	\$ 8,000	\$ 13,000	\$ 13,000	\$ 10,000	25%
<b>Staff Development</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Transfer &amp; Op. Costs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenses</b>	\$ 52,658	\$ 51,668	\$ 36,989	\$ 53,728	\$ 47,183	\$ 58,727	\$ 57,000	6%
<b>Summary</b>								
	2021-21	2022-22	2023-23	2024-24	2024-24	2024-24	2025-25	
Fund Balance	\$ 724,123	\$ 728,267	\$ 733,407	\$ 718,918	\$ 718,918	\$ 718,918	\$ 723,236	
Revenue	\$ 56,801	\$ 56,808	\$ 22,500	\$ 69,370	\$ 34,306	\$ 63,045	\$ 64,500	
Expenses	\$ 52,658	\$ 51,668	\$ 36,989	\$ 53,728	\$ 47,183	\$ 58,727	\$ 57,000	
<b>EOY Total</b>	\$ 728,267	\$ 733,407	\$ 718,918	\$ 734,560	\$ 706,041	\$ 723,236	\$ 730,736	

## 10 Year Outlook General Fund

<b>General Fund 10 Year Outlook</b>													
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$ 10,143,540	\$ 10,239,883	\$ 8,625,449	\$ 8,330,135	\$ 1,150,665	\$ 1,182,007	\$ 1,974,188	\$ 2,938,675	\$ 3,534,587	\$ 3,680,657	\$ 3,022,490	\$ 2,311,346	\$ 152,691	\$ 152,691
Taxes	\$ 8,291,874	\$ 8,932,757	\$ 9,114,601	\$ 10,477,000	\$ 11,291,424	\$ 11,764,440	\$ 12,275,642	\$ 12,787,143	\$ 13,298,644	\$ 13,810,146	\$ 14,321,647	\$ 14,833,148	\$ 15,344,650
Charges for Services	\$ 637,590	\$ 500,000	\$ 677,426	\$ 1,235,074	\$ 1,350,856	\$ 1,017,429	\$ 1,150,158	\$ 1,282,886	\$ 1,415,615	\$ 1,548,343	\$ 1,681,072	\$ 1,813,800	\$ 1,946,529
Grants	\$ 950,767	\$ 700,475	\$ 210,000	\$ 8,791	\$ 15,000	\$ 346,654	\$ 364,391	\$ 382,128	\$ 399,886	\$ 417,603	\$ 435,341	\$ 453,078	\$ 470,815
Transfer	\$ 621,640	\$ 236,956	\$ 330,208	\$ 572,783	\$ 622,956	\$ 639,276	\$ 662,185	\$ 685,094	\$ 695,094	\$ 708,003	\$ 730,912	\$ 753,821	\$ 776,729
Interest	\$ 16,829	\$ 20,000	\$ 10,000	\$ 120,000	\$ 25,000	\$ 62,096	\$ 66,755	\$ 70,414	\$ 74,073	\$ 77,732	\$ 81,392	\$ 85,051	\$ 88,710
Misc	\$ 65,639	\$ 45,800	\$ 61,800	\$ 37,750	\$ 97,750	\$ 66,800	\$ 59,375	\$ 51,901	\$ 44,426	\$ 36,951	\$ 29,476	\$ 22,002	\$ 14,527
Target Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<b>Total Revenue</b>	<b>\$ 10,584,339</b>	<b>\$ 10,455,988</b>	<b>\$ 10,404,035</b>	<b>\$ 12,451,398</b>	<b>\$ 13,412,986</b>	<b>\$ 14,691,445</b>	<b>\$ 15,578,536</b>	<b>\$ 16,259,566</b>	<b>\$ 16,917,718</b>	<b>\$ 17,598,778</b>	<b>\$ 18,279,839</b>	<b>\$ 18,960,900</b>	<b>\$ 19,641,960</b>
Personnel	\$ 4,136,228	\$ 5,133,197	\$ 4,288,770	\$ 6,357,041	\$ 6,888,924	\$ 7,839,955	\$ 7,859,995	\$ 8,885,298	\$ 9,910,580	\$ 10,935,903	\$ 11,961,225	\$ 12,986,548	\$ 14,011,870
Supplies & Expenses	\$ 199,459	\$ 283,750	\$ 388,421	\$ 362,200	\$ 675,550	\$ 655,304	\$ 730,622	\$ 805,940	\$ 881,238	\$ 956,577	\$ 1,031,895	\$ 1,107,213	\$ 1,182,531
Services & Charges	\$ 1,562,130	\$ 1,836,880	\$ 2,644,005	\$ 2,251,003	\$ 2,187,450	\$ 2,331,742	\$ 2,392,834	\$ 2,453,926	\$ 2,515,017	\$ 2,576,109	\$ 2,637,201	\$ 2,698,293	\$ 2,759,384
Staff Development	\$ 19,917	\$ 165,200	\$ 111,800	\$ 148,943	\$ 184,900	\$ 211,555	\$ 239,104	\$ 266,673	\$ 294,242	\$ 321,811	\$ 349,380	\$ 376,949	\$ 404,518
Utilities	\$ 334,454	\$ 428,610	\$ 233,310	\$ 177,600	\$ 184,900	\$ 184,021	\$ 168,528	\$ 143,454	\$ 147,980	\$ 122,886	\$ 127,393	\$ 107,319	\$ 108,826
Transfer & Operational Costs	\$ 1,431,838	\$ 1,014,480	\$ 65,055	\$ 1,714,175	\$ 1,632,480	\$ 1,182,748	\$ 1,222,976	\$ 1,263,204	\$ 1,303,432	\$ 1,343,660	\$ 1,383,888	\$ 2,484,233	\$ 292,890
<b>Total Expenses</b>	<b>\$ 7,884,026</b>	<b>\$ 8,862,097</b>	<b>\$ 7,731,361</b>	<b>\$ 11,000,962</b>	<b>\$ 11,749,184</b>	<b>\$ 12,405,284</b>	<b>\$ 12,613,998</b>	<b>\$ 13,818,454</b>	<b>\$ 15,052,490</b>	<b>\$ 16,256,946</b>	<b>\$ 17,490,983</b>	<b>\$ 20,119,555</b>	<b>\$ 21,399,819</b>
Operating Profit/Loss	\$ 2,903,313	\$ 1,573,891	\$ 2,672,674	\$ 1,440,437	\$ 1,663,802	\$ 2,292,161	\$ 2,964,537	\$ 2,441,112	\$ 1,865,227	\$ 1,344,832	\$ 788,657	\$ (1,536,655)	\$ (1,751,859)
Ending Fund Balance	\$ 13,043,833	\$ 11,867,744	\$ 11,298,123	\$ 9,770,572	\$ 2,814,467	\$ 3,474,168	\$ 4,998,675	\$ 5,379,787	\$ 5,399,814	\$ 5,022,490	\$ 3,811,346	\$ 1,527,691	\$ (1,591,168)
Capital Expense	\$ 2,750,000	\$ 6,044,249	\$ 3,943,986	\$ 1,864,375	\$ 1,632,480	\$ 1,500,000	\$ 2,000,000	\$ 1,945,200	\$ 1,719,157	\$ <b>2,000,000</b>	\$ <b>1,500,000</b>	\$ <b>1,000,000</b>	\$ <b>1,322,559</b>
<b>End Fund Balance</b>	<b>\$ 10,293,833</b>	<b>\$ 5,823,495</b>	<b>\$ 7,354,157</b>	<b>\$ 7,985,197</b>	<b>\$ 1,182,007</b>	<b>\$ 1,974,188</b>	<b>\$ 2,938,675</b>	<b>\$ 3,534,587</b>	<b>\$ 3,680,657</b>	<b>\$ 3,022,490</b>	<b>\$ 2,311,346</b>	<b>\$ 152,691</b>	<b>\$ (3,521,727)</b>
Target Reserve	\$ 1,536,805	\$ 1,772,419	\$ 1,546,272	\$ 2,202,192	\$ 2,349,837	\$ 2,482,057	\$ 2,522,800	\$ 2,763,691	\$ 3,000,498	\$ 3,251,389	\$ 3,498,197	\$ 4,023,911	\$ 4,278,764

## Water Utility

<b>Water Utility 10 Year Outlook</b>													
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	\$ 53,999	\$ (310,028)	\$ (223,946)	\$ (424,243)	\$ (424,860)	\$ (249,748)	\$ 9,994	\$ 274,736	\$ 493,020	\$ 597,941	\$ 83,607	\$ (53,695)	
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Charges for Services	\$ 1,213,690	\$ 1,523,672	\$ 1,338,217	\$ 1,597,502	\$ 1,700,865	\$ 1,802,917	\$ 1,911,092	\$ 2,025,757	\$ 2,147,303	\$ 2,276,141	\$ 1,854,003	\$ 1,888,286	192,569
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Transfer	\$ -	\$ -	\$ -	\$ 17,000	\$ 18,000	\$ 19,629	\$ 21,169	\$ 22,708	\$ 24,248	\$ 25,788	\$ 27,327	\$ 28,867	30,407
Interest	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	500
Misc.	\$ -	\$ 4,690	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	5,000
<b>Total Revenue</b>	<b>\$ 1,213,690</b>	<b>\$ 1,528,362</b>	<b>\$ 1,338,217</b>	<b>\$ 1,620,002</b>	<b>\$ 1,724,365</b>	<b>\$ 1,828,046</b>	<b>\$ 1,937,761</b>	<b>\$ 2,053,966</b>	<b>\$ 2,177,051</b>	<b>\$ 2,302,429</b>	<b>\$ 1,881,830</b>	<b>\$ 1,922,653</b>	<b>\$ 1,958,476</b>
Personnel	\$ -	\$ 128,028	\$ -	\$ 153,743	\$ 172,323	\$ 193,097	\$ 133,048	\$ 130,998	\$ 128,949	\$ 126,500	\$ 124,650	\$ 122,804	120,752
Supplies & Expenses	\$ 51,977	\$ 29,123	\$ 52,522	\$ 22,000	\$ 30,000	\$ 26,747	\$ 24,981	\$ 23,216	\$ 21,450	\$ 19,685	\$ 17,920	\$ 16,154	14,899
Services & Charges	\$ 1,613,335	\$ 1,487,794	\$ 1,193,549	\$ 1,400,000	\$ 1,369,590	\$ 1,400,000	\$ 1,500,000	\$ 1,600,000	\$ 1,700,000	\$ 1,750,000	\$ 1,800,000	\$ 1,900,000	190,000
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Transfer & Operational Costs	\$ -	\$ 30,955	\$ -	\$ 194,655	\$ 118,069	\$ 66,091	\$ -	\$ -	\$ 103,368	\$ 111,023	\$ 43,294	\$ -	0
<b>Total Expenses</b>	<b>\$ 1,665,312</b>	<b>\$ 1,675,500</b>	<b>\$ 1,246,071</b>	<b>\$ 1,760,398</b>	<b>\$ 1,689,992</b>	<b>\$ 1,627,994</b>	<b>\$ 1,658,029</b>	<b>\$ 1,754,214</b>	<b>\$ 1,953,767</b>	<b>\$ 2,007,608</b>	<b>\$ 1,986,064</b>	<b>\$ 2,038,955</b>	<b>\$ 2,035,141</b>
<b>Operating Profit/Loss</b>	<b>\$ (451,622)</b>	<b>\$ (147,138)</b>	<b>\$ 92,146</b>	<b>\$ (140,396)</b>	<b>\$ 34,383</b>	<b>\$ 200,112</b>	<b>\$ 279,732</b>	<b>\$ 299,752</b>	<b>\$ 223,284</b>	<b>\$ 294,821</b>	<b>\$ (104,234)</b>	<b>\$ (116,302)</b>	<b>\$ (76,665)</b>
Ending Fund Balance	\$ (451,622)	\$ (93,549)	\$ (217,882)	\$ (364,243)	\$ (399,860)	\$ (224,748)	\$ 29,984	\$ 309,736	\$ 498,020	\$ 787,941	\$ 483,607	\$ (32,655)	\$ (129,360)
Capital Expense	\$ 31,124	\$ 216,479	\$ 5,984	\$ 70,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 35,000	\$ 5,000	\$ 200,000	\$ 400,000	\$ 20,000	\$ 555,000
<b>End Fund Balance</b>	<b>\$ (310,028)</b>	<b>\$ (223,946)</b>	<b>\$ (424,243)</b>	<b>\$ (424,860)</b>	<b>\$ (249,748)</b>	<b>\$ 9,994</b>	<b>\$ 274,736</b>	<b>\$ 493,020</b>	<b>\$ 597,941</b>	<b>\$ 83,607</b>	<b>\$ (53,695)</b>	<b>\$ (84,340)</b>	<b>\$ (684,340)</b>
Target Reserve	\$ 335,180	\$ 249,214	\$ 352,080	\$ 337,996	\$ 323,587	\$ 331,606	\$ 390,843	\$ 390,753	\$ 401,822	\$ 397,213	\$ 407,291	\$ 407,028	

## Sewer Utility

<b>Sewer Utility 10 Year Outlook</b>													
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 417,493	\$ 408,861	\$ 412,275	\$ 510,029	\$ 524,620	\$ 527,486	\$ 541,677	\$ 550,868	\$ 560,058	\$ 569,249	\$ 578,440	\$ 587,631	\$ 596,822
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Interest	\$ 500	\$ -	\$ 39,424	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 417,993</b>	<b>\$ 408,861</b>	<b>\$ 451,699</b>	<b>\$ 518,529</b>	<b>\$ 533,120</b>	<b>\$ 537,986</b>	<b>\$ 547,177</b>	<b>\$ 556,368</b>	<b>\$ 565,558</b>	<b>\$ 574,749</b>	<b>\$ 583,940</b>	<b>\$ 593,131</b>	<b>\$ 602,322</b>
Personnel	\$ -	\$ 93,753	\$ -	\$ 57,654	\$ 64,621	\$ 65,967	\$ 68,113	\$ 70,258	\$ 72,404	\$ 74,550	\$ 76,696	\$ 78,841	\$ 80,987
Supplies & Expenses	\$ 4,500	\$ 48,562	\$ 41,024	\$ 40,133	\$ 77,972	\$ 75,772	\$ 81,529	\$ 87,287	\$ 93,044	\$ 98,802	\$ 104,559	\$ 110,317	\$ 116,074
Services & Charges	\$ 295,977	\$ 247,283	\$ 305,506	\$ 320,048	\$ 346,000	\$ 347,685	\$ 349,900	\$ 357,114	\$ 364,329	\$ 371,543	\$ 378,758	\$ 385,973	\$ 393,187
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer & Operational Costs	\$ -	\$ 22,110	\$ 20,351	\$ 91,490	\$ 49,735	\$ 53,459	\$ 61,865	\$ 72,914	\$ 82,541	\$ 92,388	\$ 102,095	\$ 111,822	\$ 121,550
<b>Total Expenses</b>	<b>\$ 300,477</b>	<b>\$ 417,708</b>	<b>\$ 366,881</b>	<b>\$ 518,225</b>	<b>\$ 529,328</b>	<b>\$ 537,882</b>	<b>\$ 567,278</b>	<b>\$ 587,573</b>	<b>\$ 612,418</b>	<b>\$ 637,263</b>	<b>\$ 662,108</b>	<b>\$ 686,953</b>	<b>\$ 711,798</b>
<b>Operating Profit/Loss</b>	<b>\$ 117,516</b>	<b>\$ (2,847)</b>	<b>\$ 84,788</b>	<b>\$ 214</b>	<b>\$ 3,792</b>	<b>\$ 108</b>	<b>\$ (15,551)</b>	<b>\$ (31,205)</b>	<b>\$ (46,859)</b>	<b>\$ (62,514)</b>	<b>\$ (78,168)</b>	<b>\$ (93,822)</b>	<b>\$ (109,476)</b>
Ending Fund Balance	\$ 117,516	\$ 955,610	\$ 980,060	\$ 780,618	\$ 673,444	\$ 528,547	\$ 312,997	\$ 231,791	\$ 134,932	\$ 12,418	\$ (65,749)	\$ (169,571)	\$ (379,048)
Capital Expense	\$ 38,259	\$ 60,318	\$ 129,656	\$ 110,966	\$ 145,000	\$ 200,000	\$ 50,000	\$ 50,000	\$ 60,000	\$ -	\$ 10,000	\$ 100,000	\$ 100,000
<b>End Fund Balance</b>	<b>\$ 889,292</b>	<b>\$ 780,404</b>	<b>\$ 660,652</b>	<b>\$ 528,444</b>	<b>\$ 328,547</b>	<b>\$ 262,997</b>	<b>\$ 181,791</b>	<b>\$ 74,932</b>	<b>\$ 12,418</b>	<b>\$ (75,749)</b>	<b>\$ (269,571)</b>	<b>\$ (479,048)</b>	<b>\$ (479,048)</b>
Target Reserve	\$ 82,342	\$ 73,376	\$ 103,665	\$ 103,866	\$ 107,576	\$ 112,546	\$ 117,515	\$ 122,484	\$ 127,453	\$ 132,422	\$ 137,391	\$ 142,360	\$ 147,330

## Trash, Recycling & Composting Utility

	Trash & Composting Utility 10 Year Outlook												
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 286,178	\$ 322,800	\$ 339,061	\$ 328,949	\$ 375,388	\$ 385,776	\$ 395,165	\$ 416,941	\$ 427,330	\$ 437,718	\$ 448,107	\$ 448,107	\$ 459,995
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 500	\$ -	\$ -	\$ -	\$ 625	\$ 669	\$ 699	\$ 736	\$ 773	\$ 810	\$ 847	\$ 884	\$ 915
Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 286,678</b>	<b>\$ 322,800</b>	<b>\$ 339,061</b>	<b>\$ 328,949</b>	<b>\$ 376,013</b>	<b>\$ 386,439</b>	<b>\$ 395,864</b>	<b>\$ 417,677</b>	<b>\$ 428,103</b>	<b>\$ 438,528</b>	<b>\$ 448,954</b>	<b>\$ 448,991</b>	<b>\$ 459,410</b>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Expenses	\$ 300,000	\$ 335,035	\$ 348,992	\$ 333,381	\$ 374,706	\$ 386,039	\$ 417,372	\$ 438,705	\$ 460,037	\$ 481,370	\$ 502,703	\$ 524,036	\$ 545,369
Services & Charges	\$ 11,248	\$ 5,704	\$ 909	\$ 7,000	\$ 4,565	\$ 2,888	\$ 1,231	\$ 5,000	\$ 4,000	\$ 3,000	\$ 4,500	\$ 5,200	\$ 550
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer & Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 311,248</b>	<b>\$ 340,739</b>	<b>\$ 349,891</b>	<b>\$ 340,381</b>	<b>\$ 379,271</b>	<b>\$ 389,937</b>	<b>\$ 418,603</b>	<b>\$ 443,705</b>	<b>\$ 464,037</b>	<b>\$ 484,370</b>	<b>\$ 507,203</b>	<b>\$ 529,236</b>	<b>\$ 550,889</b>
<b>Operating Profit/Loss</b>	<b>\$ (24,570)</b>	<b>\$ (17,939)</b>	<b>\$ (10,780)</b>	<b>\$ (11,532)</b>	<b>\$ (3,258)</b>	<b>\$ (2,498)</b>	<b>\$ (21,739)</b>	<b>\$ (26,028)</b>	<b>\$ (35,934)</b>	<b>\$ (45,842)</b>	<b>\$ (58,249)</b>	<b>\$ (80,245)</b>	<b>\$ (91,459)</b>
Ending Fund Balance	\$ 70,857	\$ 60,077	\$ 48,545	\$ 45,287	\$ 32,789	\$ 11,050	\$ (14,978)	\$ (50,912)	\$ (96,754)	\$ (155,008)	\$ (235,248)	\$ (326,707)	\$ (326,707)
<b>End Fund Balance</b>	<b>\$ -</b>	<b>\$ 70,857</b>	<b>\$ 60,077</b>	<b>\$ 48,545</b>	<b>\$ 45,287</b>	<b>\$ 32,789</b>	<b>\$ 11,050</b>	<b>\$ (14,978)</b>	<b>\$ (50,912)</b>	<b>\$ (96,754)</b>	<b>\$ (155,008)</b>	<b>\$ (235,248)</b>	<b>\$ (326,707)</b>
Target Reserve	\$ 62,250	\$ 68,148	\$ 69,968	\$ 68,076	\$ 75,854	\$ 79,787	\$ 83,721	\$ 88,741	\$ 92,807	\$ 96,874	\$ 101,441	\$ 105,847	\$ 110,174

## Conservation Trust Fund

<b>Conservation Trust 10 Year Outlook</b>													
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Taxes	\$ 65,002	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 61,883	\$ 63,436	\$ 70,112	\$ 64,648	\$ 66,202	\$ 72,877	\$ 67,413	\$ 88,967
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
<b>Total Revenue</b>	<b>\$ 65,002</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>\$ 61,883</b>	<b>\$ 63,436</b>	<b>\$ 70,112</b>	<b>\$ 64,648</b>	<b>\$ 66,202</b>	<b>\$ 72,877</b>	<b>\$ 67,413</b>	<b>\$ 88,967</b>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Supplies & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Services & Charges	\$ 275,137	\$ 106,192	\$ 22,986	\$ 55,000	\$ 58,000	\$ 67,000	\$ 52,000	\$ 47,231	\$ 60,450	\$ 78,201	\$ 125,549	\$ 85,321	\$ 115,243
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Transfer & Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
<b>Total Expenses</b>	<b>\$ 275,137</b>	<b>\$ 106,192</b>	<b>\$ 22,986</b>	<b>\$ 55,000</b>	<b>\$ 58,000</b>	<b>\$ 67,000</b>	<b>\$ 52,000</b>	<b>\$ 47,231</b>	<b>\$ 60,450</b>	<b>\$ 78,201</b>	<b>\$ 125,549</b>	<b>\$ 85,321</b>	<b>\$ 115,243</b>
Operating Profit/Loss	\$ (210,135)	\$ (54,192)	\$ 29,014	\$ (3,000)	\$ (6,000)	\$ (5,117)	\$ 11,436	\$ 22,881	\$ 4,198	\$ (11,999)	\$ (52,672)	\$ (17,908)	\$ (46,276)
Ending Fund Balance	\$ (210,135)	\$ 130,106	\$ 159,120	\$ 156,120	\$ 103,120	\$ 18,003	\$ 29,439	\$ 52,320	\$ 56,518	\$ 44,519	\$ (8,153)	\$ (26,061)	\$ (72,337)
Capital Expense		\$ -	\$ -	\$ 47,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>End Fund Balance</b>	<b>\$ 130,106</b>	<b>\$ 159,120</b>	<b>\$ 109,120</b>	<b>\$ 23,120</b>	<b>\$ 18,003</b>	<b>\$ 29,439</b>	<b>\$ 52,320</b>	<b>\$ 56,518</b>	<b>\$ 44,519</b>	<b>\$ (8,153)</b>	<b>\$ (26,061)</b>	<b>\$ (92,337)</b>	
Target/Reserve	\$ 21,238	\$ 4,997	\$ 11,000	\$ 11,600	\$ 13,400	\$ 10,400	\$ 9,446	\$ 12,090	\$ 15,640	\$ 25,110	\$ 17,064	\$ 23,049	

## Open Space Fund

### Open Space 10 Year Outlook

Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Taxes	\$ 172,847	\$ 243,138	\$ 244,898	\$ 239,422	\$ 238,740	\$ 243,940	\$ 232,254	\$ 260,567	\$ 268,881	\$ 277,194	\$ 285,508	\$ 293,622	\$ 302,135
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 779	\$ 596	\$ 414	\$ 1,000	\$ 500	\$ 600	\$ 500	\$ 500
Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 174,347</b>	<b>\$ 243,138</b>	<b>\$ 244,898</b>	<b>\$ 839,422</b>	<b>\$ 238,740</b>	<b>\$ 244,719</b>	<b>\$ 232,850</b>	<b>\$ 260,981</b>	<b>\$ 269,881</b>	<b>\$ 277,694</b>	<b>\$ 286,108</b>	<b>\$ 294,122</b>	<b>\$ 302,635</b>
Personnel	\$ 25,000	\$ 143,251	\$ -	\$ 25,000	\$ 25,000	\$ 10,427	\$ 4,054	\$ 6,000	\$ 8,000	\$ 163,399	\$ 171,445	\$ 184,716	\$ 190,270
Supplies & Expenses	\$ 67,000	\$ 67,000	\$ -	\$ 71,800	\$ 70,590	\$ 70,000	\$ 70,000	\$ 71,000	\$ 71,000	\$ 72,000	\$ 72,000	\$ 73,000	\$ 73,000
Services & Charges	\$ 45,435	\$ 6,177	\$ 34,984	\$ 15,000	\$ 15,000	\$ 32,083	\$ 33,364	\$ 34,646	\$ 35,928	\$ 37,210	\$ 38,491	\$ 39,773	\$ 41,055
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ 10,521	\$ 19,799	\$ 4,605	\$ 1,333	\$ 16,500	\$ 32,470	\$ 33,163	\$ 33,655	\$ 34,548	\$ 35,241	\$ 35,933	\$ 36,626	\$ 37,319
Transfer & Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 147,956</b>	<b>\$ 236,227</b>	<b>\$ 39,589</b>	<b>\$ 113,133</b>	<b>\$ 127,000</b>	<b>\$ 144,980</b>	<b>\$ 140,581</b>	<b>\$ 145,501</b>	<b>\$ 149,476</b>	<b>\$ 307,850</b>	<b>\$ 317,869</b>	<b>\$ 334,115</b>	<b>\$ 275,944</b>
<b>Operating Profit/Loss</b>	<b>\$ 26,391</b>	<b>\$ 6,911</b>	<b>\$ 205,309</b>	<b>\$ 726,289</b>	<b>\$ 111,740</b>	<b>\$ 99,739</b>	<b>\$ 112,269</b>	<b>\$ 115,480</b>	<b>\$ 120,405</b>	<b>\$ (30,156)</b>	<b>\$ (31,761)</b>	<b>\$ (39,799)</b>	<b>\$ 26,691</b>
Ending Fund Balance	\$ 26,391	\$ 639,057	\$ 771,340	\$ 1,381,215	\$ 800,055	\$ 585,794	\$ 680,063	\$ 593,542	\$ 703,947	\$ 663,791	\$ 622,030	\$ 572,237	\$ 588,928
Capital Expense	\$ 73,026	\$ 116,414	\$ 692,900	\$ 314,000	\$ 10,000	\$ 210,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>End Fund Balance</b>	<b>\$ 566,081</b>	<b>\$ 654,926</b>	<b>\$ 689,315</b>	<b>\$ 486,055</b>	<b>\$ 575,794</b>	<b>\$ 470,063</b>	<b>\$ 583,542</b>	<b>\$ 693,947</b>	<b>\$ 653,791</b>	<b>\$ 612,030</b>	<b>\$ 562,237</b>	<b>\$ 578,928</b>	
Target Reserve	\$ 47,245	\$ 7,918	\$ 22,627	\$ 25,400	\$ 28,996	\$ 20,116	\$ 29,100	\$ 29,895	\$ 61,570	\$ 63,574	\$ 66,223	\$ 55,689	

## Fire Pension Fund

<b>Fire Pension Fund 10 Year Outlook</b>													
Starting Fund Balance	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	\$ 728,267	\$ 733,407	\$ 718,918	\$ 723,236	\$ 730,736	\$ 733,973	\$ 779,545	\$ 807,429	\$ 836,974	\$ 868,673	\$ 902,784	\$ 939,030	\$ 999,030
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 34,300	\$ 34,300	\$ 22,500	\$ 31,545	\$ 32,000	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500
Interest	\$ -	\$ 8	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	\$ 22,500	\$ 22,500	\$ -	\$ 31,000	\$ 32,000	\$ 30,870	\$ 30,870	\$ 30,870	\$ 30,870	\$ 30,870	\$ 30,870	\$ 30,870	\$ 30,870
<b>Total Revenue</b>	\$ 56,800	\$ 56,808	\$ 22,500	\$ 63,045	\$ 64,500	\$ 68,370	\$ 68,370	\$ 68,370	\$ 68,370	\$ 68,370	\$ 68,370	\$ 68,370	\$ 68,370
Personnel	\$ 52,668	\$ 51,668	\$ -	\$ 45,727	\$ 47,000	\$ 40,233	\$ 37,798	\$ 35,368	\$ 32,928	\$ 30,493	\$ 28,059	\$ 25,624	\$ 23,189
Supplies & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Charges	\$ 2,500	\$ -	\$ 36,989	\$ 13,000	\$ 10,000	\$ 4,900	\$ 5,000	\$ 5,123	\$ 5,897	\$ 6,178	\$ 6,200	\$ 6,500	\$ 6,500
Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer & Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 55,168	\$ 51,668	\$ 36,989	\$ 58,727	\$ 57,000	\$ 45,133	\$ 42,798	\$ 40,486	\$ 38,825	\$ 36,671	\$ 34,259	\$ 32,124	\$ 29,689
<b>Operating Profit/Loss</b>	\$ 1,632	\$ 5,140	\$ (14,481)	\$ 4,318	\$ 7,500	\$ 23,237	\$ 25,772	\$ 27,884	\$ 29,545	\$ 31,699	\$ 34,111	\$ 36,246	\$ 38,681
Ending Fund Balance	\$ 733,407	\$ 718,918	\$ 723,236	\$ 730,736	\$ 733,973	\$ 779,545	\$ 807,429	\$ 836,974	\$ 868,673	\$ 902,784	\$ 939,030	\$ 977,711	\$ 977,711
<b>End Fund Balance</b>	\$ 733,407	\$ 718,918	\$ 723,236	\$ 730,736	\$ 733,973	\$ 779,545	\$ 807,429	\$ 836,974	\$ 868,673	\$ 902,784	\$ 939,030	\$ 977,711	\$ 977,711

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## 2025 Capital Investment Plan General Fund

Capital Investment Plan: General Fund												
General Fund	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Fund Balance Start of Year</b>	\$ 387,803	\$ 1,443,948	\$ -	\$ -	\$ 2,300	\$ 74,393	\$ 119,393	\$ 869,393	\$ 1,740,320	\$ 1,435,144	\$ 2,162,985	\$ 3,050,426
Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from GF	\$ 4,330,000	\$ 1,500,000	\$ 1,181,300	\$ 1,500,000	\$ 2,000,000	\$ 1,845,200	\$ 1,719,157	\$ 3,000,000	\$ 2,000,000	\$ 3,000,000	2000000	
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 4,330,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,181,300</b>	<b>\$ 1,500,000</b>	<b>\$ 2,000,000</b>	<b>\$ 1,845,200</b>	<b>\$ 1,719,157</b>	<b>\$ 3,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>

General Fund	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works Vehicles & Equipment	\$ 72,000	\$ 95,000	\$ 65,000	\$ 115,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Vehicles & Equipment	\$ 38,000	\$ 124,000	\$ 127,200	\$ 117,200	\$ 169,000	\$ 120,800	\$ 122,600	\$ 124,400	\$ 176,200	\$ 184,000	\$ 129,800	\$ 130,000
Asphalt Plan	\$ 336,166	\$ 200,000	\$ 460,000	\$ 200,000	\$ 214,507	\$ 300,000	\$ 300,157	\$ 1,424,273	\$ 1,693,576	\$ 1,367,759	\$ 272,359	\$ 300,000
Facilities	\$ 1,420,570	\$ 135,500	\$ 58,700	\$ 142,100	\$ 200,000	\$ 65,000	\$ 23,000	\$ 25,000	\$ -	\$ 278,000	\$ 245,000	\$ 200,000
Facilities	\$ -	\$ -	\$ 185,000									\$ -
Administrative Vehicles & Equipment	\$ 12,400	\$ 7,400	\$ 55,400	\$ 7,400	\$ 7,400	\$ 7,400	\$ 7,400	\$ 47,400	\$ 7,400	\$ 7,400	\$ 7,400	\$ 8,500
Non-Utility Infrastructure	\$ 2,326,464	\$ 313,000	\$ 175,000	\$ 840,000	\$ 1,200,000	\$ 1,250,000	\$ 500,000	\$ 500,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
IT Infrastructure	\$ 79,500	\$ 136,000	\$ 55,000	\$ 76,000	\$ 57,000	\$ 57,000	\$ 16,000	\$ 8,000	\$ 28,000	\$ 35,000	\$ 58,000	\$ 75,000
<b>Total Updated with added projects</b>	<b>\$ 4,285,100</b>	<b>\$ 1,010,900</b>	<b>\$ 1,181,300</b>	<b>\$ 1,497,700</b>	<b>\$ 1,927,907</b>	<b>\$ 1,800,200</b>	<b>\$ 969,157</b>	<b>\$ 2,129,073</b>	<b>\$ 2,305,176</b>	<b>\$ 2,272,159</b>	<b>\$ 1,112,559</b>	<b>\$ 1,113,500</b>

### 2025 Capital Investments



- Update Security Cameras- Civic Center
- Basement Sealing- Civic Center
- Replace four vehicles (2 in PD, 1 in PW and 1 P&R)
- 20th Ave Paving and concrete
- Finish HA5 seal coat on neighborhood streets

### 2026 Capital Investments



- IT infrastructure replacements
- Civic Center flooring and office modifications
- 26th Ave Roundabout
- School traffic changes
- Tree Canopy Investment

### 2027 Capital Investments

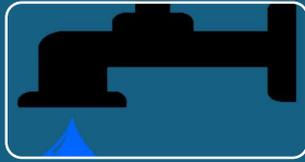


- IT Infrastructure replacement
- 26th Ave Improvements/ Paving
- Harlan St. Improvements
- Tree Canopy Investment

## Water Utility

### Capital Investment Plan: Water Utility Fund

Water Fund Balance	-\$310,028	-\$223,846	-\$434,242	-\$424,860	-\$249,748	\$9,984	\$274,736	\$493,020	\$587,841	\$83,607	-\$52,785	-\$684,450
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Revenue</b>	\$1,338,217	\$1,620,002	\$1,724,365	\$1,828,046	\$1,937,761	\$2,053,966	\$2,177,051	\$2,302,429	\$1,881,830	\$1,922,563	\$1,958,476	\$2,000,000
<b>Operating Expense</b>	\$1,246,071	\$1,760,398	\$1,689,983	\$1,627,934	\$1,658,029	\$1,754,214	\$1,953,767	\$2,007,608	\$1,986,064	\$2,038,955	\$2,035,141	\$2,100,000
<b>Operating Total</b>	\$ 92,146	\$ (140,396)	\$ 34,382	\$ 200,112	\$ 279,732	\$ 299,752	\$ 223,284	\$ 294,821	\$ (104,234)	\$ (116,392)	\$ (76,665)	\$ (100,000)
<b>Capital Expenses</b>	\$ 5,964	\$ 70,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 35,000	\$ 5,000	\$ 200,000	\$ 400,000	\$ 20,000	\$ 555,000	\$ -
Water Line Improvements	\$ -				\$ 15,000		\$ -	\$ 100,000	\$ 150,000		500000	\$ -
Lead Line Replacements	\$ -	\$ 20,000										0
Valve Replacement	\$ -	\$ -	\$ 25,000	\$ 25,000		\$ 15,000		\$ 75,000	\$ 50,000			0
Meter Replacement Pgm	\$ 5,964	\$ 50,000			\$ 5,000		\$ 5,000					0
Hydrant Replacement	\$ -					\$ 20,000		\$ 25,000	\$ 20,000		20000	\$ -
Meter Valut Repairs	\$ -										35000	0
Meter reading improvement	\$ -								\$ 180,000	\$ 20,000		0
<b>Fund Balance</b>	\$ (223,846)	\$ (434,242)	\$ (424,860)	\$ (249,748)	\$ 9,984	\$ 274,736	\$ 493,020	\$ 587,841	\$ 83,607	\$ (52,785)	\$ (684,450)	\$ (784,450)



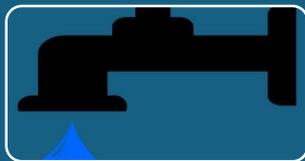
### 2025 Capital Investments

- Valve Replacements



### 2026 Capital Investments

- Valve Replacements



### 2027 Capital Investments

- Valve Replacements
- Meter replacements

## Sewer Utility

### Capital Investment Plan: Sewer Utility Fund

Sewer Fund Balance	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Revenue</b>	\$ 451,649	\$ 518,539	\$ 533,120	\$ 537,986	\$ 547,177	\$ 556,368	\$ 565,558	\$ 574,749	\$ 583,940	\$ 593,131	\$ 602,322	\$ 650,000
<b>Operating Expense</b>	\$ 366,881	\$ 518,325	\$ 529,328	\$ 537,882	\$ 562,728	\$ 587,573	\$ 612,418	\$ 637,263	\$ 662,108	\$ 686,953	\$ 711,798	\$ 700,000
<b>Operating Total</b>	\$ 84,768	\$ 214	\$ 3,792	\$ 104	\$ (15,551)	\$ (31,205)	\$ (46,860)	\$ (62,514)	\$ (78,168)	\$ (93,822)	\$ (109,476)	\$ (50,000)
<b>Capital Expenses</b>	\$ 199,656	\$ 110,966	\$ 145,000	\$ 200,000	\$ 50,000	\$ 50,000	\$ 60,000	\$ -	\$ 10,000	\$ 100,000	\$ 100,000	\$ -
Storm Sewer Repair/Improvement	\$ 161,682	\$ 72,900	\$ 100,000				\$ 60,000		\$ 10,000			
Storm Sewer Video/Clean	\$ 37,974	\$ 38,066	\$ 45,000			\$ 50,000			\$ -			
Utility Hole Maintenance		\$ -		\$ 200,000						\$ 100,000	100000	
Additional storm inlets	\$ -	\$ -	\$ -		\$ 50,000			\$ -				
<b>Fund Balance</b>	\$780,404	\$669,652	\$528,444	\$328,548	\$262,997	\$181,792	\$74,932	\$12,418	-\$75,750	-\$269,572	-\$479,048	-\$529,048

### 2025 Capital Investments



- Storm Sewer Video
- Storm Sewer Repair/ Maint.

### 2026 Capital Investments



- Sewer Service Hole Maint.

### 2027 Capital Investments



- Storm Sewer Inlet Maint.

## Conservation Trust Fund

<b>Capital Investment Plan: Conservation Trust Fund</b>												
Conservation Trust Fund Balance	\$130,106	\$159,120	\$109,120	\$23,120	\$27,120	\$34,120	\$38,120	\$42,120	\$46,120	\$50,120	\$54,120	\$58,120
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000
Operating Expense	\$ 22,986	\$ 55,000	\$ 58,000	\$ 48,000	\$ 45,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
<b>Operating Total</b>	<b>\$ 29,014</b>	<b>\$ (3,000)</b>	<b>\$ (6,000)</b>	<b>\$ 4,000</b>	<b>\$ 7,000</b>	<b>\$ 4,000</b>						
Capital Expenses	\$ -	\$ 47,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Citizens Park	\$ -	\$ 47,000	\$ 77,500									
Memorial Park												
Heritage Park			\$ 2,500									
Orum House												
29th & Kendall												
<b>Fund Balance</b>	<b>\$159,120</b>	<b>\$109,120</b>	<b>\$23,120</b>	<b>\$27,120</b>	<b>\$34,120</b>	<b>\$38,120</b>	<b>\$42,120</b>	<b>\$46,120</b>	<b>\$50,120</b>	<b>\$54,120</b>	<b>\$58,120</b>	<b>\$62,120</b>

## Open Space Fund

<b>Capital Investment Plan: Open Space Fund</b>												
Open Space Fund Balance	\$566,031	\$654,926	\$688,315	\$509,555	\$583,295	\$657,035	\$730,775	\$804,515	\$878,255	\$951,995	\$1,025,735	\$1,099,475
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue	\$ 244,898	\$ 839,422	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740	\$ 238,740
Operating Expense	\$ 39,589	\$ 113,133	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000
<b>Operating Total</b>	<b>\$ 205,309</b>	<b>\$ 726,289</b>	<b>\$ 73,740</b>	<b>\$ 73,740</b>	<b>\$ 73,740</b>							
Capital Expenses	\$ 116,414	\$ 692,900	\$ 252,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Citizens Park	\$ -	\$ 692,900	\$ 150,000									
Memorial Park			\$ 10,500									
Heritage Park			\$ 75,000									
Orum House			\$ 17,000									
29th & Kendall												
<b>Fund Balance</b>	<b>\$654,926</b>	<b>\$688,315</b>	<b>\$509,555</b>	<b>\$583,295</b>	<b>\$657,035</b>	<b>\$730,775</b>	<b>\$804,515</b>	<b>\$878,255</b>	<b>\$951,995</b>	<b>\$1,025,735</b>	<b>\$1,099,475</b>	<b>\$1,173,215</b>

## Current Property Holdings

Property	Address	Approximate Value*	Status
City Hall	2401 Sheridan Blvd.	\$1,206,000.00	Vacant/ Raw Land
City Shops	5990 W. 20 <sup>th</sup> Ave.	\$635,500.00*	Operational: Public Works Facility
Heritage Center	2501 Chase St.	\$793,330.00*	Leased- 20 Years
25 <sup>th</sup> Ave Parking Lot	2485-87 Sheridan Blvd.	\$485,505.00*	Operational: Parking Lot
Orum House	2444 Depew St.	\$434,311.00*	Operational: Museum/ Community Garden
Civic Center	1800 Harlan St.	\$21,495,445.00*	Operational: Civic Center Leased Space: Jefferson Public Library
Memorial Park	5470 W. 25 <sup>th</sup> Ave.	\$50,000.00*	Operational: Park
Citizens Park	5440 W. 24 <sup>th</sup> Ave.	\$317,472.00*	Operational: Park
Walker Branch Park	1700 Harlan St.	\$1,691,301.00*	Operational: Park
Land- King Soopers Gas Station	Pad L Edgewater Market Place	\$773,879.00*	Ground Lease for gas station
Mixed Use Building	544 W. 25 <sup>th</sup> Ave.	\$2,490,000.00	Day Care/ Apartments
Parking Lot	5700 W. 25 <sup>th</sup> Ave.	Lease: Parkin lot Maint.	Leased for public parking lot.
Parking Lot	1900 Harlan St.	Lease: Parking lot Maint.	Leased for public parking lot.

\*Not appraised or market value. Approximate value determined by using higher value of Assessed Value from Jefferson County Assessor divided by 0.8 (80%) or \$50,000.