

**REFUSE HAULER LICENSE  
SUBMITTAL REQUIREMENTS  
AND PROCESSING INFORMATION**

The following documents/information must be submitted as part of the Business Licensing application:

- Completed license application;
- All necessary City fees in cash or checks payable to the City of Edgewater;
- A certificate of insurance in the minimum amount of one million dollars (\$1,000,000) per occurrence and in the aggregate, and providing comprehensive general liability and automobile liability coverage protecting the licensee from claims for property damage or bodily injury, including death, which may arise from or in connection with the licensee's hauling operations.
- A faithful performance, surety or license bond in a minimum amount of twenty-five thousand dollars (\$25,000) conditioned on the performance by the licensee and its officers, employees and agents of all activities associated with refuse hauling.
- Any additional information that the City Clerk reasonably determines to be necessary in connection with the investigation, review and determination of the application.

The following is an overview of the processing steps for a Refuse Hauler License:

1. No refuse hauler shall operate in the City without first obtaining a license pursuant to Article 8 Section 20 of Chapter 6 of the Edgewater Municipal Code.
2. Approval and issuance of your license application is required prior to operating your refuse hauling business. Applications are available at City Hall, 2401 Sheridan Boulevard, or on the City's website <http://edgewaterco.com/>.
3. Rules governing refuse haulers in the City of Edgewater are contained in Article 8 of Chapter 6 of the Edgewater Municipal Code. **It is your responsibility to be familiar with local ordinances governing businesses and to abide by them at all times.**
4. All licenses shall be renewed annually.
5. Submit complete application and all required documents to City Clerk, Beth A. Hedberg.
6. Upon receipt of a complete application, the City Clerk shall circulate the application to all affected service areas and departments of the City to determine whether the application is in full compliance with all applicable laws, rules and regulations. Within thirty (30) days after the completion of the City Clerk's investigation of the application, the City Clerk shall issue a written decision approving or denying the application for licensure, which decision shall state the reason(s) for the decision and be sent via United States Postal mail to the Applicant at the address shown in the application.
7. The City Clerk shall deny any application that does not meet the requirements of the Edgewater Municipal Code. The City Clerk shall also deny any application that contains any false, misleading or incomplete information. Any party aggrieved by the decision of the City Clerk under this Article may appeal the decision to the City Council, by filing a written appeal with the City Clerk within ten (10) days after the date of the decision. The City Council shall not have jurisdiction to consider any appeal that was not filed in a timely manner.



1800 Harlan Street  
 Edgewater, Colorado 80214  
 www.edgewaterco.com

**REFUSE HAULER LICENSE APPLICATION**

New License

License Renewal

\*Applicant\* is defined as the Legal Name of Individual or Business Entity that will hold license if approved.

Applicant is applying as:

Corporation

Individual

Partnership

Limited Liability Company

Association or Other

Applicant Name: \_\_\_\_\_

Trade Name of Establishment (doing business as): \_\_\_\_\_

Business Mailing Address:

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Business Email Address: \_\_\_\_\_ Website Address: \_\_\_\_\_

State Sales Tax License No.: \_\_\_\_\_ FEIN No.: \_\_\_\_\_

Manage/Director Name: \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Information: \_\_\_\_\_

If Applicant is a corporation, partnership, association or limited liability company, please list ALL OFFICERS, DIRECTORS, PARTNERS, MEMBERS AND MANAGING MEMBERS OF THE ENTITY, AS APPLICABLE TO THE PARTICULAR ENTITY. If necessary, provide additional information on a separate sheet. (Not required for renewals unless there are amendments.)

NAME	HOME ADDRESS, CITY STATE, ZIP	DOB	POSITION	LAST 4 DIGITS OF SS No. *

State the hours of operation each day:

Monday \_\_\_\_\_ to \_\_\_\_\_ Friday \_\_\_\_\_ to \_\_\_\_\_  
 Tuesday \_\_\_\_\_ to \_\_\_\_\_ Saturday \_\_\_\_\_ to \_\_\_\_\_  
 Wednesday \_\_\_\_\_ to \_\_\_\_\_ Sunday \_\_\_\_\_ to \_\_\_\_\_  
 Thursday \_\_\_\_\_ to \_\_\_\_\_

Identify each trash hauling vehicle to be operated within the City:

License Plate No.	Vehicle Make	Model	Weight

Are you required to hold any other licenses or permits issued by Jefferson County or the State of Colorado?  Yes  No

If so, please provide a copy of those permits or licenses.

\* Not released pursuant to C.R.S. 24-72-3-102.

<b>Oath of Application</b>		
I declare under penalty of perjury in the second degree that this application is true, correct, and complete to the best of my knowledge and belief. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Edgewater Municipal Code and all Rules and Regulations which govern my Refuse Hauling License. I further acknowledge that it is my responsibility to provide the City with amendments to this application in the event that any information provided herein changes after the date of application.		
Authorized Signature	Printed Name and Title	Date

<u>Clerk's Office</u>	
_____ New License	_____ Annual Renewal License
_____ Denied	_____ Date Written Notice of Denial Sent
_____ Approved	_____ Date Written Notice of Approval Sent
_____ License Issue Date	_____ Expiration Date